Moorpark College Academic Senate Council

Tuesday, **March 4, 2014**, 2:30 – 4:00pm in Admin 138

POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	Guests
ASC Pres	Mary Rees		EATM	Gary Wilson	X	
ASC V.P.	Nenagh Brown	X	Health Education/Kinesiology	Jeff Kreil	X	
ASC Secretary	Nathan Bowen	X	Health Sciences	Jamee Maxey Alt. Dalila Sankaran		
ASC Treasurer	Mary Mills	X	Library	Mary LaBarge	X	
ACCESS	Melanie Masters		Life Sciences	Jazmir Hernandez	X	
Athletics	Howard Davis	X	Mathematics	Phil Abramoff	X	
Behavioral Sciences	Dan Vieira	X	Music/Dance	James Song	X	
Business	Reet Sumal	X	Physics/Astronomy/Engineering	Ron Wallingford	X	
Chemistry/Earth Sciences	Deanna Franke	X	Social Sciences	Hugo Hernandez	X	
Child Development	Kristi Almeida		Student Health Center	Sharon Manakas		
Comm Studies/Theater Arts/FTVM	John Loprieno		Visual & Applied Arts/Media Arts	Lydia Etman Alt. Joanna Miller	LE	
Computer Sci/CNSE/CIS	Vish Viswanath	X	World Languages	Raquel Olivera		
Counseling	Traci Allen	X	Curriculum Chair (non-voting)	Jerry Mansfield		
English/ ESL	Sydney Sims	X	*Student Liaison*	Andrew Brown / Melvin Kim		

The above table header spans: STANDING MEMBERS (columns 1–6), Guests (column 7)

Quick Recap

Topic	Discussion/Comments	Action
Course Studio and D2L Lite	Course Studio shells will be phased out, and a 'D2L Lite' shell is being developed in its place come Fall 2014. Training will be offered this semester; stay tuned.	
Moorpark College Decision Making Document	Some questions surrounding the purpose and membership of the SLO committee. As the document is still not finalized no vote was taken in approving the document as it stands.	Please provide specific feedback as the document is in its late stages.
AP/BP 4225, 4227, 5500, 5520, 5530	Re: AP/BP 5500: Concerns about conduct for non-students and the procedure faculty should take when dealing with incidents; members referred to AP 3900: Speech – Time, Place and Manner, which covers members of the public.	All approved
Constitution and By-laws workgroup report 2	The goal of the workgroup is to produce a full draft of both documents ready to distribute to all faculty for discussion at the start of the Fall semester. ASC wishes to thank the workgroup for its excellent work in updating these documents.	Motion approved for vote of confidence to continue toward final draft
Institutional Set Standards	Questions about how these goals and the meeting or not meeting them affects the college.	
15-Week Schedule	Many cons presented, as well as some pros. See below.	Continue to solicit feedback
Presentation of Annual Awards Procedure	Distributed; no time for discussion.	Please review and provide feedback next meeting.

2:30 pm—Call to Order

I) **Public Comments** (Those wishing to make public comments must be in attendance before 2:30pm)
Tuesday April 15th – Multicultural Day

II) **Approval of Minutes**
  a) **February 4th, 2014 – approved with four abstentions**

III) **Reports**

a) Committees
   i) CurCom, Fac/Tech, Prof Dev, Fiscal and EdCAP
b) Officer Reports
   i) Treasurer – scholarships
      (1) Available funds of ASC: $8169.95
      (2) We need a minimum of three volunteers from this council for scholarship review. Please contact Mary Mills if you are interested.
   ii) Secretary – no report
   iii) Vice President
      (1) Please consider nominating someone for the Distinguished Faculty Chair Award; closing date April 24.
         VP attended the February 21-22nd Academic Senate (ASCCC) Academy on General Education note address: Susan Albertine of AAC&U, *Liberating General Education*, on Liberal Education and America's Promise (LEAP). Breakout sessions on Freshmen Experiences, cohort transfer paths, e-portfolios, transfer by GE skills rather than units/courses, etc.
         Question: how does LEAP differ from what we do currently? Answer: it doesn't; it supports what we are doing. AAC&U wanted to bring attention to the value of liberal education in the 21st century and hence started this initiative in 2005 to focus attention and research on GE. Its *Essential Learning Outcomes*, for instance, are helpful in grounding a CC's philosophy of GE, and its "value rubrics" are also excellent starting points for learning outcomes. Employers wish to see more students who have the skills that come with GE requirements.
         (a) Contact Nenagh Brown if you would like more information
         (b) Takeaway: We (faculty and administration together) need to do a better job of communicating the value of GE to our students
   ii) President
      (1) College President interviews
         (a) These should be completed by tomorrow (March 5th). We will have a candidates forum March 26th, in which the college community is invited to meet the candidates.
      (2) New District and College web pages
         (a) The District and Colleges will have a new webpage this summer. It should be cleaner, and easier to navigate with new features.
      (3) Course studio is being phased out, and in its place there will be a D2L lite version available. This does not affect whether courses are hybrid or not.
         (a) The Portal Group was in a test phase for a new version of Course Studio, but for numerous reasons (cost, latest version's significantly different appearance and features, time for rollout, etc.), ITAC has recommended not to introduce a new version, but instead to move toward one content management system, Desire2Learn, with 'D2L lite' course shells, which will be the default starting this fall. A main motivation for this direction is to allow time for proper faculty training.
         (b) Comment: It would be nice if, upon the creation of a course shell, students were not automatically notified that the course is a hybrid. This has caused confusion and stress to students upon registration, even if the course uses D2L even a little.
      (4) Moorpark College has been nominated for an Aspen Award. We are in the top 35 community colleges nationwide, and top four in the state. The criteria is based on the following on the Aspen Institute webpage:
         (a) In a comprehensive review of the publicly available data, these 150 two-year institutions—from 37 states—have demonstrated strong outcomes considering three areas of student success:
            (i) Student success in persistence, completion, and transfer;
            (ii) Consistent improvement in outcomes over time; and
            (iii) Equity in outcomes for students of all racial/ethnic and socioeconomic backgrounds.

IV) and V) Unfinished and New* Business
a) Moorpark College Decision Making Document
   i) Concerns about the SLO committee
      (1) How much clout would it have?
      (2) What would the demand be for department chairs?
      (3) Could this committee be represented by one faculty per *discipline*, rather than one per department?
      (4) How often would this committee meet? Monthly, once a semester?
b) BP/APs (Second Reading)
   i) BP/AP 4225 – Course Repetition – approved unanimously
   ii) BP/AP 4227 – Repeatable Courses – approved unanimously
   iii) BP/ AP 5500 – Standards of Conduct – approved with two abstentions
      (1) Question: is there an AP/BP that deals with non-students and conduct? Answer: AP/BP 3900, which was reviewed last year.
   iv) BP/ AP 5520 – Student Discipline Procedure – approved with two abstentions
   v) BP/AP 5530 – Student Rights and Grievances – approved with two abstentions
c) Institutional Set Standards **(*new)**
   i) Background information on Institution Set Standards:
      (1) The State published the Score Card, showing how each college performs in the following areas:
         (a) Our student degree completion
         (b) Student certificate completion

        (c)   Successful student completion rate
        (d)   Student retention rate
        (e)   Student transfer percent.

      (2)   This information is on the State's and our webpage (look at the bottom left).
      (3)   Starting last year we are being asked to set our ISS-institution set standard, what we expect our values to be for the Score Card for the coming year. These are supposed to be realistic numbers: not too high nor too low.
      (4)   Question: Who takes the responsibility if we do not meet numbers? Is there a negative of positive consequence?

d)   Constitution and By-laws workgroup report 2
    i)   Timetable: Workgroup to finish its initial update by the end of this semester; draft of updated constitution and by-laws presented to all faculty at start of Fall, 2014 for full discussion; ASC amend and finalize draft; Spring 2015 – tentative date for voting approval of these documents, presented concurrently with elections
    ii)   Sections updated this report: membership of ASC; elections of officers and ASC representatives; vacancies on ASC.
    iii)   Motion to give a vote of confidence to continue toward a final draft – approved unanimously

e)   15-week schedule – feedback
    i)   Comment: There's no way to do this without moving to a 5-day schedule.
    ii)   Comment: Con – The transition would be very difficult in terms of loss of content, adapting how lessons are taught.
    iii)   Comment: Con – This would create even more problems with scheduling (EATM and Kinesiology are two examples, both of which already use Fridays for class offerings). So much of what we do is dependent on getting access to the zoo – lab hours, etc.
    iv)   Question: Is this a marketing attempt or are there pedagogical benefits?
    v)   Comment: Pro – Law of diminishing returns with a longer semester
    vi)   Comment: Pro – would allow adding a winter term for students.
    vii)   Comment: Pro – We are the only District around that doesn't do this; in many ways matching calendars up with other schools would serve students.
    viii)   Comment: evening classes would need to start earlier and last longer – hard for students?
    ix)
        Comment: Con – In the arts, we cannot accommodate the number of courses we're offering due to physical limitations
    x)   Comment: Con – work experience and internships – more of a time crunch to be completing their hours.
    xi)   Comment: Pro – for summer work, ending earlier would allow a certain student population to be able to available for jobs sooner instead of losing out to students from surrounding colleges.
    xii)   Question: How many faculty have asked students about their preferences?

f)   College Hour – feedback
    i)   Comment: We don't have a problem with it as long as there is not a requirement for all to have it blocked out. Certain classes need to be able to carry on.
    ii)   Comment: Recommendation from Prof. Dev. to continue to investigate it.
    iii)   Comment: At some future point, when it is reinvestigated, would a Survey Monkey be appropriate to solicit feedback?

g)   Presentation of Annual Awards procedure
    i)   Please read this document (handed out) so that we can move forward next meeting.

h)   MoU with LaVerne - tabled

VI) Future Topics
a)   Professional Development – April meeting
b)   Community Service / Adult Ed

VII) Announcements
a)   March 18th – next ASC meeting
b)   March 26th – Presidential candidates forum
c)   April 11th – CSUCI-MPC faculty meetings
d)   Tuesday April 15th – Multicultural Day
e)   April 24th – Distinguished Faculty Award
f)   May 15th – Year-end Luncheon