Book VCCCD Administrative Procedure Manual

Section Chapter 4 Academic Affairs

Title AP 4050 ARTICULATION

Number AP 4050

Status Active

Legal [Education Code, Section 66730-66744](http://www.leginfo.ca.gov/cgi-bin/displaycode?section=edc&group=66001-67000&file=66730-66744)

[Education Code, Section 66725](http://www.leginfo.ca.gov/cgi-bin/displaycode?section=edc&group=66001-67000&file=66725-66725.3)

[California Education Code, Section 66720](http://www.leginfo.ca.gov/cgi-bin/displaycode?section=edc&group=66001-67000&file=66720-66722.5)

[Accreditation Standard II.A.6.a](http://www.accjc.org/eligibility-requirements-standards/2002-standards-of-accreditation)

[Title 5, Section 51022(b)](http://weblinks.westlaw.com/result/default.aspx?action=Search&cfid=1&cnt=DOC&db=CA%2DADC&eq=search&fmqv=c&fn=%5Ftop&method=TNC&n=1&origin=Search&query=CI%28%225+CA+ADC+S+51022%22%29&rlt=CLID%5FQRYRLT157214223171710&rltdb=CLID%5FDB504244223171710&rlti=1&rp=%2Fsearch%2Fdefault%2Ewl&rs=GVT1%2E0&service=Search&sp=CCR%2D1000&srch=TRUE&ss=CNT&sskey=CLID%5FSSSA614404223171710&sv=Split&tempinfo=FIND&vr=2%2E0)

E.O. 167

Adopted May 12, 2009

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**Articulation between VCCCD and Baccalaureate Institutions**

The responsibility for the development, maintenance, and distribution of articulation agreements **between Ventura County Community College District (VCCCD) and baccalaureate institutions** is assigned to the individual Articulation Officer~~s~~ at each college in the District.

**The Articulation Officer serves in an advisory role on each College’s curriculum committee to ensure that transferable courses conform to the guidelines set by the California State University (CSU) Executive Order (E.O.) 167, University of California (UC) Transfer Course Agreement (TCA) Guidelines and California Code of Regulations, Title 5.**

1. **The colleges of VCCCD**

**The Articulation Officer at each college, in collaboration with the other Articulation Officers within the district, annually reviews and updates the following:**

1. **VCCCD Comparable Course List**
2. **VCCCD General Education (GE) Placement List**
3. **VCCCD Approved Course Identification Number System (C-ID) Course List**
4. Maintenance of existing articulation agreements of ~~in-state community college and/or~~ **baccalaureate institutions** ~~four-year institution; and~~

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5. Private, independent, proprietary or out-of-state institutions.

**Articulation agreement requests by other transfer institutions will be considered on case-by-case basis. Articulation priority will be given to VCCCD, CCC, CSU and UC campuses and to state-mandated programs and projects (i.e., C-ID).**

~~Articulation Officer reviews the type(s) of articulation agreement sought (see list in previous section).~~

**New Articulation Agreements**

**The process includes:**

* Researches the institution’s background, including the type and status of its accreditation **(VCCCD will only accept proposals from Regionally Accredited Institutions),** its educational philosophy, and the pros and cons of an articulation agreement.
* Meets with his or her counterparts at the District Colleges to review the research and seek unanimity for or against creating articulation with the subject institution.
* Reviews this research with the appropriate College Dean and**/or** EVP prior to the development of a potential agreement.

In the event of a lack of district-wide consensus on a proposal, the EVP refers that proposal to the College President, who will collaborate to make the final determination.

If the elements of a potential agreement do not align with the college mission, or appear not to serve the interest of students, the process is halted without further work.

If consensus is reached district-wide with the Articulation Officers, and if the College Dean and EVP have reviewed and approved the proposed agreement, the proposed agreement is forwarded to ~~DCSL~~ DTRW-I (District **Technical Review Workgroup-Instructional** ~~Council for Student Learning~~) for review.

Upon review and recommendation by ~~DCSL~~**DTRW-I**, the proposed agreement is reviewed at Chancellor’s Cabinet prior to final signing by the Articulation Officer.

**Maintenance of Existing Articulation Agreements with independent institutions**

**The Articulation Officer reviews and updates articulation agreements as requested and provided by the Outside Institutions and follows the same process as the baccalaureate institutionsas outlined above*.***

**Articulation between VCCCD and High School Institutions**

**The responsibility for the development of new, maintenance and distribution of articulation agreements between VCCCD and the high schools is assigned to the appropriate personnel at each college in the district.**