

# Moorpark College Academic Senate Council Minutes

Tuesday, March 18, 2014, 2:30 – 4:00pm in Admin 138

STANDING MEMBERS						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	
ASC Pres	Mary Rees	X	EATM	Gary Wilson	X	Matthew Morgan Herb English Beth Gillis-Smith Stephen Blum
ASC V.P.	Nenagh Brown	X	Health Education/Kinesiology	Jeff Kreil		
ASC Secretary	Nathan Bowen	X	Health Sciences	Jamee Maxey Alt. Dalila Sankaran	DS	
ASC Treasurer	Mary Mills	X	Library	Mary LaBarge	X	
ACCESS	Melanie Masters	X	Life Sciences	Jazmir Hernandez		
Athletics	Howard Davis	X	Mathematics	Phil Abramoff	X	
Behavioral Sciences	Dan Vieira		Music/Dance	James Song		
Business	Reet Sumal	X	Physics/Astronomy/Engineering	Ron Wallingford	X	
Chemistry/Earth Sciences	Deanna Franke	X	Social Sciences	Hugo Hernandez	X	
Child Development	Kristi Almeida		Student Health Center	Sharon Manakas	X	
Comm Studies/Theater Arts/FTVM	John Loprieno	X	Visual & Applied Arts/Media Arts	Lydia Etman Alt. Joanna Miller	LE	
Computer Sci/CNSE/CIS	Vish Viswanath		World Languages	Raquel Olivera		
Counseling	Traci Allen	X	Curriculum Chair (non-voting)	Jerry Mansfield		
English/ ESL	Sydney Sims	X	<i>Student Liaison</i>	Andrew Brown / Melvin Kim		

## Quick Recap

Topic	Discussion/Comments	Action
Visit from Trustee Stephen Blum	Trustee Blum wishes to thank Moorpark College for its good work. Senate was thankful for visit.	
Student Success Task Force update	Four areas of focus: Orientation, Mentorship, Data Analysis, Follow-up. Equity will also be on the horizon as an area of focus.	
AP/BP 4020, 4022, 4050	First reading. Much of the proposed changes have to do with state compliance.	
Institutional Set Standards	Goal of 1050 was proposed for Student Degree Completion (instead of 1037).	Motion approved
Presentation of Annual Awards Procedure	Consensus is that the procedure is fine.	Motion approved

## 2:30 pm—Call to Order

### I) Acknowledgement of Guests and Special Recognitions

- a) Trustee Stephen Blum

### II) Public Comments (Those wishing to make public comments must be in attendance before 2:30pm)

- a) Pirates of Penzance is open until March 30<sup>th</sup>. It is getting great reviews!
- b) Multicultural Day is April 15<sup>th</sup>. Please encourage students and faculty to take part.
- c) Moorpark Zoo Spring Spectacular – this Saturday, running until April 6th. See details [here](#).

### III) Approval of Minutes

- a) **March 4<sup>th</sup>, 2014 – approved with three abstentions**

### IV) Reports

- a) Committees
  - i) CurCom, Fac/Tech, Prof Dev, Fiscal and EdCAP
    - (1) Student Success Task Force – update by Beth Gillis-Smith
      - (a) We’ve been meeting monthly – next meeting is April 18<sup>th</sup> but typically meets on second Friday of each month
      - (b) Four smaller groups (Orientation, Mentorship, Data Analysis, Follow-up)
      - (c) Groups came forward with big ideas to forward to the rest of the group.
      - (d) The state mandated areas of focus are:
        - (i) Mentorship

1. Discipline faculty could be assigned to students in the major as a point person to get counseling, give career advice, talk about viable transfer strategies and options.
- (ii) Orientation
- (iii) Data Analysis
- (iv) Follow up
  1. 'Grades first' software system will replace SARS April 1<sup>st</sup>
    - a. This system can create cohorts, generate text message alerts to students, and is district-wide as opposed to monitoring student progress on a college-only system.
  2. Early alert process is being examined for improvement.

b) Officer Reports

- i) Treasurer – scholarships:
  - (1) Noon April 7th – deadline for faculty to nominate students for ASC scholarship
  - (2) Noon April 11th – deadline for students to submit application for ASC scholarship
  - (3) Ad Hoc Committee volunteers: Melanie Masters, Sydney Sims, Nenagh Brown
  - (4) Lunch May 15<sup>th</sup>
    - (a) Urban Taco has given us the best quote and offering best services. We've used them in the past, and they've done well.
    - (b) Theme ideas: Star Wars, Pirates, something related to 'Year of'
- ii) Secretary – no report
- iii) Vice President –
 

No nomination for Distinguished Faculty Chair Award as of yet. Great Teachers Seminar had a total of 8 applicants; four successful applicants were given funding (all have been notified). A public thank you to Hugo, Mary Mills, and Melanie for serving on the ad hoc committee last year that established the Senate's new procedures "Building Bridges: A MC/CSUCI Collaboration for Transfer Student Success."

  - (a) If you would like to participate, you will be matched up with faculty from CSUCI, or with other break-out groups
  - (b) Amanuel Gebru, Beth Gillis-Smith, and Nenagh Brown are the point people.
- iv) President – College President interview
  - (1) Four candidates have been forwarded to the Chancellor: Cliff Davis, Joyce Ester, Betty Inclan, Vernon Smith
  - (2) We have approval to do a candidates forum here on campus (Wednesday March 26<sup>th</sup>, 11am-4pm)
  - (3) Each candidate will be available for faculty, staff, and students to ask questions (via 3x5 cards)
    - (a) No videotape
    - (b) Questions will be screened (for relevance), and read to candidates
    - (c) Mary Rees, Classified Pres., and Student Pres. will be conducting the meeting
    - (d) Evaluations by audience will be available and are requested. These comments will be collated and sent to the Chancellor.
  - (4) Comment by Trustee Blum: the process was changed so that campus community would have a lot more say. This changed with Pres. Gillespie's hiring at Ventura College. He would be interested to know what we think of the process.
  - (5) Emergency Plan
    - (a) The video that has been posted on the portal represents the most current strategies for best practices in dealing with armed persons on campus.
    - (b) We continue to push for a comprehensive, district-wide and college emergency plan.
  - (6) Student Success
    - (a) Equity is also a factor that will be a focus for the college and the Student Success Task Force.
  - (7) Plenty of positive press on the Aspen Award nomination for the college.
  - (8) State Academic Senate Plenary is upcoming April 10-12<sup>th</sup>.
  - (9) Preview Day(s)
    - (a) 800+ students will be visiting the campus on Fridays throughout April 9am-noon
    - (b) We can use volunteers to interface with these high school student visitors. Please contact Megan McFadden [megan\\_mcfadden1@vcccd.edu](mailto:megan_mcfadden1@vcccd.edu).
  - (10) April 15<sup>th</sup> is Multicultural Day, and also the date for our meeting. Suggestion to meet as usual, acknowledging the great significance of this day and all that its corresponding activities contribute to our campus.
  - (11) Priority registration
    - (a) Foster youth will not be held to certain standards for priority enrollment
    - (b) We'll be seeing some new AP/BP documents that cater to these new legal mandates
    - (c) 1 and 1a will now be put into one group, with the two caveats that foster and former foster students....
    - (d) The academic standing that didn't previously apply to the group.....
    - (e) BOGG Waivers applies to community college students only.
    - (f) Less than 90 units ..... (PLEASE HELP FILL IN GAPS!)

V) New Business

- a) Presidential Candidates Forum
- b) AP/BPs (1<sup>st</sup> reading)
  - i) 4020 – programs and curriculum development
    - (1) This has been rewritten to comply with Title V
    - (2) Discussion about funding and time for 15 and 16.5 week schedules, how Carnegie units work, etc.

- (3) Comment: Language to include specific software is tricky.
- ii) 4022 – course approval
- iii) 4050 – articulation
  - (1) Comment: please get clarification on New Articulation Agreements, who is doing what.
- c) Constitution and By-laws workgroup report 3 – tabled
  - i) Timetable: Workgroup to finish its initial update by the end of this semester; draft of updated constitution and by-laws presented to all faculty at start of Fall, 2014 for full discussion; ASC amend and finalize draft; Spring 2015 – tentative date for voting approval of these documents by the full membership, presented concurrently with officer elections.
- d) Participatory Governance Committee Election List
  - i) Historically we have done elections and appointments piecemeal. We are now attempting to have this taken care of prior to the Fall semester so all committees are ready to start the new year.
  - ii) We as a Council have two roles in the process:
    - (1) ASC elects the faculty co-chairs of the standing committees. ASC President puts out a call for nominations, then candidates put out statements, then we vote.
  - iii) ASC appoints the faculty representatives for the standing committees. These representatives are traditionally elected by each department or division, as appropriate, and then these names are forwarded through the divisions to the Council to vote to appoint. Please review the list to ensure the department and division representatives are current and correct; email Nenagh Brown with any errors by the end of the week. This list will be forwarded to the divisions for action.

#### VI) Unfinished Business

- a) Institutional Set Standards
  - i) Comment: student success as implied by this scorecard could be potentially deceptive; what about people taking classes for career skills, or for personal growth, or improved social interaction, or for other reasons
  - ii) Comment: what about percentages of degree completions instead of number of degrees
  - iii) **Motion to approve the numbers proposed on the document, with a change to a goal of 1050 for Student Degree Completion (instead of 1037) – approved**
  - iv) **Motion to extend today’s meeting by 10 minutes - approved**
- b) Making Decisions Document
  - i) Send comments and suggestions to Mary Rees
  - ii) We’ll try to vote on this in April meeting
- c) Presentation of Senate Annual Awards procedure
  - i) **Motion to approve the procedure as currently stated for use this year - approved**
- d) MoU with LaVerne – tabled

#### VI) Future Topics

- a) Professional Development – April meeting
- b) Community Service / Adult Ed

#### VII) Announcements

- a) March 26<sup>th</sup> – Presidential Candidates Forum 11am-4pm
- b) April 11<sup>th</sup> – Building Bridges: CSUCI-MPC Workshop for Collaboration
- c) April 15<sup>th</sup> – next ASC meeting
- d) April 15<sup>th</sup> – Multicultural Day
- e) April 24<sup>th</sup> – Distinguished Faculty Award deadline for nominations
- f) (deadline for scholarships)
- g) May 15<sup>th</sup> – Year-end Luncheon