Book VCCCD Board Policy Manual

Section Chapter 4 Academic Affairs

Title BP 4020 **INSTRUCTIONAL** PROGRAM**S** AND CURRICULUM

DEVELOPMENT

Number BP 4020

Status Active

Legal Education Code Section **70901,** 70902(b), 78016: Title 5, Section **55001,** 55003, 51022, **55100**, 55130, **55150, 55150.5, 66700; U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended.**

Adopted February 16, 2006

The instructional programs and ~~curricul~~ courses of the District shall be of high quality, relevant to community and student needs, and evaluated regularly to ensure quality and currency. To that end, the Chancellor, in consultation with the Academic Senates, shall establish procedures for the development and review of all curricular offerings, including their establishment, modification or discontinuance.

Furthermore, these procedures shall include:

* Appropriate involvement of the faculty and Academic Senate in all processes;
* Regular review and justification of programs and course descriptions;
* Opportunities for training for persons involved in aspects of curriculum development; and
* Consideration of job market and other related information for vocational and occupational programs.

All new courses and programs, courses and programs with substantial revisions, and instructional program deletions shall be approved by the Board.

All new courses and instructional programs and those courses and instructional programs with substantial revisions, ~~that are not part of an existing approved program and all new programs~~ shall be submitted to the California Community Colleges Chancellor’s Office (CCCCO) for approval as required.

Board approved Proficiency Awards, which are non-transcripted, do not require submission to and approval by the CCCCO.

 See Administrative Procedure 4020.