# Moorpark College Academic Senate Council Minutes Draft

**Tuesday, Sep 1, 2020, 2:30 – 4:00 PM via** [**Zoom**](https://cccconfer.zoom.us/j/97236833814)

***Mission Statement****: With a “students first” philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.*

All handouts are available on the [Academic Senate handout website](https://www.moorparkcollege.edu/faculty-and-staff/academic-senate/2020-2021-meetings/2020-2021-handouts)

## Public Comments

1. Traci Allen - The deadline for faculty to apply for the Guided Pathway Success Teams had been extended until September 7th. She also highlighted the upcoming Guided Pathways retreat on September 25th.
2. Sharon Manakas – It is suicide prevention month. Faculty training upcoming. Faculty support groups will be formed, watch for an email.
3. Jolie Herzig – Enrollment is down 25% in ACCESS. Students still need these services. Please offer specific help to students. Let them know if they have anxiety, depression, learning disabilities, or want to be tested for any of these, please contact ACCESS.
4. Sharon Manakas – Usage of mental health services is also down. Please let students know of the services offered by the student health center.
5. Hugo Hernandez – The new health care plan took effect September 1. This means new co-pays, new-deductibles, very high deductibles in some cases, which will reset in January. Let the union know if you have any concerns or hiccups.

## Approval of Minutes (Consent)

Erik Reese – Approval of the minutes from August 12 planning meeting, August 14 general meeting, and August 18 regular meeting is on the consent calendar. There were no suggested updates.

## Unfinished Business

1. Academic Senate council and Standing Committee Representation Updates (Consent)

Erik Reese – Changes are marked in red on the spreadsheet. This is a consent item.

1. Test Taking Accommodations for ACCESS Students (Consent)

Jolie Herzig – New guidance for how to handle an exam if a student does not get the proper accommodation time is posted on the AS website.

Marcos Enriquez – The wording is unclear. If a test is on Canvas, should it be open for 24 hours?

Erik Reese – This is regarding the time limit for an exam not being assigned properly on Canvas for students in ACCESS.

1. Approval of Consent Calendar

Motion to approve the consent calendar made by Vance Manakas and seconded by Gary Wilson.

All items on consent calendar approved unanimously by roll call vote.

1. Academic Senate Council goals for 2020-2021

Erik Reese introduced draft goals. He explained that the numbers would appear in an upcoming poll for voting to prioritize the goals. The sub-points a and b, where present, fall under their respective categories, but would not be included on ballot.

Nathan Bowen – I would like to add a land statement.

Vance Manakas – I like it as an action item.

Nathan Bowen – I would like to leave a, b, c in the prioritization.

Cynthia Minet – I agree we should leave them in. I am happy to see that adjunct faculty support is on the list.

Perry Bennett – I would like amend number 9 to include humanities.

Nathan Bowen – I want to clarify that number 9 is really COVID specific because the arts have no good modality currently.

Perry Bennett – I would leave number 9 the way it is written.

Vance Manakas – I would like to add athletics to number 9.

Erik Reese – Will meet with Vance Manakas to discuss a separate goal for athletics.

## New Business

1. Elections for Senate Secretary

Nicole Block and Nathan Bowen each gave a three minute speech regarding their qualifications for AS Secretary.

* + 1. Roll call vote 1 (two-thirds vote is required):
       1. Nicole Block received 8 votes: Dani Vieira, Cindy Sheaks-McGowan, Gary Wilson, Sydney Sims, Danielle Kaprelian, Jazmir Hernandez, Jenna Patronete, Cynthia Minet
       2. Nathan Bowen received 10 votes: Jolie Herzig, Vance Manakas, Josepha Baca, Roger Putnam, Adam Black, Marcos Enriquez, John Loprieno, Chrystin Green, Matthew Morgan, Sharon Manakas
       3. Abstentions: Tiffany Pawluk, Ruth Bennington, Perry Bennett, Dan Darby
       4. 18 votes cast, 13 required to win, Nicole received 8, and Nathan received 10
    2. Roll call vote 2:
       1. Nicole Block received 9 votes: Dani Vieira, Cindy Sheaks-McGowan, Sydney Sims, Danielle Kaprelian, Jazmir Hernandez, Jenna Patronete, Cynthia Minet, Perry Bennett, Dan Darby
       2. Nathan Bowen received 11 votes: Jolie Herzig, Vance Manakas, Josepha Baca, Roger Putnam, Gary Wilson, Adam Black, Marcos Enriquez, John Loprieno, Chrystin Green, Matthew Morgan, Sharon Manakas
       3. Abstentions: Tiffany Pawluk, Ruth Bennington
       4. 20 votes cast, 14 required to win, Nicole received 9, and Nathan received 11
    3. Roll call vote 3:
       1. Nicole Block received 14 votes: Jolie Herzig, Vance Manakas, Dani Vieira, Roger Putnam, Cindy Sheaks-McGowan, Sydney Sims, Danielle Kaprelian, Jazmir Hernandez, Jenna Patronete, Chrystin Green, Matthew Morgan, Cynthia Minet, Perry Bennett, Dan Darby
       2. Nathan Bowen received 7 votes: Josepha Baca, Gary Wilson, Marnie Melendez, Adam Black, Marcos Enriquez, John Loprieno, Sharon Manakas
       3. Abstentions: Tiffany Pawluk, Ruth Bennington
       4. 21 votes cast, 15 required to win, Nicole received 14, and Nathan received 7
    4. Roll call vote 4:
       1. Nicole Block received 16 votes: Jolie Herzig, Vance Manakas, Dani Vieira, Roger Putnam, Cindy Sheaks-McGowan, Gary Wilson, Sydney Sims, Marnie Melendez, Danielle Kaprelian, Jazmir Hernandez, Jenna Patronete, Chrystin Green, Matthew Morgan, Cynthia Minet, Perry Bennett, Dan Darby
       2. Nathan Bowen received 5 votes: Josepha Baca, Adam Black, Marcos Enriquez, John Loprieno, Sharon Manakas
       3. Abstentions: Tiffany Pawluk, Ruth Bennington
       4. 21 votes cast, 15 required to win, Nicole received 16, and Nathan received 5

Nicole Block was elected by a vote of 16 out of 21. Four rounds of voting was necessary to obtain a two-thirds majority. Her role as Secretary was effective immediately.

1. Annual Work Plan 2020-2021

Postponed for future meeting.

1. Online Evaluations

Erik Reese introduced the suggested guidance from the DE committee. It is only addressing Section II, B1 of the Administrator and Peer Evaluation Form from the AFT contract.

Hugo Hernandez – The union does not support this move. A future meeting is scheduled between the union and administration.

Jolie Herzig – Accessibility is law so it is a little confusing.

Marcos Enriquez – I think we should wait until after the union meeting.

Ruth Bennington – When did the CVC-OEI Rubric get approved in senate?

Josepha Baca – Where are the minutes showing this was approved?

Matthew Morgan – Question: Does the administration want to use the CVC-OEI rubric for evaluations?

Erik Reese – Not that I know.

Marnie Melendez – I think we should vote this no.

Erik Reese – Are you calling for a vote?

Marnie Melendez – Motion to approve the guidance so senate can vote against it. No second.

Nathan Bowen – Motion to postpone. No second.

Erik Reese clarified that if there is no second, there is no vote, and the item naturally falls to a later agenda. Erik reminded the senators that faculty have a lot of say in evaluation committees because they are the majority.

Josepha Baca – No one has ever used the CVC-OEI rubric in an evaluation previously.

1. Dual Enrollment Faculty Resource Guide

Dean Khushnur Dadabhoy introduced the Dual Enrollment coordinator, DeAnna Grove, to give an overview of the handbook.

DeAnna explained that there are two types of dual enrollment. The first is when a class is taught only at a high-school. The second type is when any K-12 student enrolls in any course at the college. The guide includes a breakdown of CCAP and non CCAP options, FERPA forms, the MOU form that often causes a delay in enrollment, information sheets, maps, holidays, and much more.

Dual Enrollment Counselor Seville Ajiri and Dual Enrollment Faculty Liaison Kellie Porto-Garcia were introduced.

Seville Ajiri – This guide is designed to make sure everyone is supported. Please provide feedback.

Jolie Herzig – Where should we send feedback?

DeAnna Grove – You can send it to m:. [dgrove@vcccd.edu](mailto:dgrove@vcccd.edu)

## Informational Items

1. Academic Senate Council Assessment Report

Postponed

1. Disciplines List

Postponed

## Reports

1. Officer reports
2. Faculty Liaison Reports
3. Standing Committee Co-Chair Reports

## Announcements

1. Sat Oct 17, 2020: Area C Meeting – Virtual
2. Nov 5-7, 2020: ASCCC Fall Plenary Session – Virtual Event

## Adjournment

## Meeting adjourned at 4:05 pm.

ACADEMIC SENATE COUNCIL REPRESENTATIVES 2020 – 2021

| POSITION | NAME | Present | POSITION | NAME | Present |
| --- | --- | --- | --- | --- | --- |
| ASC President | Erik Reese | ER | Library | Danielle Kaprelian  - | DK |
| ASC Vice President | Tiffany Pawluk | TP | Life Sciences | Jazmir Hernandez  Audrey Chen | JH |
| ASC Secretary | - |  | Mathematics | Marcos Enriquez  Phil Abramoff | ME |
| ASC Treasurer | Ruth Bennington | RB | Media Art /  Comm Studies | Jenna Patronete  Nicole Block | JP/NB |
| ACCESS | Jolie Herzig  Silva Arzunyan | JH | Performing Arts | John Loprieno  Nathan Bowen | JL/NB |
| Athletics | Vance Manakas  Mike Stuart | VM | Physics / Ast /  Engr / CS | Chrystin Green  Scarlet Relle | CG |
| Behavioral Sciences | Dani Vieira  Kari Meyers | DV | Social Sciences | Matthew Morgan  Susan Kinkella  Rex Edwards | MM |
| Business Administration | Josepha Baca  Reet Sumal | JB | Student Health Center | Sharon Manakas  Silva Arzunyan | SM |
| Chemistry /  Earth Sciences | Roger Putnam  Rob Keil | RP | Visual Arts | Svetlana Kasalovic  Cynthia Minet | CM |
| Child Development | Cindy Sheaks-McGowan  Shannon Coulter | CSM | World Languages | Perry Bennett  Alejandra Valenzuela | PB |
| Counseling | Chuck Brinkman  Jodi Dickey |  | Part-time Faculty Representative | Felix Masci  Dan Darby | DD |
| EATM | Gary Wilson  Cindy Wilson | GW | AFT Representative  (non-voting) | Hugo Hernandez | HH |
| English / ESL | Sydney Sims  Jerry Mansfield | SS | CTE Liaison  (non-voting) | Christy Douglass | CD |
| EOPS | Marnie Melendez  Angie Rodriguez | MM | GP Liaison  (non-voting) | Traci Allen | TA |
| Health Education / Kinesiology | Adam Black  - | AB | Student Liaison  (non-voting) | Scott Pugh | SP |
| Health Sciences | Michelle Dieterich  Jamee Maxey |  | Committee Co-Chairs (non-voting) | Nenagh Brown  Beth Gillis-Smith  Shannon Macias |  |
| Guests: Brian Herlocker, Perry Martin, Khushnur Dadabhoy, DeAnna Grove, Seville Ajiri, Kellie Porto-Garcia | | | | | | |