**AS Council Standing Committee Reports for September 29, 2020**

**Curriculum Committee (Co-chairs: Letrisha Mai & Scarlet Relle)**

Met September 1, 2020

* New members: Gasia Benlian, Student Representative and Christina Lee is replacing Olga Myshina for the Health Sciences
* Committee approved 127 courses with Blanket DE Addendum. More than half are still waiting for Department Chair and/or Deans approvals. Please follow-up with your department chair to ensure that your courses have submitted into "workflow" in CourseLeaf. In order to make the state December deadline, we need these to go to the Curriculum Committee by the Oct. 20 meeting.
* Discussion – a proposal to include in the COR an assignment addressing social justice and being culturally responsive. Curriculum representatives are to bring back to the division the proposal for further discussion and prepare a recommendation to move forward, or not.

# **Distance Education Committee (Co-chair: Shannon Macias)**

Met September 23, 2020

A workgroup was formed to investigate 40 student class cap sizes for COVID and post-COVID online courses.  A POCR subcommittee format was approved to help with CVC-OEI alignment.  Matt Spinneberg announced his new position as Media Specialist to assist faculty with Accessibility.  The DE Committee supported the change of the Canvas hyperlinks to appropriate color contrast levels. Faculty and staff asked to contact Matt S. to assist with an Accessibility/Support group due to the increased demand.

Mary Rees provided clarity on the online evaluations, but clarified that official guidance should be released in a few days.  Currently, the list of groups for evaluation are:

1. those going through the tenure process,
2. PT faculty going through semester 1 and before being placed on the longevity list,
3. and those that previously received "Needs Improvement" ratings.

Guidance was to use the DE Addendum in the COR as a guide and wait for Senate-approved guidelines.  All deans have completed DE orientation, and everyone in the tenure review committees need to be DE certified or complete DE orientation before evaluating courses.

# **EdCAP (Co-chair: Nenagh Brown)**

Met Aug 25, 2020

 Reminded members of expanded charter and membership of committee from updated Participatory Governance Handbook

 Reviewed summary of achievements and what left to complete from 2019-20 Annual Work Plan, introduced by Oleg

 Discussed and voted to forward 2020-21 Annual Work Plan to AS Council with recommendation for approval, introduced by Mary

 Considered list of programs due and opting for program plan meeting with VPs and AS President this year; let Mary know if any program still wants to opt in or out of schedule

 Discussed two new questions on program plan rubric added over summer on racial equity and social justice; workgroup formed under Mary to help clarify questions and requirements for program plans – will report back next meeting

 Reviewed EdCAP Committee evaluations and introduced draft goals for committee for this year.

# **Fiscal Planning Committee (Co-chair: Erik Reese)**

Met Aug 25, 2020

 Reviewed the charge of the committee and relationship to the Academic Senate

 The Co-Curriculum Committee will disband for a trial year and encourage requests through the other normal routes, such as program plans, division budgets, and Associated Students. Process will be reviewed at the end of each semester.

 Discussed the adoption budget, allocation model, and full-time equivalent student (FTES) report so that everybody has foundational knowledge for this committee

 As of now for this fiscal year, the state plans on using deferrals so colleges will simply see funds later rather than cuts but future years are uncertain, at best.

 Briefly reviewed last years goals as an introduction to discussing goals for 2020-2021

# **FTCAP (Co-chair: Norm Marten)**

Met September 2, 2020

* During information updates:
  + Tracie Bosket indicated that there are 537 DE certified faculty.
  + Emergency notification system will complete testing in December.
* Committee reviewed committee and workgroup orientation and assignments of members to workgroups
* Lists of FRAWG/TRAWG/PAWG projects that were approved and funded were provided for committee membership to advise their constituentcies.
* Goals for 2020/21 were set updated.

# **Professional Development Committee (Co-chair: Beth Gillis-Smith)**

Met August 19, 2020

 UPDATE COMING SOON

# **Student Equity and Achievement Committee (Co-chair: Trulie Thompson)**

Met August 26, 2020

 Reviewed Committee Charge, Membership, and Goals for 2020-2021

* Faculty and Classified Professionals will be invited to fill vacant positions; membership to be updated by September meeting and sent to AS for official appointment
* Proposed 20-21 goals include:
  + - Reviewing the 2018-2019 SEA Budget Expenditure Report
    - Using data to initiate strategies for improvement
    - Evaluating the process of budgetary requests for available SEA funding
    - Supporting Open Educational Resources (OER) and ensuring that students have access to programs with little or no costs
    - Supporting the implementation of Guided Pathways at Moorpark College
    - Supporting the Basic Needs Workgroup and the implementation of Raider Central
    - Increasing communication to faculty of SSSP, BSI and Equity best practices
    - Special emphasis on incorporating social justice/equity in goals

 Update on Men of Color LC

* MOC learning committee has 30 students in counseling strategies course; 28 in English M01A
* Offered $250 credit at bookstore; students can also rent a laptop
* Goals include retention and persistence as well as transfer/graduate which aligns with equity outcomes

 Update on SEA budget

* Governor deferred budget cuts- 15-20% to 21-22 year
* Need conservative approach in anticipation of cuts to maintain personnel. May have rollover of July 1 money
* In anticipation of drastic cuts next year, need to evaluate funding to ensure minimal cuts to personnel as 90% of SEA budget is faculty/staff salaries.

 Update on Raider Central

* Workgroup has met and selected the physical location which will be the Polly Room (inside the Campus Center, next to the ASI office)
* Hired a provisional position filled by Tim Lumas who will work on logistics and implementation
* Collaboration with Ruben Castro Charities but also looking for other community partners
* Added a 2nd day; Friday 2-6pm; lot H
* Flyers and PR materials soon to be distributed

# **Student Learning Outcomes Committee (Co-chair: Dani Vieira)**

Met September 8, 2020

 UPDATE COMING SOON

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**AS Council Liaison Reports for September 15, 2020**

**Career Technical Education (Liaison: Christy Douglass)**

Met August 27, 2020

* LinkedIn Learning available for students for free during Fall 2020 semester [www.LinkedIn.com/learning/activate](http://www.linkedin.com/learning/activate) . Students can use their VCCCD email to gain access.
* California Community College Association for Occupational Education Fall 2020 conference will be virtual<https://cccaoe.org/event/fall-virtual-experience-conference-2020/>
* More UPDATES COMING SOON

**Guided Pathways (Liaison: Traci Allen)**

Met September 8, 2020

Guided Pathways Retreat September 25, 2020

 UPDATES COMING SOON

**Open Educational Resources (Liaison: Cindy Sheaks-McGowan)**

**Open Education Resource Initiative (OERI) Liaison Report (9/25/20), Cindy Sheaks-McGowan:**

**Moorpark’s ZTC Designations, Fall 2020**

This fall, we are offering 251 ZTC-designated courses on campus, which is a substantial increase over last fall when we offered 104 ZTC courses. This increase reflects the hard work and dedication of many of our faculty, as well as better reporting of available ZTC courses. Please make sure your courses are properly designated in the Schedule of Classes. California law (SB 1359) requires that the California Community Colleges “mark” course sections that have no associated textbook costs.

If you have fall courses that weren’t identified, please let Cindy know and check the spring schedule for accuracy once it is available.

**What to Know More about OER and ZTC?**

Do you have questions about Open Education Resources and Zero Textbook Cost designations? Are there particular courses for which you are needing OER? Please contact Cindy at [csheaksmcgowan@vcccd.edu](mailto:csheaksmcgowan@vcccd.edu) or ext. 4819.

Additionally, the [ASCCC OERI website](https://asccc-oeri.org/) (https://asccc-oeri.org/) has numerous OER webinars archived. They also offer weekly webinars on Friday afternoons. Two upcoming sessions may be of particular interest:

# OER – A Simple Solution in Complex Times

# **Friday, Oct. 2** – 3:00 PM to 4:00 PM

#### [Register for OER – A Simple Solution in Complex Times](https://cccconfer.zoom.us/meeting/register/tJMoc-uprj4vHdc1Mopg8tAOepVwDc9tUtAb)

In distressing economic times, with most students studying remotely, not all students have access to the textbooks they need to succeed. OER is a way to bring equity into your course by providing free digital content that you can customize for your students. Join us for an exploration of the many challenges that are effectively addressed by adopting OER.

# Copyright, Fair Use, and Piracy. Where does OER Fit In?

# **Friday, Oct. 16** – 3:00 PM to 4:00 PM

#### [Register for Copyright, Fair Use, and Piracy. Where does OER Fit In?](https://cccconfer.zoom.us/meeting/register/tJApce6tqToiEtCmC_Vquf42buOa18fQjeGD)

The use of OER and freely accessible digital resources has increased greatly during the pandemic as instructional faculty seek to support their students while teaching remotely. But an unprecedented situation does not give us permission to ignore copyright, “fair use”, and piracy. Join us for a refresher of these topics to ensure you’re demonstrating the academic integrity you expect of our students.

Finally, the OERI also has a Canvas site with discipline specific resources that have been created through OERI grants. Self-enroll in this course at [**https://ccconlineed.instructure.com/enroll/7RJL33.**](https://ccconlineed.instructure.com/enroll/7RJL33)

"Enrollment" is necessary to participate in Discussions. Direct access to this page: **tinyurl.com/ASCCC-OpenEd**