

MOORPARK COLLEGE

***Committee on Accreditation and Planning – Education***

**EdCAP Committee Charter**

*The Education Committee on Accreditation and Planning makes recommendations on college-wide planning and accreditation issues related to educational programs and student services.*

*The planning component under the purview of EdCAP includes:*

* *Program Plans: Evaluating the program planning process and recommending modifications as needed;*
* *Educational Master Plan: Defining the format of the Educational Master Plan, establishing and monitoring the timeline, and recommending approval of the final document;*
* *Strategic Plan: defining the strategic directions and goals of the Strategic Plan, establishing and monitoring the timeline, and recommending approval of the final document;*
* *Annual Work Plan: reviewing the goals and metrics of the Annual Work Plan and recommending approval of the final document; and*
* *Annually with the Fiscal Planning Committee, reviewing college resource recommendations in relation to the Strategic Plan for gap analysis and recommendations.*

*The accreditation component under the purview of EdCAP includes:*

* *Monitoring and reviewing the preparation of the Self-Evaluation reports required by ACCJC;*
* *Monitoring/evaluating/documenting progress on self-evaluation plans developed by the college as well as recommendations from the ACCJC; and*
* *Reviewing and analyzing the ACCJC Annual Report, including the Institution-Set Standards.*

**GOALS, 2020‐21**

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|  | **Planning component:** |
| **1** | Design and implement pilot project for cross‐disciplinary program plan discussions |
| **2** | Review and where necessary modify program plan process of 2020-21   * Review timeline * Review platform * Review planning process for student service programs * Review Program Plan Summary report |
| **3** | With Fiscal Planning Committee design, implement, and assess new process for reviewing resource recommendations in relationship to the Strategic Plan |
| **4** | Review planning documents produced from Educational Master Plan   * Review Annual Plan, 2020-21 * Review Enrollment Management Plan, 2020-21 * Contribute to preparations for and debrief from Strategic Planning Retreat * Review draft of 2021-22 Annual Work Plan before end of academic year |
|  | **Accreditation component:** |
| **5** | Monitor follow-up items from the 2020 ACCJC Midterm Accreditation Report |
| **6** | Review ACCJC Annual Report and recommend for approval |
|  | **Other:** |
| **7** | Review the effectiveness of committee   * Review EdCAP evaluations from 2019-20 for further improvements to work of committee * Re-evaluate updated charge and membership of committee for any further changes |

* Approved: