

Moorpark College Foundation
Monthly Board Meeting
7:30 a.m., Jan. 6, 2021
Via Zoom

MINUTES

MCF Board of Directors Present:

<input type="checkbox"/> Paul Aguilar	<input type="checkbox"/> Chuck Champion	<input checked="" type="checkbox"/> Jill Haney (C)	<input checked="" type="checkbox"/> Tom Harris
<input checked="" type="checkbox"/> Michael Hoffman	<input checked="" type="checkbox"/> Jason Peplinski	<input checked="" type="checkbox"/> David Pollock	<input checked="" type="checkbox"/> Samantha Sale
<input checked="" type="checkbox"/> Kathryn Stiles	<input type="checkbox"/> Sylvia Sullivan	<input checked="" type="checkbox"/> Tim Weaver (VC)	
<input checked="" type="checkbox"/> Julius Sokenu	<input checked="" type="checkbox"/> John Loprieno		

Staff Members (Ex-Officio) Present:

<input checked="" type="checkbox"/> Jennifer Clark(T)	<input checked="" type="checkbox"/> Amanuel Gebru	<input checked="" type="checkbox"/> Mary Rees
<input checked="" type="checkbox"/> Alicia Hoffman (FC)	<input type="checkbox"/> Maria Perez-Mederios	

Guests: None

C=Chair, VC=Vice Chair, T=Treasurer, MAL=Member-At-Large, FC=Foundation Coordinator

Meeting called to order by Chair Jill Haney at 7:32 am, a quorum was present.

I. APPROVAL OF THE AGENDA

Haney presented the Agenda to the board.

David Pollock moved to approve the Agenda as presented. Tim Weaver seconded the motion and the Agenda was unanimously approved with an 8-0 vote.

II. APPROVAL OF MINUTES AND MEETING TIMES

A. Approve the Sept. 2 2020 Minutes

Haney presented the Minutes to the board for review

Tim Weaver moved to approve the minutes of the Sept., 2, 2020, Board meeting. Tom Harris seconded the motion and the minutes were unanimously approved with an 8-0 vote.

Jennifer Clark, Mary Rees and Kathryn Stiles joined the meeting at 7:25 am

B. Approve the Nov. 4, 2020 Minutes

Haney presented the Minutes to the board for review

David Pollock moved to approve the minutes of the Nov. 4, 2020, Board meeting. Tim Weaver seconded the motion and the minutes were unanimously approved with an 9-0 vote.

C. Ratification of the 2021 Meeting Calendars (Vote)

Haney presented the 2021 Board of Directors and Executive Committee meeting calendars to the board, noting that the October audit and budget meeting likely will be moved once a motion for a change in bylaws is heard by the board. The proposed change is due to audit completion dates.

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Mike Hoffman moved to ratify the meeting Calendars as presented. Tom Harris seconded the motion and the minutes were unanimously approved with an 9-0 vote.

III. CHAIR REPORT

A. Bylaws Review

Haney reported the bylaws are currently under review and there are a few changes that need to be considered. Changes will be presented at the February meeting with voting to take place during the March meeting so members have time to review the proposal. Changes include"

- Meeting Dates for the Audit review and budget session
- Wording updates for standing and special committees

B. Annual campaign update.

Haney presented the Team Tracking spreadsheet, noting donations that have come in since the last meeting of the board, including

- \$10,000 from PRODIGIQ
- \$5,000 from Takeda Pharmaceuticals
- Various donations made through the online donations platform

Tim Weaver noted that Arpit Malaviya and Anita Ven Kataranman of PRODIGIQ and their family presented their check on Dec. 21 on campus, where photos were taken. Anita is interested in serving on the Foundation board.

Haney announced that Jennifer Clark has developed a Grant form to be filled out prior to applying for grants to help track applications and reporting for awarded Grants. Mike Hoffman has volunteered to assist with the grant writing and application process.

Haney noted that she will be taking over running the Annual Campaign with Chuck Champion's impending move. She also noted that the Foundation's social media postings and press releases have assisted in promoting the campaign. Jason Peplinski announced he is running a Facebook Birthday fundraiser to benefit the Foundation.

IV. COLLEGE PRESIDENT'S REPORT

Julius Sokenu presented the report to the board and noted the following:

- Classes will tentatively resume on campus by summer and for sure by Fall 2021.
- He thanked Samantha Sale for hosting the Job Ready Alumni Forum- Biotech. He also thanked the board members who attended and said the event was very successful.
- Spring Enrollment is up, but the number of units taken by students is lower. Comparatively Moorpark College enrollment is doing well.
- A partner resources team form will visit the campus for evaluations three times starting In February and ending this summer. The team will evaluate distance education efforts and social justice and equality. They will make recommendations and provide a grant to implement and meet those recommendations.

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- The college has invested in students, making computers, hot spots and wifi available for distance learning with CARES funding.
- Athletic Director Matt Crater has been hired, coming from College of the Canyons and Student Health Center Coordinator Allison Case Barton has been hired as well.
- Dates have been sent for the following activities
 - Virtual Multicultural Day – April 13
 - Collegewide Strategic Planning – April 23
 - Commencement Drive-Through – May 20

V. BOARD DEVELOPMENT COMMITTEE

Tim Weaver said he is waiting on Anita Ven Kataranman's resume and will present it before the committee for evaluation at its next meeting.

He and Haney are calling board member for the quarterly check-in, which should be completed by the end of the month.

Haney noted additional board members are needed and asked board members to submit names of those they would recommend.

VI. ALUMNI COMMITTEE

Jason Peplinski reported the committee has been meeting with a panel of alumni and they are motivated to create an association. It has been nice to hear from alumni about what they are doing, what they want in an association and how they can help develop it. The committee is working on the following:

- Working together on a direction for Social media platforms
- Setting up a process to gain contact information and access to students
- Creating a directory/database so alumni can contact each other
- Creating a template for alumni profiles for social media as outreach

Discussion has provided a clearer picture of what alumni are asking for, including the following:

- They want MC to be involved in their lives
- Career services are important
- Recent grads are less able to donate, but want to be involved by volunteering/organizing
- They want to attend alumni events to help with networking such as athletic events, music and theater performances, and networking events

VII. FINANCE COMMITTEE

A. 2021 Budget and vote

Jennifer Clark presented the budget to the board, noting that it is a bare bones budget that can be amended as needed and includes line items that should be included in future budgets, but are currently zeroed out.

Tim Weaver moved to approve the budget as presented. David Pollock seconded the motion and the Budget was unanimously approved with an 9-0 vote.

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VIII. MARKETING COMMITTEE

Mike Hoffman reported that the Marketing Committee did not meet, but that John Loprieno has been key in marketing the forum and in the press releases that have been sent to local media.

IX. PENDING BUSINESS: None

X. NEW BUSINESS:

The board members discussed the following issues:

- Kathryn Stiles reported meeting with Adventist Health President and CEO Jennifer Swenson and discussed Adventist Health increasing their support of Moorpark College.
- John Loprieno reminded the board of the next Job Ready Forum – Biotech set for 21 with Thermo Fischer scientific sponsoring. He noted that last event had 110 registered and 66 attending. The video will be available as soon as the closed captioning is completed. Jason Peplinski said he could help spread the word about the April event with students at local schools.

XI. ADJOURNMENT

David Pollock moved to adjourn the meeting. Tom Harris seconded the motion and the meeting was adjourned at 8:24 am with a unanimous 9-0 vote.

NEXT BOARD MEETING

Wednesday, Feb. 3, 2021
7:30 a.m. – Zoom Meeting