**Mission Statement**

*With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.*

**EdCAP Committee Charter**

*The Education Committee on Accreditation and Planning makes recommendations on college-wide planning and accreditation issues related to educational programs and student services.*

*The planning component under the purview of EdCAP includes:*

* *Program Plans: Evaluating the program planning process and recommending modifications as needed;*
* *Educational Master Plan: Defining the format of the Educational Master Plan, establishing and monitoring the timeline, and recommending approval of the final document;*
* *Strategic Plan: defining the strategic directions and goals of the Strategic Plan, establishing and monitoring the timeline, and recommending approval of the final document;*
* *Annual Work Plan: reviewing the goals and metrics of the Annual Work Plan and recommending approval of the final document; and*
* *Annually with the Fiscal Planning Committee, reviewing college resource recommendations in relation to the Strategic Plan for gap analysis and recommendations.*

*The accreditation component under the purview of EdCAP includes:*

* *Monitoring and reviewing the preparation of the Self-Evaluation reports required by ACCJC;*
* *Monitoring/evaluating/documenting progress on self-evaluation plans developed by the college as well as recommendations from the ACCJC; and*
* *Reviewing and analyzing the ACCJC Annual Report, including the Institution-Set Standards.*

***Goals for 2021-22:***

***Planning component:***

1. *Implement and review pilot project for cross‐disciplinary program plan discussions within the Guided Pathways Areas of Interest*
2. *Review and where necessary modify program plan process of 2020-21 (including consideration of the timeline, platform used, process for student service programs, and Summary Report)*
3. *With Fiscal Planning Committee design, implement, and assess new process for reviewing resource recommendations in relationship to the Strategic Plan*
4. *Review planning documents produced from Educational Master Plan (including Annual Plans for 2020-21 and 2021-2022, the Enrollment Management Plan for 2020-21, and the preparations for and debrief from the Strategic Planning Retreat)*
* *Ensure anti-racist and social justice themes embedded in all planning documents and processes*

***Accreditation component:***

1. *Monitor follow-up items from the 2020 ACCJC Midterm Accreditation Report*

***Other:***

1. *Incorporate impact of Covid-19 on planning and accreditation*
* *Have input on data being collected; review data; build results into planning and accreditation work*
1. Review the effectiveness of the committee
* *Review EdCAP evaluations from 2019-20 for further improvements to work of committee*
* *Reevaluate updated charge and membership of committee for any further changes*

**Membership / Attendance**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Position** | **Name** | **Present** |  | **Position** | **Name** | **Present** |  | **Position** | **Name** | **Present** |
| Co-Chairs | Nenagh Brown |  | Faculty Dept Chair, Cord, or designee from each department: |  | Comm Studies & Media Arts | Rolland Petrello |  |
|  | Oleg Bespalov |  | ACCESS | Silva Arzunyan |  |  | Visual Arts | Erika Lizee |  |
| VP Academic Affairs\* | Mary Rees |  | EATM | Gary Wilson |  | Performing Arts | John Loprieno |  |
| VP Business Services\* | Jennifer Clark |  | Kin/Health/Athletics | Adam Black |  | Physics/Ast/Engr/CS | Farisa Morales |  |
| VP of Student Support\* | Amanuel Gebru |  | Behavioral Sciences | Chad Basile / Dani Vieira |  | Social Sciences | Hugo Hernandez |  |
| Academic Senate Pres.\* | Erik Reese |  | Business  | Josepha Baca/Reet Sumal |  | Student Health Center | Allison Barton |  |
| Classified Senate Pres\* | Linda Resendiz |  | Chemistry/Earth Sci. | Tiffany Pawluk/Roger Putnam |  | World Languages | Helga Winkler |  |
| Dean members: | Oleg Bespalov |  | Early Childhood Dev. | Cindy Sheaks-McGowan |  | 2 classified staff: | Kristen Robinson |  |
|  | Howard Davis |  | Counseling | Jodi Dickey |  |  | Deb Brackley |  |
|  | Carol Higashida |  | English/ESL | Sydney Sims |  |  |  |  |
|  | Matt Calfin |  | EOPS | Angie Rodriguez/Marnie Melendez |  | ASMC | Jin Kim |  |
|  | Priscilla Mora |  | Health Sciences | Christina Lee |  |  |  |  |
|  | Khushnur Dadabhoy |  | Library | Danielle Kaprelian |  | \* Ex-officio, non-voting members |
|  | Monica Garcia |  | Life Sciences | Audrey Chen |  | **Guests:** |  |  |
|  | Robert Cabral |  | Mathematics | Phil Abramoff |  |  |  |  |

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| **Today’s Handouts** | **Future Meetings** |
| Minutes: March 23, 2021 (Joint Mtg and EdCAP)Joint Meeting gap analysis email to President SokenuISER training presentationAccreditation timelineMission StatementPlanning Retreat surveyProgram Plan Summary ReportProgram plan guiding questions DRAFTStudent Services SLO matrixCommittee Goals and Achievements 2020-21 DRAFT | Fall semester: ~~August 25~~; ~~September 22; October 27~~; ~~November 24~~Spring semester:~~January 26~~; ~~February 23~~; ~~March 23~~; May 11 |

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| **AGENDA ITEM** | **DISCUSSION NOTES** | **ACTION** |
| **CALL TO ORDER AND READING OF MINUTES** |  |  |
| Call to orderPublic commentsApproval of minutes: March 23, 2021 (Joint Meeting and EdCAP) |  |  |
| **PREVIOUS BUSINESS** |  |  |
| 1. EdCAP/Fiscal Joint Meeting follow-up
* Email to President
* Trial joint planning committee for 2021-22 discussion
1. ACCJC accreditation preparation
* tentative timeline
* Standards Workgroups: sign up sheet
1. Strategic Planning Retreat – debrief
* Mission
* Vision and Values
* 2021-22 Annual Work Plan
* Survey results
1. Program Plan Summary Report
2. Program Plan guiding questions workgroup – report out
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| **NEW BUSINESS** |  |  |
| 1. Student Services Learning Outcomes
2. Inclusion of programs within program plan process (MakerSpace)
3. Committee goals and achievements, 2020-21
4. For the good of the accred. and planning order
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| **ANNOUNCEMENTS** |  |  |
|  |  |  |
| **FUTURE AGENDA ITEMS** |  |  |
|  |  |  |
| **ADJOURNMENT** |  |  |