**Mission Statement**

*Grounded in equity, social justice, and a students first philosophy, Moorpark College values diverse communities. We empower learners from local, national, and global backgrounds to complete their degree, certificate, transfer, and career education goals. Through the integration of innovative instruction and customized student support, our programs are designed to achieve equitable outcomes.*

**EdCAP Committee Charter**

*The Education Committee on Accreditation and Planning makes recommendations on college-wide planning and accreditation issues related to educational programs and student services.*

*The planning component under the purview of EdCAP includes:*

* *Program Plans: Evaluating the program planning process and recommending modifications as needed;*
* *Educational Master Plan: Defining the format of the Educational Master Plan, establishing and monitoring the timeline, and recommending approval of the final document;*
* *Strategic Plan: defining the strategic directions and goals of the Strategic Plan, establishing and monitoring the timeline, and recommending approval of the final document;*
* *Annual Work Plan: reviewing the goals and metrics of the Annual Work Plan and recommending approval of the final document; and*
* *Annually with the Fiscal Planning Committee, reviewing college resource recommendations in relation to the Strategic Plan for gap analysis and recommendations.*

*The accreditation component under the purview of EdCAP includes:*

* *Monitoring and reviewing the preparation of the Self-Evaluation reports required by ACCJC;*
* *Monitoring/evaluating/documenting progress on self-evaluation plans developed by the college as well as recommendations from the ACCJC; and*
* *Reviewing and analyzing the ACCJC Annual Report, including the Institution-Set Standards.*

***Goals for 2021-22:***

*Forthcoming*

**EdCAP Membership / Attendance**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Position** | **Name** | **Present** |  | **Position** | **Name** | **Present** |  | **Position** | **Name** | **Present** |
| Co-Chairs | Nenagh Brown |  | Faculty Dept Chair, Cord, or designee from each department: |  | Comm Studies & Media Arts | Rolland Petrello |  |
|  | Oleg Bespalov |  | ACCESS | Silva Arzunyan |  |  | Visual Arts | Erika Lizee |  |
| VP Academic Affairs\* | Mary Rees |  | EATM | Gary Wilson |  | Performing Arts | John Loprieno |  |
| VP Business Services\* | Jennifer Clark |  | Kin/Health/Athletics | Adam Black |  | Physics/Ast/Engr/CS | Farisa Morales |  |
| VP of Student Support\* | Amanuel Gebru |  | Behavioral Sciences | Chad Basile / Dani Vieira |  | Social Sciences | Hugo Hernandez |  |
| Academic Senate Pres.\* | Erik Reese |  | Business  | Josepha Baca/Reet Sumal |  | Student Health Center | Allison Barton |  |
| Classified Senate Pres\* | Linda Resendiz |  | Chemistry/Earth Sci. | Tiffany Pawluk/Roger Putnam |  | World Languages | Helga Winkler |  |
| Dean members: | Oleg Bespalov |  | Early Childhood Dev. | Cindy Sheaks-McGowan |  | 2 classified staff: | Kristen Robinson |  |
|  | Howard Davis |  | Counseling | Jodi Dickey |  |  | Deb Brackley |  |
|  | Carol Higashida |  | English/ESL | Sydney Sims |  |  |  |  |
|  | Matt Calfin |  | EOPS | Angie Rodriguez/Marnie Melendez |  | ASMC | Jin Kim |  |
|  | Priscilla Mora |  | Health Sciences | Christina Lee |  |  |  |  |
|  | Khushnur Dadabhoy |  | Library | Danielle Kaprelian |  | \* Ex-officio, non-voting members |
|  | Monica Garcia |  | Life Sciences | Audrey Chen |  | **Guests:** |  |  |
|  | Robert Cabral |  | Mathematics | Phil Abramoff |  |  |  |  |

|  |  |
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| **Today’s Handouts** | **Future Meetings** |
| [Fiscal and EdCAP Minutes: May 11, 2021](https://www.moorparkcollege.edu/sites/moorparkcollege/files/media/document/2021/2021_05_11_edcap_Minutes%20DRAFT.docx)[Participatory Governance at Moorpark College presentation](https://www.moorparkcollege.edu/sites/moorparkcollege/files/media/document/2021/Participatory%20Governance%20at%20Moorpark%20College%20presentation.pptx)[3-year program plan evaluation meeting schedule, 2021-22](https://www.moorparkcollege.edu/sites/moorparkcollege/files/media/document/2021/3-year%20program%20plan%20evaluation%20meeting%20schedule%2C%202021-22.xlsx)[Program Plan guiding questions, 2021-22](https://www.moorparkcollege.edu/sites/moorparkcollege/files/media/document/2021/Program%20Plan%20guiding%20questions%2C%202021-22.docx)[President’s response to new program plan requests](https://www.moorparkcollege.edu/sites/moorparkcollege/files/media/pdf_document/2021/President%E2%80%99s%20response%20to%20new%20program%20plan%20requests.pdf)[Classified Prioritization List: status update](https://www.moorparkcollege.edu/sites/moorparkcollege/files/media/pdf_document/2021/Classified%20Prioritization%20List%20status%20update.pdf)[President’s response to Joint EdCAP/Fiscal gap analysis recommendations](https://www.moorparkcollege.edu/sites/moorparkcollege/files/media/document/2021/President%E2%80%99s%20response%20to%20Joint%20EdCAPFiscal%20gap%20analysis%20recommendations.xlsx)[Annual Work Plan 2020-21: status update](https://www.moorparkcollege.edu/sites/moorparkcollege/files/media/document/2021/Annual%20Work%20Plan%202020-21%20status%20update_0.xlsx)[Annual Work Plan 2021-22: DRAFT](https://www.moorparkcollege.edu/sites/moorparkcollege/files/media/document/2021/Annual%20Work%20Plan%202021-22%20DRAFT.xlsx)[Strategic Plan 2019-20 – 2023-24: status update](https://www.moorparkcollege.edu/sites/moorparkcollege/files/media/document/2021/Strategic%20Plan%202019-20%20%E2%80%93%202023-24%20status%20update.xlsx)[Accreditation timeline](https://www.moorparkcollege.edu/sites/moorparkcollege/files/media/document/2021/Accreditation%20timeline.docx)ISER Standard Leads Sign-Up sheet: ([link](https://vcccdventura.sharepoint.com/%3Ax%3A/s/Moorpark/Outreach/EQRD0DlZRVdFpBpzLD_SdB8BHSQUtobPiAEAyUtTqg0tKQ?e=M1mn1t))Accreditation FLEX training video: ([link](https://vcccd-edu.zoom.us/rec/share/BldAnLUmCQiPCWWHi_sehnbO-iNciOL8YlZUf3nz9KUalNbVupNN2vpu2bs-VpXC.pWKFCVWepzWYmEo5)) Passcode: w\*adE+3A[2021 IEPI/PRT Moorpark College Plan](https://www.moorparkcollege.edu/sites/moorparkcollege/files/media/pdf_document/2021/2021%20IEPIPRT%20Moorpark%20College%20Plan.pdf)FTES Report – August 2021[Fiscal](https://www.moorparkcollege.edu/sites/moorparkcollege/files/media/pdf_document/2021/Fiscal%20Committee%20Goals%20and%20Achievements%2C%202020-21.pdf) and [EdCAP](https://www.moorparkcollege.edu/sites/moorparkcollege/files/media/document/2021/EdCAP%20Committee%20Goals%20and%20Achievements%2C%202020-21.docx) Committee Goals and Achievements, 2020-21 | Fall semester: August 24; September 28; October 26; November 23Spring semester:January 25; February 22; March 22; May 10 |

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| **AGENDA ITEM** | **DISCUSSION NOTES** | **ACTION** |
| **CALL TO ORDER AND READING OF MINUTES** |  |  |
| Call to orderPublic commentsApproval of EdCAP minutes: May 11, 2021 |  |  |
| **PREVIOUS BUSINESS** |  |  |
| 1. Participatory Governance at Moorpark College
2. Moorpark College Mission – Board of Trustees approval June 15, 2021
 |  |  |
| **NEW BUSINESS** |  |  |
| 1. Program Planning
	1. Three-year program evaluation meetings schedule
	2. Report out on program plan guiding questions
	3. Update on new program plan requests (Ethnic Studies and MakerSpace)
2. Classified Prioritization 2020-2021 report out
3. Annual Work Plan
	1. EdCAP/Fiscal Joint Committee gap analysis from 2020-21: status of recommendations
	2. Annual Work Plan 2020-21 status update
	3. Annual Work Plan 2021-22: first read
4. Strategic Plan Status Update, 2019-20 – 2023-24
5. Accreditation: Institutional Self-Evaluation Report
	1. Review of timeline
	2. Report back on DAC process
	3. SLO report: Spring data; Fall data
	4. Finalize Standards work groups and leads
	5. Training on interpretation of Standards
6. IEPI PRT Update
7. FTES Report
8. Co-Curricular Committee update
9. Joint Committee Goals for 2021-2022
 |  |  |
| **ANNOUNCEMENTS** |  |  |
|  |  |  |
| **FUTURE AGENDA ITEMS** |  |  |
|  |  |  |
| **ADJOURNMENT** |  |  |



**MOORPARK COLLEGE**

**F**iscal **P**lanning **C**ommittee

The Fiscal Planning Committee makes recommendation on college-wide fiscal processes. Responsible to plan, monitor and evaluate the college- wide fiscal operations: Ed Code 53200(c): - processes for budget development

**Fiscal Planning Membership / Attendance**

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| **POSITION/DEPARTMENT** | **CHAIR/DESIGNEE** | **ATTEND** | **DEPARTMENT** | **CHAIR/DESIGNEE** | **ATTEND** | **DEPARTMENT** | **CHAIR/DESIGNEE** | **ATTEND** |
| Co-Chair: Academic Senate President | Erik Reese |  | Athletics/KIN/Health |  Matt Crater |  | English/ESL | Jeff Baker |  |
|  Kara Lybarger-  Monson (ALT) |  |
| Business Admin | Ruth Bennington |  |
| Co-Chair: Classified Senate President | Linda Resendiz |  | Physics/Astronomy/CS Engineering | Loay Alnaji |  | Library | Jackie Kinsey |  |
| ACCESS | Silva Arzunyan |  |
| Co-Chair: VP Business Services | Jennifer Clark |  | Student Health Center | Allison Case Barton |  | Health Sciences | Christina Lee |  |
| AFT Faculty Appointee (1) |  Hugo Hernandez |  |
| Associated Students Representative (1) | Marina Bayless |  | Chemistry/Earth Sciences | Rob Keil |  | Mathematics | Phil Abramoff |  |
| Classified Supervisors’ Representative (2) | Michele Perry |  | Counseling | Traci Allen |  | Child Dev | Cindy Sheaks- McGowan |  |
| Johanna Pimentel |  | Wendy Berg (Alt) |  |
| Classified Representatives (5) | Deborah Brackley |  | Social Sciences | Hugo Hernandez |  | EOPS | VACANT |  |
| Kris Romero |  |
| Linda Sanders |  | Lee Ballestero (Alt) |  | EATM |  |  |
| Obalid Younan |  | Visual Arts | Erika Lizee |  | Behavioral Sciences | Dani Vieira |  |
| Dean Appointees (3) | Carol Higashida |  | Performing Arts | John Loprieno |  | Life Sciences | Melia Tabbakhian |  |
|  Priscilla Mora |  | World Languages | Perry Bennett |  | Media & Comm Studies | Neal Stewart |  |
| Khushnur Dadabhoy |  |  |  |  | Ex Officio (non-voting): |  |  |
| Director, Facilities, Maintenance & Ops | John Sinutko |  |  |  |  | VP AA |  Mary Rees |  |
|  Financial Aid |  Kim Korinke |  |  |  |  | VP SS | Amanuel Gebru |  |

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|  **FISCAL PLANNING COMMITTEE** |
| **COLLEGE-WIDE COMMITTEE** | **CHARGE AND SOURCE OF AUTHORITY** | **MEMBERSHIP** |
| Fiscal PlanningReports: | Plans, monitors, and evaluates college-wide fiscal operations*The Fiscal Planning Committee makes recommendations on college-wide fiscal processes. Responsible to plan, monitor and evaluate the college-wide fiscal operations: Ed Code 53200(c): - processes for budget development*The specific tasks of this committee are:* Annually review the District Budget Allocation Model and make recommendations for changes as necessary;
* Reviewing reports on the development of the College General Fund budgets in alignment with District processes, and relaying information to constituent areas;
* Reviewing emergent budget needs and constraints;
* Implementing the annual Classified Hiring Prioritization process; and
* Annually with the Education Committee on Accreditation and Planning, reviewing college resource recommendations in relation to the Strategic Plan for gap analysis and recommendations.
 | **Co-Chairs:**Vice President, Business Services Academic Senate President Classified Senate President**Members:** Faculty Appointed by AFT (1) Associated Students Representative (1) Classified Supervisors’ Representative (2) Classified Representatives (5) Dean Appointees (3) Director of Facilities, Maintenance & Operations All Faculty Department Chairs and Coordinators or Designees Executive Vice President (Ex-officio, non-voting) |