Welcome to Moorpark College

Congratulations on taking the first step towards your educational journey! We are very proud of your initiative and are ready to support you towards success.  Our records indicate that you are interested in our *Business Administration Certificate*. We would like to share the recommended classes for enrollment this Fall for this program, as well as, helpful links, resources, and reminders to ensure that you have everything you need to register.

Additionally, you have a Success Team associated with your program of study available to answer any questions and support you during your time at Moorpark College. Please reach out if you need guidance or help. You can reach them at [MCsuccessteamBIT@vcccd.edu](mailto:MCsuccessteamBIT@vcccd.edu) .

Below is your advised class schedule for Fall. If you applied to begin in Summer, you may consider taking a course(s) from the list below.

**Business Administration Certificate\***

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| --- | --- | --- |
| **Courses** | **Units** | **Advising Notes** |
| BUS M30: Intro to Business  Administration | 3 |  |
| Choose from  ACCT M01: Intro to Accounting  **OR**  ACCT M110: Financial Accounting | 3 | ACCT M110 has a prerequisite of MATH M01 Elementary Algebra or 1 year of high school Algebra 1.  [Contact Counseling for assistance with prerequisite clearance.](https://www.moorparkcollege.edu/departments/student-services/counseling-office/prerequisite-clearance-request) |
| BUS M33: Business Law | 3 |  |
| Total Units per Semester: | 9 |  |

\*Business Administration Certificate requires total of 6 classes/18 units. In addition to the above courses, additional required courses include BUS M31 and BUS M37. For the remaining required course, you can choose from the following: ACCT M120, BUS M32, BUS M35, BUS M39, BUS M41, BUS M70, BUS M140, ECON M201, and ECON M202. Please refer to the class schedule for prerequisite information and availability of those additional courses this term.