

## **The Planning Advisory Work Group (PAWG)**

### ***Workgroup reporting to Facilities CAP***

#### **Workgroup Charge:**

The Planning Advisory Work Group (PAWG) is charged to look at secondary effects and space allocations. PAWG will deal with issues that PAWG already designated as space allocation issues and make recommendation on prioritization. **All work groups consider all requests the same regardless of funding source for rankings GF or Categorical. This will result in all three workgroups ranking request similarly and decreases the chances of missing items that may have the funding source incorrectly identified.**

#### **Membership:**

- Faculty/Staff representative from each Student Learning Division
- Administrator representative
- Director of Facilities, Maintenance and Operations
- Designate Administrator and one Faculty representative as co-chairs of workgroup

#### **Term of Office:**

- Workgroup Committee members serve on a volunteer basis for one academic year

#### **Responsibilities:**

- Research each request for additional information based upon the prioritization criteria listed below.
  - Focus on Students
  - Welcoming and Accessible Campus
  - Collaborative Campus Environment
  - Progressive Learning Space
  - Sustainable Solution
  - Efficient and Cost Effective
  - Strengthen college/community connections

#### **Approximate Timeline:**

- September
  - PAWG Volunteers Selected
  - List generated by Research Analyst to be submitted to PAWG
- November
  - PAWG carries out responsibilities of researching, categorizing, and ranking requests
- 1<sup>ST</sup> FCAP meeting in Spring
  - Recommendations submitted by PAWG to Facilities CAP Committee
  - Prioritization voting of requests completed by Facilities CAP Committee