

Moorpark College Foundation
Monthly Board Meeting Minutes
8:02 a.m. – 8:58 a.m., April 6, 2022
Via Zoom

MCF Board of Directors Present:

| | | | |
|--|--|--|--|
| <input type="checkbox"/> Paul Aguilar | <input checked="" type="checkbox"/> Jill Haney (C) | <input checked="" type="checkbox"/> Tom Harris | <input type="checkbox"/> Michael Hoffman |
| <input checked="" type="checkbox"/> John Loprieno | <input checked="" type="checkbox"/> Melissa Miller | <input type="checkbox"/> Jason Peplinski | <input checked="" type="checkbox"/> David Pollock |
| <input checked="" type="checkbox"/> Samantha Sale | <input checked="" type="checkbox"/> Kathryn Stiles(S) | <input type="checkbox"/> Tim Weaver (VC) | <input checked="" type="checkbox"/> Anita Venkataraman |
| <input checked="" type="checkbox"/> Eckhard Walter | <input checked="" type="checkbox"/> Jennifer Clark (T) | | |

Staff Members (Ex-Officio) Present:

| | | |
|---|---|---|
| <input type="checkbox"/> Julius Sokenu (CFO) | <input checked="" type="checkbox"/> Deborah Klein | <input checked="" type="checkbox"/> Amanuel Gebru |
| <input checked="" type="checkbox"/> Mary Rees | <input checked="" type="checkbox"/> Alicia Hoffman (FC) | <input type="checkbox"/> Maria Perez-Mederios |

MCF Honorary Board Members Present:

Sylvia Sullivan

Recorder: Alicia Hoffman

C=Chair, VC=Vice Chair, T=Treasurer, MAL=Member-At-Large, FC=Foundation Coordinator

The meeting called to order by Chair Jill Haney, a quorum was present.

I. APPROVAL OF AGENDA

Chair Jill Haney presented the agenda to the board.

Board member Anita Venkataraman moved to approve the agenda as presented. Board member Melissa Miller seconded the motion. The agenda was approved with a unanimous 9-0 vote.

II. APPROVAL OF MINUTES

Chair Haney delivered the report to the board.

Board member David Pollock moved to approve the minutes of the March. 2, 2022 Board meeting as presented. Board member Eckhard Walter seconded the motion. The minutes were approved with a unanimous, 9-0, vote.

Secretary Kathryn Stiles joined the meeting at 8:03 a.m.

III. CHAIR REPORT

A. 2022 Campaign update

Chair Haney delivered the report to the Board, reporting the following

- With 3 months left the Board is at 35% of its \$240,000 goal
- Tours are being given every day and more people are interested and on campus
- Encouraged board not to lose focus on the goal

In other reports Chair Haney expressed enthusiasm for the “Kinky Boots” musical production. Board member and Department Chair for the Performing Arts, John Loprieno reported 2,100 people attended the show.

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Board members also discussed the April 5 Biotech Job-Ready Alumni Forum deeming it a success. About 30 people attended the free online webinar. The recording will be available online once the closed captioning is completed.

Chair Haney requested Item X. Strategic Planning be move up on the agenda to accommodate committee chair Samantha Sale’s schedule.

X. STRATEGIC PLANNING COMMITTEE

Strategic Planning Committee Chair Samantha Sale reported the following to the Board

- The committee has drafted a plan based on student support, Campus support and Board process and evolution.
- A draft will be sent out to Board members
- A point person will be needed for each line item in the report and will be responsible for development of goals and progress reports on said line items
- The goal is to prepare a couple of drafts for review and present the final review for Board approval at the June meeting.

IV. COLLEGE PRESIDENT’S REPORT

A. Campus Updates

Vice President of Academic Affairs Mary Rees reported on the following:

- Quality of Campus PAC shows like “Kinky Boots”
- Student honors and writing awards
- Events and other efforts to get students back on campus
- Masks will be optional on campus starting Monday, April 11. Summer and Fall will open further
- College has applied for approval of Bachelor degree programs for Biotech Manufacturing and Cyber Operations.
- Campus is gearing up for graduation, pinning ceremonies and more

Vice President of Business Services Jennifer Clark reported on the following:

- March 25 Wilson Retirement and Alumni Dinner at EATM – The Foundation assisted with the event
- May 13 Flory Academy Einstein and Dine gala – The Foundation will assist in hosting this.

Vice President of Student Support, Amanuel Gebru reported on the following:

- April 12 Multicultural Day Event and activities
- Dual enrollment for high school students will offer 5 classes in the summer and 27 in the fall
- Update on hiring of faculty, staff and administration positions

V. BOARD DEVELOPMENT COMMITTEE

Chair Haney updated the Board on the following candidates:

- The committee will be meeting with a candidate next month – resume will be provided to Board
- The committee will be setting a meeting and finalizing another or recommendation to the Board soon – resume will be provided to Board
- A third candidate is pending meeting scheduling

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VI. ALUMNI COMMITTEE

Chief Development Officer Debi Klein reported on the following:

- Committee will be meeting this afternoon with a comprehensive agenda
- Grad Fair on April 11 along with Adventist Health/Moorpark College partnership celebration
- MCAA will be represented at the April 30 Simi Valley Street Fair
- Graduation is set for May 20
- MCAA is planning a Football Homecoming event in the fall
- Annual Scholarship breakfast will be April 14

VII. BUDGET AND INVESTMENT COMMITTEE

A. Financial statements

Treasurer Jennifer Clark presented the report emphasizing a need to bring in unrestricted funds for operational purposes. She presented the following documents to the board:

- Profit and Loss Statement
- Balance Sheet
- Edward Jones Statement through the end of November

B. Budgeting process

Clark reported the committee reviewed the organizations financials on March 26 and started the Budget discussion. An April 28 Budgeting meeting has been scheduled to review line items and consider accommodating a more robust fundraising program, and how to affordably grow the organization.

The committee will brainstorm to develop a proposal that could include a timeline for spending down some reserves to bring in more funds. The plan will be brought back to the Board in June.

XI. Development Update

Chief Development Officer Debi Klein delivered the report to the Board, and commented on the following

- Tours are taking place nearly every day featuring the gym, zoo, performing arts center, and biotech labs and educating constituents about Moorpark's Programs
- Focus is currently on Amphitheater funding. Some collateral has been created, but Klein is waiting for final designs to complete fundraising packet.
- Inquiries are going out to local donors, particularly area city councils and other elected officials to encourage access to community funding on our behalf
- Adventist Health/Moorpark College partnership celebration is 3-5 p.m. April 11 at the gym complex and will include jazz performances, gym tours, food and speakers
- \$30,000 VCCF grant award for Aviary project at the zoo

XII. MARKETING COMMITTEE

Reports on Alumni forums and the upcoming street fair were handled under previous reports.

PENDING BUSINESS: None

XIII. NEW BUSINESS: None

NEXT BOARD MEETING
Wednesday, May 4, 2022
8:00 a.m. –Via Zoom