*Moorpark College’s Mission Statement*

*With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.*

Committee Charter:

The Distance Education Committee makes recommendations on college-wide planning and accreditation issues related to distance education activities.

The specific tasks of this committee are:

• Review and evaluate campus-wide student success and equity data related to distance education

• Develop and promote best practices that contribute to the quality and growth of distance education at Moorpark College

• Provide guidance on professional development activities related to distance education

• Monitor and document compliance with accreditation standards and state and national regulations

**Agenda – August 24, 2022**

**2:30 PM – 4:00 PM**

| Division/Position | Name | Present | Division/Position | Name | Present |
| --- | --- | --- | --- | --- | --- |
| **Co-Chairs** | Michael Ashton |  | **Arts, Media & Communications** | Anasheh Gharabighi |  |
| Christy Douglass |  | Suzanne Fagan |  |
| **English and Student Life** | Diane Scrofano |  | Becky Brister (alt) |  |
| Daniella Guevara |  | **Dean** | Josepha Baca |  |
| **Access, Kinesiology, Athletics, Library, Math, DE & Tutoring and Learning** | Chris Copeland |  | **Student Service Council** | Claudia Wilroy |  |
| Jackie Kinsey |  | **Instructional Technologist/Designer** | Tracie Bosket |  |
| TBA (alt) |  | Trudi Radtke |  |
| **EATM, Life & Health Science** | Jana Johnson |  | **ACCESS** | Shirley Ruiz |  |
| Rachel Messinger |  | **Acad. Senate President** (non-voting) | Erik Reese |  |
| Ashley Vaughan (alt) |  | **DE Coordinator** (non-voting) | Kelsey Stuart |  |
| **Physical Science and Career Education** | Esmaail Nikjeh |  | **POCR Coordinator** (non-voting) | TBA |  |
| TBA |  | **ZTC Coordinator** (non-voting) | Cindy Sheaks-McGowan |  |
| **Business, Social and Behavioral Sciences,**  **Child Development and Languages** | Brian Herlocker |  | **Associated Students** (non-voting) | TBA |  |
| Rex Edwards |  | **GUESTS:** | | |
| Ruth Bennington (alt) |  |
| Cindy Sheaks-McGowan (alt) |  |
| **A&R, Counseling, Student Life and Support, EOPS, and Student Health Center** | Kelly Porto-Garcia |  |
| Danita Redd |  | Voting Members = 19 Quorum = 10 | | |

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| --- | --- | --- | --- | --- | --- |
| **DE Committeee Meetings** | **Meeting Calendar** Fall 22 | 08/24/22 | 09/28/22 | 10/22 TBA | 11/16/22 |
| **4th Wednesday 2:30** | **Meeting Calendar** Spring 23 | 1/25/23 | 2/22/23 | 3/22/23 | 4/26/23 |

**Agenda**

| Topic | Discussion/Comments | Action |
| --- | --- | --- |
| 1. Brown Act Meeting Modality Vote – Christy Douglass (2:30-2:35pm) |  |  |
| 1. Announcements & Comments (2:35-2:40pm)  * Welcome New VP of Academic Affairs - John Forbes! * Welcome New Instructional Technologist/Designer - Trudi Radtke! * October Meetings Date |  |  |
| 1. Adoption of Agenda & Approval of April 2022 Minutes – Michael Ashton (2:40-2:45pm) |  |  |
| 1. Student Representative Input – Sage Tollefson (2:45-2:50 pm) |  |  |
| 1. Review of Committee Charter and Goal Setting Dicussion (2:50-3:30pm) |  |  |
| 1. Actionable Items from Goal Setting (3:30-3:40pm) |  |  |
| 1. Online Degrees & ZTC Degrees – Michael Ashton & Cindy Sheaks (3:40-3:50pm)  * Which Disciplines Are Close? |  |  |
| 1. RSI & Acceditation Update – Christy Douglass & Trudi Radtke (3:50-3:55pm)  * New RSI Symbol - Thanks to Student Grace Nuce! * Workshop/Flex Updates * Join the DE Faculty Hub! * Let your department/division know via template email |  |  |
| 1. DE Coordinator Update – Kelsey Stuart (3:55-4:00pm) |  |  |
| 1. Comments:  * Adjournment at \_\_\_\_\_\_ pm |  |  |