*Moorpark College’s Mission Statement*

*With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.*

Committee Charter:

The Distance Education Committee makes recommendations on college-wide planning and accreditation issues related to distance education activities.

The specific tasks of this committee are:

• Review and evaluate campus-wide student success and equity data related to distance education

• Develop and promote best practices that contribute to the quality and growth of distance education at Moorpark College

• Provide guidance on professional development activities related to distance education

• Monitor and document compliance with accreditation standards and state and national regulations

**Agenda – September 28, 2022**

**2:30 PM – 4:00 PM**

| Division/Position | Name | Present | Division/Position | Name | Present |
| --- | --- | --- | --- | --- | --- |
| **Co-Chairs** | Michael Ashton |  | **Arts, Media & Communications** | Anasheh Gharabighi |  |
| Christy Douglass |  | Suzanne Fagan |  |
| **English and Student Life** | Diane Scrofano |  | Becky Brister (alt) |  |
| Daniela Guevara |  | **Dean** | Josepha Baca |  |
| **Access, Kinesiology, Athletics, Library, Math, DE & Tutoring and Learning** | Jackie Kinsey |  | **Student Service Council** | Claudia Wilroy |  |
| Rena Petrello |  | **Instructional Technologist/Designer** | Tracie Bosket |  |
| TBA (alt) |  | Trudi Radtke (alt) |  |
| **EATM, Life & Health Science** | Jana Johnson  |  | **ACCESS** | Shirley Ruiz |  |
| Ashley Vaughan |  | **Acad. Senate President** (non-voting) | Erik Reese |  |
| TBA (alt) |  | **DE Coordinator** (non-voting) | Kelsey Stuart |  |
| **Physical Science and Career Education** | Esmaail Nikjeh |  | **POCR Coordinator** (non-voting) | TBA |  |
| TBA |  | **ZTC Coordinator** (non-voting) | Cindy Sheaks-McGowan |  |
| **Business, Social and Behavioral Sciences,****Child Development and Languages** | Brian Herlocker |  | **Associated Students** (non-voting) | Sage Tollefson |  |
| Rex Edwards |  | **GUESTS:**  |
| Ruth Bennington (alt) |  |
| Cindy Sheaks-McGowan (alt) |  |
| **A&R, Counseling, Student Life and Support, EOPS, and Student Health Center** | Kellie Porto-Garcia |  |
| Danita Redd |  | Voting Members = 19 Quorum = 10 |

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| **DE Committeee Meetings** | **Meeting Calendar** Fall 22 | ~~08/24/22~~ | 09/28/22 | 10/22 TBA | 11/16/22 |
| **4th Wednesday 2:30** | **Meeting Calendar** Spring 23 | 1/25/23 | 2/22/23 | 3/22/23 | 4/26/23 |

**Agenda**

| Topic | Discussion/Comments | Action |
| --- | --- | --- |
| 1. Brown Act Meeting Modality Vote – Christy Douglass (2:30-2:35pm)
* Who Votes Today?
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| 1. Announcements & Comments (2:35-2:40pm)
* Doodle Poll for October Meeting
* [@ONE Webinar for UDL & Statewide Resources](https://cccconfer.zoom.us/meeting/register/tZcocOyvrzMsHdElPrJRw-IR4qOZoCLdeb4U) Weds 10/12 2-3pm
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| 1. Adoption of Agenda & Approval of August 2022 Minutes – Michael Ashton (2:40-2:45pm)
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| 1. Survey Results & Participatory Governance Explained – Christy Douglass (2:45-2:55)
 |  |  |
| 1. POCR Listening Sessions – Michael Ashton (2:55-3:05)
* Doodle Poll & Email Invitation Coming Soon!
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| 1. Goals Progress Report (3:05-3:50pm)
* Regular & Substantive Interaction/Accreditation Review – Christy Douglass
* Advancing Universal Design for Learning – Tracie Bosket
* Dedicated space for DE Technology & Recording – Ruth Bennington?
* Lending Library for DE Equipment – Rena Petrello
* Professional Development for Technology – Trudi Radtke & Tracie Bosket
* Professional Development for Equipment – TBA
* Degrees/Awars Fully Online and/or ZTC – Cindy Sheaks
* Improving POCR Process – TBA
* Improving DE Website Student Facing Assets – Kelsey Stuart
* Student Support Services Hub – Trudi Radtke
* Student DE Orientation Course – Tracie Bosket & Trudi Radtke
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| 1. RSI & Acceditation Update – Christy Douglass & Trudi Radtke (3:50-4:00pm)
* New RSI Symbol - Thanks to Student Grace Nuce!
* Department & Division Visits
* Contributions for 10/26 Flex Presentation
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| 1. Comments:
* Adjournment at \_\_\_\_\_\_ pm
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