*Moorpark College’s Mission Statement*

*With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.*

Committee Charter:

The Distance Education Committee makes recommendations on college-wide planning and accreditation issues related to distance education activities.

The specific tasks of this committee are:

• Review and evaluate campus-wide student success and equity data related to distance education

• Develop and promote best practices that contribute to the quality and growth of distance education at Moorpark College

• Provide guidance on professional development activities related to distance education

• Monitor and document compliance with accreditation standards and state and national regulations

**Agenda – February 22, 2023**

**3:00 PM – 4:30 PM**

| Division/Position | Name | Present | Division/Position | Name | Present |
| --- | --- | --- | --- | --- | --- |
| **Co-Chairs** | Michael Ashton |  | **Arts, Media & Communications** | Anasheh Gharabighi |  |
| Christy Douglass |  | Suzanne Fagan |  |
| **English and Student Life** | Diane Scrofano |  | Becky Brister (alt) |  |
| Daniela Guevara |  | **Dean** | Josepha Baca |  |
| **Access, Kinesiology, Athletics, Library, Math, DE & Tutoring and Learning** | Jackie Kinsey |  | **Student Service Council** | Claudia Wilroy |  |
| Rena Petrello |  | **Instructional Technologist/Designer** | Tracie Bosket |  |
| TBA (alt) |  | Trudi Radtke (alt) |  |
| **EATM, Life & Health Science** | Jana Johnson |  | **ACCESS** | Shirley Ruiz |  |
| ~~Ashley Vaughan~~ |  | **Acad. Senate President** (non-voting) | Erik Reese |  |
| TBA (alt) |  | **DE Coordinator** (non-voting) | Kelsey Stuart |  |
| **Physical Science and Career Education** | Esmaail Nikjeh |  | **POCR Coordinator** (non-voting) | TBA |  |
| TBA |  | **ZTC Coordinator** (non-voting) | Cindy Sheaks-McGowan |  |
| **Business, Social and Behavioral Sciences,**  **Child Development and Languages** | Brian Herlocker |  | **Associated Students** (non-voting) | Sage Tollefson |  |
| Rex Edwards |  | **GUESTS** (non-voting)  John Forbes | | |
| Ruth Bennington (alt) |  |
| Cindy Sheaks-McGowan (alt) |  |
| **A&R, Counseling, Student Life and Support, EOPS, and Student Health Center** | Kellie Porto-Garcia |  |
| ~~Danita Redd~~ |  | Voting Members = 19 Quorum = 10 | | |

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| --- | --- | --- | --- | --- | --- |
| **DE Committeee Meetings** | **Meeting Calendar** Fall 22 | ~~08/24/22~~ | ~~09/28/22~~ | ~~10/25/22~~ | ~~11/16/22~~ |
| **4th Wednesday 2:30** | **Meeting Calendar** Spring 23 | ~~1/25/23~~ | 2/22/23 | 3/22/23 | 4/26/23 |

**Agenda**

| Topic | Discussion/Comments | Action |
| --- | --- | --- |
| 1. Who votes today? (2:30-2:35pm) – Christy Douglass  * Last online meeting! (State of Emergency Ends 2/28/23) * In-Person Only Meetings in March & April |  |  |
| 1. Announcements & Comments (2:35-2:45pm)  * Nominations for DE Faculty Co-Chair for 2023-2025 * Classified Prioritization Update * Online Teaching Conference June 21-23 in Long Beach - Interested? Contact Michael * March Meeting: Discussion of new faculty contract impacts on DE |  |  |
| 1. Adoption of Agenda & Approval of Minutes (2:45-2:55pm) – Michael Ashton  * Adoption of 2/22/23 Agenda * Approval of 11/16/22 Minutes * Approval of 1/25/23 Minutes |  |  |
| 1. VCCCD DE Summit (2:55-3:05pm) – Michael Ashton  * Save the Date: DE Summit 3/1/23 (Flex Day) 9am-12:30pm ONLINE * Session Overview (Support our MC Presenters!) * MC will be hosting DE Summit next year! |  |  |
| 1. DEETAC (Dist Ed & Ed Tech Advisory Committee) Updates (3:05-3:15pm) – Trudi Radtki  * Zoom Video Storage * Changes to Google Play Store * Updates to OTTCC SLOs |  |  |
| 1. POCR Overview (3:15-3:20pm) – Michael Ashton  * New stipend structure in updated contract * More updates coming soon! |  |  |
| 1. Goals Progress (3:20-3:55pm) – Christy Douglass  * What progress has been made on your objectives? * What can be done in the coming month? (Only two meetings left!) |  |  |
| 1. Comments:  * Adjournment at \_\_\_\_\_\_ pm |  |  |