

**Moorpark College Foundation**  
**Bi-Monthly Executive Committee Meeting**

January 4, 2023

8:31 a.m. – 9:07 a.m.

Meeting via Zoom

**MINUTES**

**MCF Executive Committee Present:**

Jill Haney (C)       Mike Hoffman       Samantha Sale       Eckhard Walter  
 Kathryn Stiles       Tim Weaver (VC)       Jennifer Clark (T)

**Staff Members (Ex-Officio) Present:**

Debi Klein       Julius Sokenu       Amanuel Gebru  
 John Forbes       Angela Yttri

**C=Chair, VC=Vice Chair, S=Secretary, T=Treasurer, FC=Foundation Coordinator**

**The meeting began at 8:31 a.m. A quorum was present**

**I. Approval of Agenda**

Mike Hoffman moved to approve the agenda as presented, Kathryn Stiles 2<sup>nd</sup> the motion.  
Motion approved with 6-0 vote.

**II. Approval of Minutes**

A. Approve the Nov. 23, 2022 Meeting Minutes (vote)

Eckhard Walter moved to approve the minutes as presented, Tim Weaver 2<sup>nd</sup> the motion.  
Motion approved with 6-0 vote.

**III. Chair Report**

- Bylaws sent to attorney to review, waiting for a response.
- Had the first campaign meeting.
- Board retreat on January 31st w/ Vanessa. A lot of great things going on.
- Thanked everybody for work last year

**IV. College President's Report**

Julius

- Received notification that appropriation money \$300,000 in addition to the \$225,000 that came last year. Congresswoman Brownley supporting students with paid internships. Increased number of paid internships and who are able to do them.
- Professional development Jan 4<sup>th</sup> and 5<sup>th</sup> at the college for faculty and staff.
- Doing better in terms of enrollment, students are taking more units – we are at 50% of all units in district.
- Title 9 issue - firm looking at process followed and will be working with students.

John

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- Holding onto lower enrolled classes, outperforming sister colleges right now in regards to enrollment.

**V. Development Report**

A. Monthly Donor Report

- Hiring two part-time positions for Foundation. Any support from board will be appreciated.
- Establish two new scholarships, both memorial scholarships.
- Campaign cabinet had first meeting, strategy was discussed – naming strategy and sub campaigns. What kinds of communication will be sent out. Cabinet to grow, break off into two or three different subgroups. Information added to website.
- Community has expressed interest and townhall meeting will be held on Jan. 26<sup>th</sup>.
- Conducting many tours, golf cart approved.
- Sand volleyball court breaking ground in May possibly.

**VI. Strategic Planning**

Samantha not here –Per Debi meeting invitation sent out for next week.

**VII. Board Development Committee**

No new information, Jill is looking at a couple of new members.

**VIII. Alumni Committee**

Sending out letter shortly to a large number of Alumni, will be sending out gift with letter. Holiday message was sent out to alumni.

**IX. Budget & Investment Committee**

B. Financial statements

Eckard - Jennifer shared the November financials, they are still in raw form. Funding reports, clean up items. Standard activities.

Jennifer - in process of doing cleanup.

**X. Marketing Committee**

Nothing to report at this time.

**XI. Pending Business**

No pending or new business

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XII. **New Business**

No new business

XIII. **Adjourn**

Meeting adjourned at 9:07 am.

**NEXT EXECUTIVE BOARD MEETING:**

Wednesday, January 4, 2023  
8:00 a.m. – Zoom Meeting