

Moorpark College Academic Senate Council Minutes Draft

Tuesday, Sep 1, 2020, 2:30 – 4:00 PM via [Zoom](#)

Mission Statement: *With a “students first” philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.*

All handouts are available on the [Academic Senate handout website](#)

I) Public Comments

- A. Traci Allen - The deadline for faculty to apply for the Guided Pathway Success Teams had been extended until September 7th. She also highlighted the upcoming Guided Pathways retreat on September 25th.
- B. Sharon Manakas – It is suicide prevention month. Upcoming Suicide Prevention Training for employees, 8/24/2020. EAP presentation on self-care during COVID and compassion fatigue 9/28/2020. Support groups will be offered by EAP, dates TBD.
- C. Jolie Herzig – Enrollment is down 25% in ACCESS. Students still need these services. Please specifically explain what it means to have a disability, such as ADHD, anxiety, depression, or learning disabilities when referring to ACCESS. Also, if students want to be tested for a learning disability, please have them contact ACCESS.
- D. Sharon Manakas – Usage of mental health services is also down. Please let students know of the services offered by the student health center.
- E. Hugo Hernandez – The new health care plan took effect September 1. This means new co-pays, new-deductibles, very high deductibles in some cases, which will reset in January. Let the union know if you have any concerns or hiccups.

II) Approval of Minutes (Consent)

Erik Reese – Approval of the minutes from August 12 planning meeting, August 14 general meeting, and August 18 regular meeting is on the consent calendar. There were no suggested updates.

III) Unfinished Business

- A. Academic Senate council and Standing Committee Representation Updates (Consent)

Erik Reese – Changes are marked in red on the spreadsheet. This is a consent item.

- B. Test Taking Accommodations for ACCESS Students (Consent)

Jolie Herzig – New guidance for how to handle an exam if a student does not get the proper accommodation time is posted on the AS website.

Marcos Enriquez – The wording is unclear. If a test is on Canvas, should it be open for 24 hours?

Erik Reese – This is regarding the time limit for an exam not being assigned properly on Canvas for students in ACCESS.

C. Approval of Consent Calendar

Motion to approve the consent calendar made by Vance Manakas and seconded by Gary Wilson.

All items on consent calendar approved unanimously by roll call vote.

D. Academic Senate Council goals for 2020-2021

Erik Reese introduced draft goals. He explained that the numbers would appear in an upcoming poll for voting to prioritize the goals. The sub-points a and b, where present, fall under their respective categories, but would not be included on ballot.

Nathan Bowen – I would like to add a land statement.

Vance Manakas – I like it as an action item.

Nathan Bowen – I would like to leave a, b, c in the prioritization.

Cynthia Minet – I agree we should leave them in. I am happy to see that adjunct faculty support is on the list.

Perry Bennett – I would like amend number 9 to include humanities.

Nathan Bowen – I want to clarify that number 9 is really COVID specific because the arts have no good modality currently.

Perry Bennett – I would leave number 9 the way it is written.

Vance Manakas – I would like to add athletics to number 9.

Erik Reese – Will meet with Vance Manakas to discuss a separate goal for athletics.

IV) New Business

A. Elections for Senate Secretary

Nicole Block and Nathan Bowen each gave a three minute speech regarding their qualifications for AS Secretary.

i) Roll call vote 1 (two-thirds vote is required):

(1) Nicole Block received 8 votes: Dani Vieira, Cindy Sheaks-McGowan, Gary Wilson, Sydney Sims, Danielle Kaprelian, Jazmir Hernandez, Jenna Patronete, Cynthia Minet

- (2) Nathan Bowen received 10 votes: Jolie Herzig, Vance Manakas, Josepha Baca, Roger Putnam, Adam Black, Marcos Enriquez, John Loprieno, Chrystin Green, Matthew Morgan, Sharon Manakas
 - (3) Abstentions: Tiffany Pawluk, Ruth Bennington, Perry Bennett, Dan Darby
 - (4) 18 votes cast, 13 required to win, Nicole received 8, and Nathan received 10
- ii) Roll call vote 2:
- (1) Nicole Block received 9 votes: Dani Vieira, Cindy Sheaks-McGowan, Sydney Sims, Danielle Kaprelian, Jazmir Hernandez, Jenna Patronete, Cynthia Minet, Perry Bennett, Dan Darby
 - (2) Nathan Bowen received 11 votes: Jolie Herzig, Vance Manakas, Josepha Baca, Roger Putnam, Gary Wilson, Adam Black, Marcos Enriquez, John Loprieno, Chrystin Green, Matthew Morgan, Sharon Manakas
 - (3) Abstentions: Tiffany Pawluk, Ruth Bennington
 - (4) 20 votes cast, 14 required to win, Nicole received 9, and Nathan received 11
- iii) Roll call vote 3:
- (1) Nicole Block received 14 votes: Jolie Herzig, Vance Manakas, Dani Vieira, Roger Putnam, Cindy Sheaks-McGowan, Sydney Sims, Danielle Kaprelian, Jazmir Hernandez, Jenna Patronete, Chrystin Green, Matthew Morgan, Cynthia Minet, Perry Bennett, Dan Darby
 - (2) Nathan Bowen received 7 votes: Josepha Baca, Gary Wilson, Marnie Melendez, Adam Black, Marcos Enriquez, John Loprieno, Sharon Manakas
 - (3) Abstentions: Tiffany Pawluk, Ruth Bennington
 - (4) 21 votes cast, 15 required to win, Nicole received 14, and Nathan received 7
- iv) Roll call vote 4:
- (1) Nicole Block received 16 votes: Jolie Herzig, Vance Manakas, Dani Vieira, Roger Putnam, Cindy Sheaks-McGowan, Gary Wilson, Sydney Sims, Marnie Melendez, Danielle Kaprelian, Jazmir Hernandez, Jenna Patronete, Chrystin Green, Matthew Morgan, Cynthia Minet, Perry Bennett, Dan Darby
 - (2) Nathan Bowen received 5 votes: Josepha Baca, Adam Black, Marcos Enriquez, John Loprieno, Sharon Manakas
 - (3) Abstentions: Tiffany Pawluk, Ruth Bennington
 - (4) 21 votes cast, 15 required to win, Nicole received 16, and Nathan received 5
- Nicole Block was elected by a vote of 16 out of 21. Four rounds of voting was necessary to obtain a two-thirds majority. Her role as Secretary was effective immediately.

B. Annual Work Plan 2020-2021

Postponed for future meeting.

C. Online Evaluations

Erik Reese introduced the suggested guidance from the DE committee. It is only addressing Section II, B1 of the Administrator and Peer Evaluation Form from the AFT contract.

Hugo Hernandez – The union does not support this move. A future meeting is scheduled between the union and administration.

Jolie Herzig – Accessibility is law so it is a little confusing.

Marcos Enriquez – I think we should wait until after the union meeting.

Ruth Bennington – When did the CVC-OEI Rubric get approved in senate?

Josepha Baca – Where are the minutes showing this was approved?

Matthew Morgan – Question: Does the administration want to use the CVC-OEI rubric for evaluations?

Erik Reese – Not that I know.

Marnie Melendez – I think we should vote this no.

Erik Reese – Are you calling for a vote?

Marnie Melendez – Motion to approve the guidance so senate can vote against it. No second.

Nathan Bowen – Motion to postpone. No second.

Erik Reese clarified that if there is no second, there is no vote, and the item naturally falls to a later agenda. Erik reminded the senators that faculty have a lot of say in evaluation committees because they are the majority.

Josepha Baca – No one has ever used the CVC-OEI rubric in an evaluation previously.

D. Dual Enrollment Faculty Resource Guide

Dean Khushnur Dadabhoy introduced the Dual Enrollment coordinator, DeAnna Grove, to give an overview of the handbook.

DeAnna explained that there are two types of dual enrollment. The first is when a class is taught only at a high-school. The second type is when any K-12 student enrolls in any course at the college. The guide includes a breakdown of CCAP and non CCAP options, FERPA forms, the MOU form that often causes a delay in enrollment, information sheets, maps, holidays, and much more.

Dual Enrollment Counselor Seville Ajiri and Dual Enrollment Faculty Liaison Kellie Porto-Garcia were introduced.

Seville Ajiri – This guide is designed to make sure everyone is supported. Please provide feedback.

Jolie Herzig – Where should we send feedback?

DeAnna Grove – You can send it to m.: dgrove@vccd.edu

V) Informational Items

A. Academic Senate Council Assessment Report

Postponed

B. Disciplines List

Postponed

VI) Reports

A. Officer reports

B. Faculty Liaison Reports

C. Standing Committee Co-Chair Reports

VII) Announcements

A. Sat Oct 17, 2020: Area C Meeting – Virtual Event

B. Nov 5-7, 2020: ASCCC Fall Plenary Session – Virtual Event

VIII) Adjournment

Meeting adjourned at 4:05 pm.

ACADEMIC SENATE COUNCIL REPRESENTATIVES 2020 – 2021

POSITION	NAME	Present	POSITION	NAME	Present
ASC President	Erik Reese	ER	Library	Danielle Kaprelian -	DK
ASC Vice President	Tiffany Pawluk	TP	Life Sciences	Jazmir Hernandez Audrey Chen	JH
ASC Secretary	-		Mathematics	Marcos Enriquez Phil Abramoff	ME
ASC Treasurer	Ruth Bennington	RB	Media Art / Comm Studies	Jenna Patronete Nicole Block	JP/NB
ACCESS	Jolie Herzig Silva Arzunyan	JH	Performing Arts	John Loprieno Nathan Bowen	JL/NB
Athletics	Vance Manakas Mike Stuart	VM	Physics / Ast / Engr / CS	Chrystin Green Scarlet Relle	CG
Behavioral Sciences	Dani Vieira Kari Meyers	DV	Social Sciences	Matthew Morgan Susan Kinkella Rex Edwards	MM
Business Administration	Josepha Baca Reet Sumal	JB	Student Health Center	Sharon Manakas Silva Arzunyan	SM
Chemistry / Earth Sciences	Roger Putnam Rob Keil	RP	Visual Arts	Svetlana Kasalovic Cynthia Minet	CM
Child Development	Cindy Sheaks-McGowan Shannon Coulter	CSM	World Languages	Perry Bennett Alejandra Valenzuela	PB
Counseling	Chuck Brinkman Jodi Dickey		Part-time Faculty Representative	Felix Masci Dan Darby	DD
EATM	Gary Wilson Cindy Wilson	GW	AFT Representative (non-voting)	Hugo Hernandez	HH
English / ESL	Sydney Sims Jerry Mansfield	SS	CTE Liaison (non-voting)	Christy Douglass	CD
EOPS	Marnie Melendez Angie Rodriguez	MM	GP Liaison (non-voting)	Traci Allen	TA
Health Education / Kinesiology	Adam Black -	AB	Student Liaison (non-voting)	Scott Pugh	SP
Health Sciences	Michelle Dieterich Jamee Maxey		Committee Co- Chairs (non-voting)	Nenagh Brown Beth Gillis-Smith Shannon Macias	

Guests: Brian Herlocker, Perry Martin, Khushnur Dadabhoj, DeAnna Grove, Seville Ajiri, Kellie Porto-Garcia