



# EdCAP Committee Agenda 2:30-4pm, April 28, 2020

## Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

## EdCAP Committee Charter

The Education Committee on Accreditation and Planning makes recommendations on college-wide planning and accreditation issues related to educational programs and services.

The planning component under the purview of EdCAP includes:

- Program Plans: Evaluate the program planning process and recommend modifications as needed
- Educational Master Plan: Define the format of the Educational Master Plan, establishing and monitoring the timeline, and recommend approval of the final document

The accreditation component under the purview of EdCAP includes:

- Monitoring and reviewing the preparation of the Self-Evaluation reports required by ACCJC
- Monitoring/evaluating/documenting progress on self-evaluation plans developed by the college as well as recommendations from the ACCJC

## Goals for 2019-20:

### Planning component:

1. Design and implement pilot project for cross-disciplinary program plan discussions
2. Review and where necessary modify program plan process of 2019-20
  - Reconsider timeline
  - Review platform
  - Review three-year review cycle
  - Update and modify template for student service programs
  - Further integrate planning and resource allocation
3. Review planning documents produced from Educational Master Plan (Annual Work Plans, etc.)

### Accreditation component:

4. Monitor and review the preparation of the ACCJC Midterm Accreditation Report
  - Establish timeline
  - Perform gap analyses
  - Contribute to and review self-evaluation plans establishing progress and outcomes
  - Contribute to and review progress reports on ACCJC recommendations for improvement
  - Contribute to and review report on outcomes of both Action Projects in Quality Focused Essay
  - Recommend final draft of Midterm Report for approval
5. Revise ACCJC Institution-Set Standards and recommend for approval
6. Discuss ACCJC Annual Report and recommend for approval

### Other:

7. Review EdCAP charter and membership for updated Moorpark College Decision-Making Handbook

## Membership / Attendance

Position	Name	Present
Co-Chairs	Nenagh Brown	
	Oleg Beshpalov	
VP Academic Affairs*	Mary Rees	
VP Business Services*	Jennifer Clark	
VP of Student Support*	Amanuel Gebru	
Academic Senate Pres.*	Nenagh Brown	
Dean members:	Oleg Beshpalov	
	Howard Davis	
	Carol Higashida	
	Matt Calfin	
	Khushnur Dadabhoy	
	Monica Garcia	
Ass. Students (advisory)	Kris Hotchkiss	

Position	Name	Present
Department members:		
ACCESS	Silva Arzunyan	
EATM	Gary Wilson	
Kin/Health/Athletics	Remy McCarthy	
Behavioral Sciences	Chad Basile / Dani Vieira	
Business	Josepha Baca	
Chemistry/Earth Sci	Roger Putnam/Rob Keil	
Child Development	Cindy Sheaks-McGowan	
Counseling	Jodi Dickey	
English/ESL	Sydney Sims	
EOPS	Angie Rodriguez	
Fine Arts	Erika Lizée	
Health Sciences	Christina Lee	
Library	Danielle Kaprelian	
Life Sciences	Audrey Chen	

Position	Name	Present
Mathematics	Phil Abramoff	
Media Arts & Comm Studies	Rolland Petrello	
Performing Arts	John Loprieno	
Physics/Ast/Engr/CS	Erik Reese	
Social Sciences	Hugo Hernandez	
World Languages		
Student Health Center	Sharon Manakas	
* Ex-officio, non-voting members		
<b>Guests:</b>		
Student Activities Specialist	Kristen Robinson	
Student Success Services Supervisor	Claudia Sitlington	



## EdCAP Committee Agenda 2:30-4pm, April 28, 2020

<b>Today's Handouts</b>	<b>Future Meetings</b>
Minutes: March 24, 2020 <a href="#">Annual Work Plan 2020-2021 brainstorm</a> Program Plan Summary Report 2019-2020 'Development and Review of Program Plans and Assessment' timeline EdCAP Goals and Accomplishments 2019-2020	Fall semester: <del>August 27; September 24; October 22; November 26</del> Spring semester: <del>January 28; February 25; March 24; April 28</del>

AGENDA ITEM	DISCUSSION NOTES	ACTION
<b>CALL TO ORDER AND READING OF MINUTES</b>		
Call to order; Public comments Approval of minutes: March 24, 2020		
<b>PREVIOUS BUSINESS</b>		
A. ACCJC Midterm Report update B. EdCAP and Fiscal future joint meeting update		
<b>NEW BUSINESS</b>		
A. Annual Work Plan 2020-2021 progress and Planning Retreat debrief B. Program Plan Summary Report 2019-2020 C. Review of updated 'Development and Review of Program Plans and Assessment' timeline from <i>Decision-Making Handbook</i> D. Review goals and accomplishments E. <a href="#">Committee Evaluation</a> F. For the good of the accreditation and planning order		
<b>ANNOUNCEMENTS</b>		
<b>FUTURE AGENDA ITEMS</b>		
A. eLumen demo of program planning		
<b>Adjournment</b>		