



Book	VCCCD Board Policy Manual
Section	Chapter 4 Academic Affairs
Title	BP 4300 Field Trips and Excursions
Code	BP 4300
Status	Under Consideration
Legal	Title 5, Section 55220
Adopted	February 16, 2006
Last Revised	April 9, 2013

The Chancellor shall, in consultation with the Academic Senates, establish procedures that regulate the use of District funds for student travel and attendance at conferences and other activities that are performed as a class assignment or co-curricular activity.

No District funds shall be used to support student expenses for out-of-state field trips or excursions unless the expenses are paid with auxiliary, grant, or categorical program funds if the funds are used consistently with the statutory, regulatory, or contractual conditions applicable to the expenditure of such funds. The expenses of instructors, chaperones, and other personnel traveling with students may be paid from district funds.

Students and staff shall at all times adhere to the standards of conduct applicable to conduct on campus.

See [Administrative Procedure 4300](#).

Governance Review

2020 11.12 DTRW-I

2020 10.08 DTRW-I

2020 09.14 Chancellor's Cabinet

2020 09.10 DTRW-SS

2020 05.07 DTRW-I/SS