

EdCAP and Fiscal Joint Meeting:
Draft Planning Calendar

Purpose of Joint Meeting:

1. Close the planning cycle loop from the previous year
2. Initiate planning cycle for next year
3. Increase transparency on resource allocation
4. Link resource allocation closer to planning (ACCJC)

January 2021: Fiscal and EdCAP

Present combined planning and resources document including the following to both committees (meeting separately):

- Annual Work Plan from current year (2020-21)
- Prioritization and funded lists from past year (2019-20)
 - FT faculty prioritization and funded
 - Classified staff prioritization and funded
 - F/T CAP prioritizations and funded (facilities, technology, and planning)

February 2021: JOINT MEETING

Gap analysis based on combined planning and resources document

Production of Joint Meeting summary gap analysis report

March 2021: Strategic Planning Retreat

Brainstorming for next year's Annual Work Plan (2021-22)

Documents presented:

- Annual Work Plan from current year (2020-21)
- Prioritization and funded lists from previous year (2019-20)
- Joint Meeting summary gap analysis report

Retreat exercise to brainstorm on what missing for next Annual Work Plan (2021-22)

April 2021: EdCAP

- Review draft of Annual Work Plan for 2021-22 produced from Retreat