

Dear Faculty,

At its General Meeting on Friday, the Academic Senate announced the call for nominations for the currently vacant position of Academic Senate Secretary. All nominations and position statements should be received before noon on Friday, August 28 for the vote in Senate Council on Tuesday September 1. The newly elected Secretary will start immediately upon election with the term ending on June 30, 2021, the second year of a two-year term.

For an understanding of the position duties see the attached officer job descriptions and also refer to Article VII Section C of the Academic Senate By-Laws (pp 7-8). The [Senate elections website](#) contains these documents and additional information on the elections process and will be updated regularly with current nominations and candidate statements.

Nominations may be submitted by a faculty member on behalf of themselves or another faculty member; in the latter case nominees will be contacted to ensure they are willing to stand. All candidates are asked to submit a statement limited to 500 words before noon on Friday, August 28 that addresses the following points:

- Discuss your experience and qualifications.
- Why do you want to serve in this role?

The Academic Senate Council will vote on the nominations received at its meeting on September 1 and upon a two-thirds majority a candidate will be appointed to fill the vacancy for this year, as stated in our Constitution & By-Laws.

Please direct nominations, position statements, and any other communication concerning the election to me at ereese@vccd.edu.

Erik

Erik D. Reese
Academic Senate President
Moorpark College