

Moorpark College Academic Senate Council Agenda

Tuesday, Sep 15, 2020, 2:30 – 4:00 PM via [Zoom](#)

Mission Statement: With a “students first” philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

All handouts are available on the [Academic Senate handout website](#)

I) Public Comments

(Those wishing to make public comments must be in attendance before 2:30 PM)

II) Approval of Minutes (Consent)

- A. September 1, 2020
See handout on AS website

III) Unfinished Business

- A. Academic Senate council and Standing Committee Representation Updates (Consent)

At the start of a new year the governance committee membership changes and the Academic Senate Council ratifies the new faculty representatives.

See handout on AS website
Action item

- B. Online Evaluations

Guidance for performing online evaluations is critical with the majority of courses and services moving to an online format. Compromise criteria and guidelines will be discussed and presented for approval. Senate adopted the California Virtual Campus-Online Education Initiative (CVC-OEI) rubric as “best practices” but not used as assessment of faculty

No Handout on AS website

Discussion item: postponed

The Academic Senate is an organization whose primary function is to make recommendations with respect to academic and professional matters. “Academic and professional matters” are defined as:

1. Curriculum, including establishing prerequisites
 2. Degree & Certificate Requirements
 3. Grading Policies
 4. Educational Program Development
 5. Standards & Policies regarding Student Preparation and Success
 6. College governance structures, as related to faculty roles
 7. Faculty roles and involvement in accreditation process
 8. Policies for faculty professional development activities
 9. Processes for program review
 10. Processes for institutional planning and budget development
- + Other academic and professional matters as mutually agreed upon.

IV) Information Items

A. Academic Senate Council Assessment Report

Results of the electronic survey conducted last semester on the effectiveness of Council's work.

See handout on AS website

Information item

B. Disciplines List

The Disciplines List is often referred to as "min quals". The deadline to submit proposals for revisions to current disciplines or to propose new disciplines is Sep 30.

See handout on AS website

Information item

V) New Business

A. Ratification of Academic Senate goals for 2020-2021 (Consent)

What should the Academic Senate's goals be for this year on behalf of the faculty's purview on academic and professional matters? The ranked list of goals is to be ratified this Council meeting.

See handouts on AS website

Action item

B. Academic Senate budget 2019-2020 (Consent)

Final accounts from last year.

See handout on AS website

Action item

C. Projected Academic Senate budget 2020-2021 (Consent)

Report on the projected budget for the coming year.

See handout on AS website

Action item

D. Approval of consent calendar

All items marked "consent" above will be approved with a single motion and vote. Any senator may request that an item be pulled from the consent calendar for individual vote and/or further discussion. Consent calendar includes:

- Approval of draft minutes
- Ratification of committee membership updates
- Ratification of ranked Senate goals
- Academic Senate budget 2019-2020
- Projected Academic Senate budget 2020-2021

No handout on AS website

Action item

E. Elections Committee formation for officer elections

Elections for the AS officer positions for the two-year term of 2021-2022 occur this semester. An elections Committee that is comprised of three members from Senate Council will run these elections.

No handout on AS website

Procedural item

F. Standing Committee Faculty Co-Chair elections

This year is the second year of two-year terms for the current standing committee faculty co-chairs. Therefore, elections for co-chairs for the standing committees will be held this Fall for the new two-year term starting June 1, 2021. This is an announcement of the process according to our by-laws.

No handout on AS website

Discussion item

G. Sabbatical Leave

Sabbatical leave procedures are a collaboration between the office of the Vice President of Academic Affairs and the Academic Senate. No process improvements were suggested last year. This document reflects the procedure from last year without update for approval by Senate so that the process may be started.

Handout on AS website

Action item: 1st read

H. Annual Work Plan 2020-2021

Work plan for this academic year that operationalizes the Educational Master Plan, connecting actions to each strategic direction. Input has been incorporated from the strategic planning retreat in the Spring and the social justice workgroup themes have been noted where they align with existing goals. In addition, EdCAP recently recommended the plan for approval by Senate at its last meeting.

See handouts on AS website

Action item: 1st reading

I. Faculty Prioritization—October 20 2:30pm-5:00pm

Review and discussion of the faculty prioritization process and discussions from last year for further refinement of the faculty prioritization assumptions, criteria, and ground rules.

See handout on AS website

Discussion item

J. Employee of the Month Awards

The idea was suggested to use awards to recognize work on equity and social justice. Employee of the month awards are one avenue for this, requiring collaboration between Academic Senate and Classified Senate.

No handouts on AS website

Action item: 1st “reading”

- K. Resolution: Senate support of Black lives matter
Faculty have brought a resolution in support of Black lives matter to Senate Council for consideration.
See handouts on AS website
Action item: 1st reading

- L. Racial and Social Justice
Standing agenda item to discuss and address racial and social justice issues.
No handouts on AS website
Discussion item

- M. Future Agenda Items
What academic and professional matters would the Academic Senate Council like to discuss in future meetings?
No handouts on AS website
Discussion item

VI) Reports

- A. Officer reports
- B. Faculty Liaison Reports
- C. Standing Committee Co-Chair Reports

VII) Announcements

- A. Sat Oct 17, 2020: Area C Meeting – Virtual
- B. Nov 5-7, 2020: ASCCC Fall Plenary Session – Virtual Event

VIII) Adjournment

ACADEMIC SENATE COUNCIL REPRESENTATIVES 2020 – 2021

POSITION	NAME	POSITION	NAME
ASC President	Erik Reese	Library	Danielle Kaprelian -
ASC Vice President	Tiffany Pawluk	Life Sciences	Jazmir Hernandez Audrey Chen
ASC Secretary	Nicole Block	Mathematics	Marcos Enriquez Phil Abramoff
ASC Treasurer	Ruth Bennington	Media Art / Comm Studies	Jenna Patronete -
ACCESS	Jolie Herzig Silva Arzunyan	Performing Arts	John Loprieno Nathan Bowen
Athletics	Vance Manakas Mike Stuart	Physics / Ast / Engr / CS	Chrystin Green Scarlet Relle
Behavioral Sciences	Dani Vieira Kari Meyers	Social Sciences	Matthew Morgan Susan Kinkella Rex Edwards
Business Administration	Josepha Baca Reet Sumal	Student Health Center	Sharon Manakas Silva Arzunyan
Chemistry / Earth Sciences	Roger Putnam Rob Keil	Visual Arts	Svetlana Kasalovic Cynthia Minet
Child Development	Cindy Sheaks- McGowan Shannon Coulter	World Languages	Perry Bennett Alejandra Valenzuela
Counseling	Chuck Brinkman Jodi Dickey	Part-time Faculty Representative	Felix Masci Dan Darby
EATM	Gary Wilson Cindy Wilson	AFT Representative (non-voting)	Hugo Hernandez
English / ESL	Sydney Sims Jerry Mansfield	CTE Liaison (non-voting)	Christy Douglass
EOPS	Marnie Melendez Angie Rodriguez	GP Liaison (non-voting)	Traci Allen
Health Education / Kinesiology	Adam Black -	Student Liaison (non-voting)	
Health Sciences	Michelle Dieterich Jamee Maxey	Committee Co-Chairs (non-voting)	