

Moorpark College Academic Senate Council Agenda

Tuesday, Nov 03, 2020, 2:30 – 4:00 PM via [Zoom](#)

Mission Statement: With a “students first” philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

All handouts are available on the [Academic Senate handout website](#)

I) Public Comments

(Those wishing to make public comments must be in attendance before 2:30 PM; 3-min limit)

II) Approval of Minutes (Consent)

- A. September 29, 2020 (Consent)
See handout on AS website
- B. October 6, 2020 (Consent)
See handout on AS website
- C. October 20, 2020 (Consent)
See handout on AS website

III) Unfinished Business

- A. Academic Senate Council and Standing Committee Representation Updates (Consent)
At the start of a new year the governance committee membership changes and the Academic Senate Council ratifies the new faculty representatives.
See handout on AS website
Action item
- B. Approval of Consent Agenda
All items marked “consent” above will be approved with a single motion and vote. Any senator may request that an item be pulled from the consent calendar for individual vote and/or further discussion. Consent calendar includes:
 - Approval of draft minutes for Sep 29

The Academic Senate is an organization whose primary function is to make recommendations with respect to “academic and professional matters” defined as:

1. Curriculum, including establishing prerequisites
 2. Degree & certificate requirements
 3. Grading policies
 4. Educational program development
 5. Standards & policies regarding student preparation and success
 6. College governance structures, as related to faculty roles
 7. Faculty roles and involvement in accreditation process
 8. Policies for faculty professional development activities
 9. Processes for program review
 10. Processes for institutional planning and budget development
- + Other academic and professional matters as mutually agreed upon.

- Approval of draft minutes for Oct 6
- Approval of draft minutes for Oct 20
- Ratification of committee membership updates

No additional handouts on AS website

Action item

C. Elections Committee for Officer Elections

Elections for the AS officer positions for the two-year term starting June 1, 2021 occur this semester. An Elections Committee that is comprised of three members from Senate Council will run these elections. Details may be found in Senate By-laws Article VII Section B 1 & 2 and Senate Elections Rules. Update from the Elections Committee.

No handout on AS website

Information item

D. Standing Committee Faculty Co-Chair Elections

Update on the status of nominations for standing committee faculty co-chairs and discussion of process. Elections will occur at the Nov 17 Senate Council meeting and require majority votes. Details may be found in Senate By-laws Article VIII Section A 1 and Senate Elections Rules.

No handout on AS website

Information item

E. Guiding Principles for Budget Reductions

In preparation for expected future budget cuts, guiding principles for budget reductions are being drafted. This is an updated draft of ideas to give an idea of the direction of these principles. All feedback is welcome.

Handout on AS website

Discussion item

IV) New Business

A. Faculty Prioritization Results, Assessment, & Feedback

Assessment and review of the faculty prioritization process this year as part of our continual improvement. Results from faculty prioritization are also presented as part of the Senate record.

See handouts on AS website

Discussion item

B. Academic Senate Scholarships

Using online scholarship applications unearthed a number of procedural and technical issues that ought to be addressed before the next round of scholarships.

No handouts on AS website

Discussion item

C. Academic Senate Budget Update

Monthly budget update.

See handout on AS website

Discussion item

D. Senate Donations

Annual Senate donations are used to fund the work of Senate, including awards and scholarships.

Our virtual environment requires changes to some aspects of this process.

See handout on AS website

Discussion item

E. Recording Senate Council for minutes

Technological issues have already and will continue to cause occasional interruptions for taking minutes. What are thoughts on recording meetings only for minutes?

No handout on AS website

Discussion item

F. Land Acknowledgement

Statement meant to respectfully recognize the Indigenous people as the traditional stewards of this land. It is an expression of gratitude and appreciation to those who have been living and working on this land from time immemorial.

No handout on AS website

Discussion item

G. Resolutions for ASCCC 2020 Fall Plenary

Discussion of resolutions to be considered at the Academic Senate for California Community Colleges (ASCCC) 2020 Fall Plenary. Please share your thoughts on any or all resolutions. Moorpark College Academic Senate has a single vote at Plenary, as do each local and district senates. Adopted resolutions guide the work of the ASCCC Executive Committee as the state-wide voice for faculty on all academic and professional matters.

Handout on AS website

Discussion item

H. Fiscal/EdCAP Joint Meeting

In February, the Education Committee on Accreditation and Planning (EdCAP) and the Fiscal Planning Committee will have a joint meeting to review the planning and resource cycle from the previous year and inform the planning cycle for the following year.

No Handout on AS website

Discussion item

I. Enrollment Management Plan

Subset of the Annual Work Plan that is focused on enrollment management that was recommended for approval by Senate at the Oct 27 meeting of EdCAP. Please review and provide input and suggestions.

See handout on AS website

Discussion item: first read

J. Academic Senate Constitution

The Senate constitution is to be re-evaluated at least every six years. How best to facilitate this re-evaluation?

See handout on AS website

Discussion item

K. Racial and Social Justice

Standing agenda item to discuss and address racial and social justice issues.

No handouts on AS website

Discussion item

L. Future Agenda Items

What academic and professional matters would the Academic Senate Council like to discuss in future meetings?

No handouts on AS website

Discussion item

V) Information Items

Items presented for information and for interest. Any Senate Council member may request a discussion of any information item.

A. Chancellor's Office Legal Opinion on Camera's-On Requirements for Online Classes

The Chancellor's Office issued a legal opinion on requiring the use of cameras for online classes.

See Handout on AS website

B. Board policies (BPs) and administrative procedures (APs)

Board policies (BPs) and administrative procedures (APs) are the guidelines for processes and work at the colleges and the district. The complete archive of board policies and administrative procedures is available on the [VCCCD Board Docs](#) under the "policies" tab in the upper right. BPs and APs are reviewed in a 5-year cycle and when required or requested. To help educate faculty we will include a few BPs and APs undergoing revision as information for those interested in learning more about college and district processes.

See Handouts on AS website

a. BP/AP 4225 Course Repetition

b. BP/AP 4227 Repeatable Courses

c. BP/AP 5040 Student Records, Directory Information, and Privacy

VI) Reports

- A. Officer reports
- B. Faculty Liaison Reports
- C. Standing Committee Co-Chair Reports

VII) Announcements

- A. Nov 5-7, 2020: ASCCC Fall Plenary Session – Virtual Event

VIII) Adjournment

Senate will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials, consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5. To request an accommodation, please contact the Senate Treasurer rbennington@vccd.edu 5pm the Sunday before the meeting of interest.

ACADEMIC SENATE COUNCIL REPRESENTATIVES 2020 – 2021

POSITION	NAME	POSITION	NAME
ASC President	Erik Reese	Library	Danielle Kaprelian -
ASC Vice President	Tiffany Pawluk	Life Sciences	Jazmir Hernandez Audrey Chen
ASC Secretary	Nicole Block	Mathematics	Marcos Enriquez Phil Abramoff
ASC Treasurer	Ruth Bennington	Media Art / Comm Studies	Jenna Patronete -
ACCESS	Jolie Herzig Silva Arzunyan	Performing Arts	John Loprieno Nathan Bowen
Athletics	Vance Manakas Mike Stuart	Physics / Ast / Engr / CS	Chrystin Green Scarlet Relle
Behavioral Sciences	Dani Vieira Kari Meyers	Social Sciences	Matthew Morgan Susan Kinkella Rex Edwards
Business Administration	Josepha Baca Reet Sumal	Student Health Center	Sharon Manakas Silva Arzunyan
Chemistry / Earth Sciences	Roger Putnam Rob Keil	Visual Arts	Svetlana Kasalovic Cynthia Minet
Child Development	Cindy Sheaks- McGowan Shannon Coulter	World Languages	Perry Bennett Alejandra Valenzuela
Counseling	Chuck Brinkman Jodi Dickey	Part-time Faculty Representative	Felix Masci Dan Darby
EATM	Gary Wilson Cindy Wilson	AFT Representative (non-voting)	Hugo Hernandez
English / ESL	Sydney Sims Jerry Mansfield	CTE Liaison (non-voting)	Christy Douglass
EOPS	Marnie Melendez Angie Rodriguez	GP Liaison (non-voting)	Traci Allen
Health Education / Kinesiology	Adam Black -	Student Liaison (non-voting)	Scott Pugh
Health Sciences	Michelle Dieterich Jamee Maxey	Committee Co-Chairs (non-voting)	