

Moorpark College Academic Senate Council Agenda

Tuesday, Dec 1, 2020, 2:30 – 4:00 PM via [Zoom](#)

Mission Statement: With a “students first” philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

All handouts are available on the [Academic Senate handout website](#)

I) Public Comments

(Those wishing to make public comments must be in attendance before 2:30 PM; 3-min limit)

II) Approval of Minutes (Consent)

- A. November 17, 2020 (Consent)
See handout on AS website

III) Unfinished Business

- A. Academic Senate Council and Standing Committee Representation Updates (Consent)
[At the start of a new year the governance committee membership changes and the Academic Senate Council ratifies the new faculty representatives.](#)
See handout on AS website
Action item
- B. Enrollment Management Plan (Consent)
[Subset of the Annual Work Plan that is focused on enrollment management that was recommended for approval by Senate at the Oct 27 meeting of EdCAP. Please review and provide input and suggestions.](#)
See handout on AS website
Action item: second read
- C. Approval of Consent Agenda
[All items marked “consent” above will be approved with a single motion and vote. Any senator may request that an item be](#)

The Academic Senate is an organization whose primary function is to make recommendations with respect to “academic and professional matters” defined as:

1. Curriculum, including establishing prerequisites
 2. Degree & certificate requirements
 3. Grading policies
 4. Educational program development
 5. Standards & policies regarding student preparation and success
 6. College governance structures, as related to faculty roles
 7. Faculty roles and involvement in accreditation process
 8. Policies for faculty professional development activities
 9. Processes for program review
 10. Processes for institutional planning and budget development
- + Other academic and professional matters as mutually agreed upon.

pulled from the consent calendar for individual vote and/or further discussion. Consent calendar includes:

- Approval of draft minutes for Nov 17
- Ratification of committee membership updates
- Enrollment Management Plan

No additional handouts on AS website

Action item

D. VCCCD Decision-Making Handbook Revision

The VCCCD Decision-Making Handbook is being revised. This document describes the participatory governance processes at the district and between the district and the colleges. We will discuss lessons learned and share ideas for improving this document from our assigned reading.

See handouts on AS website

Discussion item

E. AP 7120-D Full-time Faculty Hiring

The administrative procedure on full-time faculty hiring, AP 7120-D, is being revised. Please provide suggestions for updates and/or further consideration for improvements. This is an opportunity to reduce barriers and improve consistency and efficiency in the process, even if only incrementally.

See handout on AS website

Discussion item

IV) New Business

A. Academic Senate Budget Update

Monthly budget update.

See handout on AS website

Discussion item

B. Guided Pathways Scale of Adoption Assessment

Annual progress report on implementation of the Guided Pathways framework to be submitted to the state Chancellor's Office.

See handout on AS website

Discussion item: first read

C. Campus Operations

Many challenges have been overcome this semester so that students continue to make progress on their academic and professional goals. Updates from the health and outdoor classroom perspectives.

No handout on AS website

Discussion item

D. Racial and Social Justice

Standing agenda item to discuss and address racial and social justice issues.

No handouts on AS website

Discussion item

E. Future Agenda Items

What academic and professional matters would the Academic Senate Council like to discuss in future meetings?

No handouts on AS website

Discussion item

V) Information Items

Items presented for information and for interest. Any Senate Council member may request a discussion of any information item.

A. Board policies (BPs) and administrative procedures (APs)

Board policies (BPs) and administrative procedures (APs) are the guidelines for processes and work at the colleges and the district. The complete archive of board policies and administrative procedures is available on the [VCCCD Board Docs](#) under the “policies” tab in the upper right. BPs and APs are reviewed in a 5-year cycle and when required or requested. To help educate faculty we will include a few BPs and APs undergoing revision as information for those interested in learning more about college and district processes.

See Handouts on AS website

- a. BP/AP 4010 Academic Calendar
- b. BP/AP 4300 Field Trips and Excursions

VI) Reports

- A. Officer reports
- B. Faculty Liaison Reports
- C. Standing Committee Co-Chair Reports

VII) Announcements

- A. Have a most excellent, restful, and safe winter break!

VIII) Adjournment

Senate will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials, consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5. To request an accommodation, please contact the Senate Treasurer rbennington@vccd.edu 5pm the Sunday before the meeting of interest.

ACADEMIC SENATE COUNCIL REPRESENTATIVES 2020 – 2021

POSITION	NAME	POSITION	NAME
ASC President	Erik Reese	Library	Danielle Kaprelian -
ASC Vice President	Tiffany Pawluk	Life Sciences	Jazmir Hernandez Audrey Chen
ASC Secretary	Nicole Block	Mathematics	Marcos Enriquez Phil Abramoff
ASC Treasurer	Ruth Bennington	Media Art / Comm Studies	Jenna Patronete Jamie Whittington- Studer
ACCESS	Jolie Herzig Silva Arzunyan	Performing Arts	John Loprieno Nathan Bowen
Athletics	Vance Manakas Mike Stuart	Physics / Ast / Engr / CS	Chrystin Green Scarlet Relle
Behavioral Sciences	Dani Vieira Kari Meyers	Social Sciences	Matthew Morgan Susan Kinkella Rex Edwards
Business Administration	Josepha Baca Reet Sumal	Student Health Center	Sharon Manakas Silva Arzunyan
Chemistry / Earth Sciences	Roger Putnam Rob Keil	Visual Arts	Svetlana Kasalovic Cynthia Minet
Child Development	Cindy Sheaks- McGowan Shannon Coulter	World Languages	Perry Bennett Alejandra Valenzuela
Counseling	Chuck Brinkman Jodi Dickey	Part-time Faculty Representative	Felix Masci Dan Darby
EATM	Gary Wilson Cindy Wilson	AFT Representative (non-voting)	Hugo Hernandez
English / ESL	Sydney Sims Jerry Mansfield	CTE Liaison (non-voting)	Christy Douglass
EOPS	Marnie Melendez Angie Rodriguez	GP Liaison (non-voting)	Traci Allen
Health Education / Kinesiology	Adam Black -	Student Liaison (non-voting)	Scott Pugh
Health Sciences	Michelle Dieterich Jamee Maxey	Committee Co-Chairs (non-voting)	