

**MOORPARK COLLEGE FOUNDATION
COMMITTEE & BOARD OF DIRECTORS MEETING
May 14, 2020**

**Board of Directors Meeting
8:30-9:30am
Zoom Meeting**

- I. **Meeting Called to Order/Quorum Present/Introductions** J. Haney
 - a. Meeting was called to order by Chair Haney at 8:34 a.m.

- II. **Approval of Minutes** B. Klepper
 - a. Meeting minutes from March 4, 2020 were unanimously approved.

- III. **Chair Report** J. Haney
 - a. No chair report.

- IV. **College President's Report** J. Sokenu
 - a. President Sokenu welcomed everyone. He provided the following report:
 - i Introduced Professor John Loprieno as the interim Director of Institutional Advancement, Community Relations and Marketing. He has been hired on a part-time basis to perform the functions of this position. He will utilize some of his hours for Foundation work. He is currently the Department Chair for the Performing Arts.
 - ii The college has transitioned to all online instruction as well as business operations. On designated essential employees are on campus. We have a few courses being taught on ground for the Nursing Program and EATM Program.
 - iii He thanked the leadership and work of the EATM staff for the tremendous work they have done in streaming productions for the zoo programs.
 - iv In terms of our plans for summer instruction, all instruction and services will be delivered online. Classes begin on Monday.
 - v In terms of our plans for fall, instruction will be predominantly offered online with exception to those few courses that are hard to convert.
 - vi Our enrollment for summer and fall is doing great. We are even having to add classes.
 - vii In terms of graduation, we have moved our commencement to a virtual platform. A commencement page was crafted and went live yesterday. We are glad there was a way to celebrate all of our graduates. Linda will send all of you the link.

- viii Moorpark College held a drive-thru graduation last Saturday. It turned out to be a very successful event. Faculty, students from our Associated Students leadership, managers and myself were there handing out tassels and graduation lawn signs. Approximately 450 participated. Linda will send you links to that webpage so you can see those pictures of students in their cars.
- ix Jennifer Clark provided information on the budget. She mentioned that the state is in a \$54 billion budget shortfall which will affect us. She mentioned that the realization of cuts is ahead for education.
- x A message was recorded yesterday that will go out to our donors because we could not host the annual scholarship reception.
- xi Mary Rees provided the following update. She mentioned that she attended the drive-thru graduation and loved seeing the big blue and white arch and all the cars driving through. It was a culmination that made these trying times worth it. She mentioned that this has been quite a spring semester. She said that 1,500 courses were moved to an online or remote platform and that students have completed finals. We are now moving forward to our summer sessions. She said that a lot of student suggestions and feedback has been received as to what has worked and what hasn't worked. It is necessary for us to hear what is good and what isn't good. By us having this information, we can work on improving and providing more optimal instruction. We are not only serving students, but faculty as well. She said that this is a time of a lot of unknowns and some are based on facts and some are emotional where we are trying to get an understanding of. She mentioned that nursing students were able to complete this semester, which is absolutely fabulous. We are all delighted that our nursing, EMT, and RAD Tech programs are all going to complete. There's a two week or so delay on a couple of classes, but they are all going to be alright. She mentioned that with the transition, we knew that there were things that the students were going to need and things that the faculty were going to need in order to complete this semester and then continue on to the summer. We did a number of surveys and found out that over 10% of our student do not have access to computers, other than their cell phone. The numbers are probably higher because the survey was done online. We have been loaning out laptops to students. Approximately 200 laptops have been loaned out to students, student workers, and staff that needed it. We have also opened up the top floor of the parking structure for Wi-Fi access. We are trying to meet the needs of the students as far as learning software and other things that they need in order to complete the semester or take the classes that they will be taking in the summer. With faculty, we have been very aggressive on professional development for them; you don't just switch formats in a three-day period. Without a whole lot of flexible thinking on the part of the faculty, staff and the instructional design group, we immediately had a lot of trainings on how to navigate zoom and basic Canvas, which is our platform for providing online instruction. From that, we moved into the more sophisticated specific programs.

We also provided a vigorous training on our D certificate program, which is a four-week online program that focuses on technology and pedagogy for how to teach online. This started in April. This training will provide faculty with the skills they need to teach online successfully. Additional new software is being purchased which will allow us to do much of the anatomy, physiology and some of the RAD Tech and nursing simulations. EMT is also using some new simulators that we are going to be purchasing. We are trying our best to try to provide different kinds of educational options to try to meet all the needs of the students.

- xii Amanuel Gebru provided the following update. Outreach efforts to high schools and our community have been continuing. Approximately 3,500 students applied to Moorpark College and we are continuing to do Zoom workshops and presentations. We are answering phone calls from high school student and doing virtual college fairs. Counseling staff continues to do orientations for all of our high school students. All of our efforts that used to happen on ground are now continuing online. We are also doing registration workshops via Zoom. We held a counselor high school “breakfast” with about 50 high schools to make sure that they are getting information about fall and summer online courses. We invited 110 counselors, and had 60 show up. We are also doing outreach efforts through social media so we can try to connect with our students via that platform and provide information. We are starting a campaign that says add a summer class and we will pay for it. We are trying to get students to enroll in six units during the summer, which we will pay for. In terms of our Dual Enrollment efforts, we are working with 12 high schools and middle schools across five school districts and also our California Youth Authority. We had a total of 579 students in spring 2020 and we are offering 11 classes this summer. Our projected enrollment for summer 2020 is about 300 students, just for dual enrollment. We are projecting 800 students for the fall semester from the 27 sections that we are offering. Our Outreach Program has been taking many calls throughout the day with questions from students. Our records staff continue to do a phenomenal job of ensuring students are assisted.

V. **Committee Readouts**

J. Haney

- a. No report.

VI. **Pending Business**

J. Haney

- a. No report.

VII. **New Business**

J. Haney

- a. Hiring of K2 Consulting
 - i. A proposal by K2 Consulting was presented for review and approval. This consulting firm would provide work for the Foundation as far as organizational structure, governance structure, and what to do to make this a working board. A motion to approve the hiring of K2 Consulting was made with a second motion. All approved.
- b. Board Member Stepping Down
 - i. Chair Haney announced the resignation of board member Scott Farrenkopf.
- c. Board Elections
 - i. A motion was made to pass the new slate of officers for 2020-2021. Motion passed unanimously.

I. **Adjourn** Meeting was adjourned at 9:44 a.m.

J. Haney

NEXT BOARD MEETING:
Wednesday, June 3, 2020
8:30 a.m. – Zoom Meeting