

Moorpark College Foundation  
Bi-Monthly Board Meeting  
8:00am, June 5, 2019  
A-138, Moorpark College

**MINUTES**

**MCF Board of Directors Present:**

- |   |  |  |  |
|---|--|--|--|
| <input type="checkbox"/> Antonio Castro           | <input checked="" type="checkbox"/> Charles Champion | <input checked="" type="checkbox"/> Scott Farrenkopf     | <input checked="" type="checkbox"/> Jill Haney (C) |
| <input type="checkbox"/> Tom Harris               | <input type="checkbox"/> Kelli Hays                  | <input checked="" type="checkbox"/> Michael Hoffman      | <input type="checkbox"/> Bill Klepper              |
| <input checked="" type="checkbox"/> David Pollock | <input checked="" type="checkbox"/> Kathryn Stiles   | <input checked="" type="checkbox"/> Sylvia Sullivan (VC) | <input type="checkbox"/> Randy Sundeen             |
| <input checked="" type="checkbox"/> Tim Weaver    |  |  |  |

**Staff Members (Ex-Officio) Present:**

- |  |   |  |   |
|--|---|--|---|
| <input checked="" type="checkbox"/> Silvia Barajas(T)  | <input checked="" type="checkbox"/> Amanuel Gebru | <input checked="" type="checkbox"/> James Schuelke | <input checked="" type="checkbox"/> Julius Sokenu |
| <input checked="" type="checkbox"/> Tracy Stewart (FC) |   |  |   |

**Guests:** Robert Rosenberg, MC Alumni; Gilbert Downs, Classified Senate President

**C=Chair, VC=Vice Chair, T=Treasurer, MAL=Member-At-Large, FC=Foundation Coordinator**

**I. Meeting called to order by Chair Jill Haney at 8:02am, a quorum was present.**

**II. CAMPUS SPOTLIGHT**

Board Member Scott Farrenkopf introduced Robert Rosenberg, MC Alum. Mr. Rosenberg shared the impact that Moorpark College made in his life, how it shaped him and where he is today. Mr. Rosenberg has graciously offered to help the Foundation in its efforts to reach alumni or in any other campus endeavors.

**III. APPROVAL OF MINUTES**

Minutes were approved as written.

**IV. FINANCIAL REPORT**

Treasurer Silvia Barajas presented the Profit & Loss statement, Balance Sheet, and Fund Summary through April 30, 2019.

Tim Weaver shared his recent research on the increased interest rates available at Montecito Bank & Trust, and recommends the Foundation move all banking from Union Bank to Montecito, stating that with this simple move the Foundation has the potential to earn approximately \$20K in interest a year. Tim motioned to move the bank accounts from Union Bank to Montecito Bank & Trust, Randy Sundeen seconded the motion. Discussion was held. Motion passed.

**V. CHAIR REPORT**

Chair Jill Haney reported on the following:

Scholarship Reception – Haney thanked Tim Weaver, Antonio Castro, Randy Sundeen, Scott Farrenkopf, Sylvia Sullivan and Tom Harris for assisting with this event. Scott Farrenkopf stated how impressed he was with Mikyla who kept everything in order, and suggested the Foundation find some way to thank her.

Chair Haney shared that Wendy Mayea has resigned from the Board. She reminded the Board that the Foundation is always looking for new members.

Bylaws – Haney shared that the committee met to review some minor changes, and will bring them to the next Board meeting for review and approval.

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Chair Haney then shared that Foundation Coordinator Tracy Stewart has resigned and will be leaving on June 28, 2019. She then thanked Tracy for all her work over the past three years.

Educators Ball – Chair Haney reported that a conference call was recently held with Julius Sokenu, Silvia Barajas, Amanuel Gebru, James Schuelke, Tracy Stewart and herself regarding the date of the Ball. In light of Tracy leaving she is recommending the Ball be postponed to either February 28, 2020 or March 6, 2020. After some discussion the Board agreed on the February 28<sup>th</sup> date. Tracy Stewart will contact the Moorpark Country Club to move the date.

**VI. COLLEGE PRESIDENT'S REPORT**

Acting President Sokenu began by thanking everyone for what they do for Moorpark College and their investment of time. He then shared the recent graduation and scholarship reception stats. He also discussed the CEC-OEI grant for the campus for online programs. President Sokenu was pleased to report that two Moorpark College athletes were recently inducted into the Ventura County Sports Hall of Fame. Additionally, four MC students will be doing undergrad research work at CSUN with graduate professors. Lastly, he mentioned the PACE program, which is designed to reach adult learners. There are currently 72 students who have applied for this inaugural program which will begin fall semester.

**VII. DIRECTOR OF ADVANCEMENT REPORT**

James Schuelke, Director of Advancement, thanked everyone for their patience during his recent time away from the office due to a car accident. He then shared that he is available and looking to meet with new donors, corporate connections and board members.

Schuelke then revisited the Academic and Classified Senate donations of \$500 to each senate that President Sanchez meant to recommend to the Board. Chuck Champion moved to approve the donation of \$500 to both the Academic and Classified Senates for events, Michael Hoffman seconded. Motion carried.

**VIII. FOUNDATION COORDINATOR'S REPORT**

Foundation Coordinator Tracy Stewart reported on the follow events:

**A. Bowling Tournament**

Stewart reported the final numbers on the bowling tournament with a \$2400 profit and expenses costing \$1100.

**B. Community Yard Sale & Artisan Fair**

Stewart reported that the next sale will be on Saturday, June 22<sup>nd</sup> from 9am to 1pm. She asked for additional help from the Board with this event. Tim Weaver volunteered.

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**IX. COMMITTEE REPORTS**

Chair Haney discussed the importance of having each committee select a chair. The following committee chairs are: Alumni – needs a chair; Gifts & Major Donors – needs a chair; Corporate Giving – Scott Farrenkopf, Chair; Board Rolls & Responsibilities – Jill Haney, Chair; Budget – Silvia Barajas, Chair and Tim Weaver, Co-Chair.

**X. PENDING BUSINESS**

A. Commitment Letter – Jill Haney reminded the Board to complete and sign their commitment letters and to please see Tracy if copies are needed.

**XI. NEW BUSINESS**

- A. Election – Jill Haney reported that Bill Klepper has volunteered to serve as Vice Chair and Tim Weaver has volunteered to serve as Secretary for the 2019-2021 term. Chair Haney asked for any other nominations from the floor. Having none, Scott Farrenkopf moved to have Bill Klepper as the new Vice Chair, Chuck Champion seconded. Motion carried. Chuck Champion then moved to elect Tim Weaver as the Secretary, Scott Farrenkopf seconded. Motion carried.
- B. Non-Profit Audit Reporting – James Schuelke shared the approval of the recent electronic vote which was held to approve the new non-profit accounting reporting standard to be compliant with the IRS.
- C. Chuck Champion asked what type of publicity the Foundation doing. James said he is happy to meet with Chuck to discuss further.

**XII. Adjourn at 9:20am**

**NEXT SCHEDULED BOARD MEETING:** Wednesday, August 7, 2019, 8-9:30am, A-138