AS Council Standing Committee Reports for March 2, 2021

https://www.moorparkcollege.edu/college-information/committees-0

Curriculum Committee (Co-chairs: Letrisha Mai & Scarlet Relle)
Meets 1st & 3rd Tuesdays
https://www.moorparkcollege.edu/faculty-and-staff/curriculum-committee

Update from: September 2020
- New members: Gasia Benlian, Student Representative and Christina Lee is replacing Olga Myshina for the Health Sciences
- Committee approved 127 courses with Blanket DE Addendum. More than half are still waiting for Department Chair and/or Deans approvals. Please follow-up with your department chair to ensure that your courses have submitted into "workflow" in CourseLeaf. In order to make the state December deadline, we need these to go to the Curriculum Committee by the Oct. 20 meeting.
- Discussion – a proposal to include in the COR an assignment addressing social justice and being culturally responsive. Curriculum representatives are to bring back to the division the proposal for further discussion and prepare a recommendation to move forward, or not.

Distance Education Committee (Co-chair: Shannon Macias)
Meets every 4th Wednesday
https://www.moorparkcollege.edu/online-services/distance-education/faculty/de-committee

Update from: February 2021

- PRT (Partnership Resource Team) scheduled to meet with DE Committee and the DE Coordinator Friday 2/26. This is one of three visits to provide feedback and assistance for DE and equity related topics.
- The DE Summit is postponed to next year, it will be hosted by Ventura College.
- Our IT Technologists are looking into proctoring services as alternatives to Proctorio due to equity and accessibility issues.
- The local POCR (Peer Online Course Review) process was launched post-grant. Two new courses currently going through the review process.
- POCR webpage developed by Michael to streamline reviewer and instructor contracts, expectations, and communication. https://www.moorparkcollege.edu/online-services/distance-education/faculty/local-peer-online-course-review-pocr
- See Shannon or Matt C. if interested in adding input and contributing to developing Regular and Effective Contact policy for online learning.
- Video Use in the Classroom policy will be further discussed in next month's meeting and presented for formal vote, then will forward it to Academic Senate.

EdCAP (Co-chair: Nenagh Brown)
Education Committee on Accreditation and Planning (EdCAP)
Meets every 4th Tuesday
https://www.moorparkcollege.edu/faculty-and-staff/academic-senate/standing-committees/education-cap

Update from: October 2020
- Continued its review of the college Enrollment Plan for this second reading and voted to forward it to the AS Council.
- Brainstormed data metrics for effective online pedagogy in our online world; thanks to Shannon Macias and Matt Calfin, DE Committee co-chairs, for joining the discussion. A mid-semester report will be presented to the committee in November to help inform its planning role, especially in relation to enrollment management.
- Evaluated the success of the Areas of Interest breakout exercise that was included in the Guided Pathways Retreat in encouraging cross-program plan synergy. Thanks to Traci Allen, GP Faculty Liaison, for joining the meeting. The consensus was to hold a similar exercise within the Areas of Interest annually and at a time that would allow for new ideas to be included in program plans.
- During this discussion interest expressed by several members for reviewing how to write the program plans more effectively, calling for more cross-program synergy at this point in the process.
- Introduced discussion on how to implement the Joint Meeting with Fiscal Planning Committee next semester, as now called for in the *Participatory Governance Handbook.*

Fiscal Planning Committee (Co-chair: Erik Reese)
Meets every 4th Tuesday
https://www.moorparkcollege.edu/committees/fiscal-planning-committee

Update from: February 2020
- Reviewed the infrastructure model and the full-time equivalent student (FTES) report. Current estimates suggest Moorpark College is down 431 FTES from its target value for Spring.
- Discussed the proposed updated Allocation Model that aligns with the Student-Centered Funding Formula (SCCFF).
  - Class Schedule Delivery Allocation accounts for the faculty required to match the FTES at each college
  - The remaining funds are split between
    - 70% Base allocation includes a component based on college size with remaining funds proportional to FTES
    - 20% Supplemental allocation related to number of Pell Grant recipients, AB540 students, and Promise Grant recipients
    - 10% Student success allocation based on degrees, certificates, etc.
- Joint EdCAP/Fiscal meeting to review college resource recommendations in relation to the Strategic Plan for gap analysis and recommendations
  - Experimental process to link resource allocation closer to planning and enhance communication and transparency on planning and resource allocation

- o Prioritized and funded items have been collected towards the bottom of the [Planning website](#) as a resource
- o Used the Annual Work Plan 2020-2021 on [SharePoint](#) to perform the gap analysis by comparing goals, resources, and current progress
- o Will debrief on the process/activity next month and discuss future improvements and other reflections

Facilities Technology - Committee on Accreditation and Planning (FT-CAP)

(Co-chair: Norm Marten)
Meets every 1st Wednesday
https://www.moorparkcollege.edu/committees/facilities-captechnology-cap

Update from: February 2021

- FRAWG has completed its recommendations, they will be read at the March Meeting.
- TRAWG is on pace to have its work completed and will hopefully be available for the March Meeting as well.

Professional Development Committee (Co-chair: Beth Gillis-Smith)
https://www.moorparkcollege.edu/faculty-and-staff/professional-development

Update from: February 2021

- Cindy Sheaks-McGowan gave an update on ZTC information with the committee and to ask if this committee has ideas of possible ways to coordinate the educating of our faculty and/or additional ideas to get the word-out. Committee asked questions and discussed. Suggestions made to create a clearinghouse of info for faculty and to focus on equity.
- Good January Flex attendance: averaged 45/50 at each (one had close to 80). One of the good-role-model sessions was 'Culturally Responsive Student Services'. B. Burns is working with a student worker to complete the captioning of each session.
- Committee continues to explore ways to get the pulse of the campus to increase attendance.
- PD funds-they are available for online conferences and webinars. One request can be made each year, no matter if cost is less than the up-to $500 allowed, since too difficult to track actual final cost spending.
- Committee is working with IR to survey people who have completed diversity training. Pulling and analyzing the data will be easier to do beginning Fall 2021. Maybe a cohort of 20'ish people each semester for an 'Equity in the classroom' type of training.
- Kudos-G. Chacon and E. Reese are working on Kudos. M. Ashton reminded the committee that if any changes are made, it needs District marketing approval before posting.

Student Equity and Achievement Committee (Co-chair: Trulie Thompson)
https://www.moorparkcollege.edu/committees/student-equity-and-achievement-committee-sea

Meets every 4th Wednesday

Update from: January 2021

- SEA Faculty Co-Chair nominations
  - Nominations due by Feb. 12th and the Senate will vote at March 2nd meeting, able to self-nominate
- SEA Annual Expenditure Report
  - Johnny Conley presented the SEA Annual Expenditure Report that was submitted to State Chancellor's Office due by January 1, 2021 (copy on SEA website)
- Equity Plan Workgroup Update
  - Johnny Conley reported that the Equity Plan Workgroup will meet this semester to review the 19-20 equity data
- Guided Pathways report update
  - Traci Allen presented the Guided Pathways SOAA Progress Report which has been approved in the Senate.
  - Info item at Feb. board meeting
- Committee Input for future presentations to SEA:
  - Psychology Program Plan presentation tentatively on 2/24; request for best practices ideas/suggestions/presentations
  - Suggestion to discuss grading practices
  - Another recommendation to share practices that help close equity gaps or increase student success
  - Presentation on FIG = Faculty Inquiry Group (book club) and tutoring programs
  - Report out what success teams have accomplished at end of semester meeting

Student Learning Outcomes Committee (Co-chair: Dani Vieira)
https://www.moorparkcollege.edu/committees/student-learning-outcomes-committee

Meets every 2nd Tuesday

AS Council Liaison Reports

Career Education (Liaison: Christy Douglass)
https://www.moorparkcollege.edu/departments/academic/career-education

Update from: January 2021

SCCRC Regional Meeting: The South Central Coast Regional Colleges is a combined effort of eight member colleges in the region working to promote effective regional educational initiatives for its member colleges and stakeholders in support of local, regional, and statewide workforce

development efforts. [Minutes from](#) [the December 11, 2020 SCCRC Meeting](#). The next regional meeting will be held online on January 22, 2021. More information can be found at https://sccrcolleges.org/

CTE Professional Development Funds: There are CTE Professional Development funds available for the 20/21 academic year. Any faculty interested in attending a virtual training relating to a career education field is encouraged to apply for these funds.

Please contact Elizabeth Nielsen at elizabeth_nielsen1@vcccd.edu for additional information.

Career Transfer Center: We are busy planning our annual Career Week for March 1-5, 2021. Please save the date! We will ask for faculty assistance promoting events to students as the date approaches. http://moorparkcollege.edu/cw

Exercise Science: Check out [Moorpark College – Fitness Specialist Facebook Page](#) for info and updates on the program. Be sure to like the page and share with interested students! Learn more about what we do in the program by watching [Jeff's interview with Escape Fitness](#).

General Updates: The CTE WorkGroup has developed a Canvas Hub to share information. All faculty and staff are welcome to join. [Email Christy Douglass to request access](#)!

The CTE WorkGroup has been updating our annual goals and should have those completed after our January 28th meeting. For more information, please contact your CTE Faculty Liaison Christy Douglass cdouglass@vcccd.edu Cell: 805-807-6437

Guided Pathways (Liaison: Traci Allen)

https://www.moorparkcollege.edu/guided-pathways

Open Educational Resources (Liaison: Cindy Sheaks-McGowan)

https://www.moorparkcollege.edu/faculty-and-staff/instructional-technology/online-educational-resources

See attached flyer for Open Education Resources Week March 1-5 2021

Update from: October 2020

ZTC Course Designations
We have **266 ZTC courses** designated in the Schedule of Classes for Spring 2021 (up from 251 in fall 2020.) Is your course properly designated? Please check the Schedule for accuracy.

Here's the breakdown of fall 2020 ZTC offerings by discipline.

Discipline	Total ZTC	Percent	Discipline	Total ZTC	Percent
Accounting	1	4%	Graphics	15	100%

Art	4	5%	History	5	11%
Astronomy	7	50%	Journalism	9	100%
Business	10	23%	Math	18	10%
Child Development	24	71%	Multimedia	5	100%
Communication Studies	51	76%	Music	31	65%
Counseling	2	8%	Philosophy	2	9%
Computer Science	6	46%	Photography	3	17%
Dance	2	5%	Political Science	12	43%
Economics	2	11%	Psychology	4	7%
English	2	1%	Registered Behavior Technician	2	100%
Environmental Science	7	100%	Sociology	15	41%
Geology	6	38%	Theater Arts	6	10%

* If you have fall courses that weren't identified in the SOC, please let Cindy know (csheaksmcgowan@vcccd.edu)

Want to know more or get involved in supporting this effort on campus?

- OER Basics & Searching Workshop (Announcement included at the end)
  - **November 16, 2020, 4:00 to 5:00 p.m.**
  - **Zoom Link:** https://cccconfer.zoom.us/j/96502846212
- MC OER/ZTC Steering Committee: Please let Cindy know your interest. I would like to arrange a meeting to get started this semester.

Academic Senate for the CA Community Colleges Resources and Opportunities

The [ASCCC Open Education Resources Initiative](#) has archived numerous OER Webinars that might be of interest to you! Here's just a few:

- Teaching Art and Art History Online Using OER (April 23, 2020) - [Watch Teaching Art and Art History Online Using OER webinar recording](#)

- Teaching Math Online Using OER (April 16, 2020) - [Watch Teaching Math Online Using OER webinar recording](#)

- Teaching Physics Online Using MyOpenMath and other OER (April 16, 2020) - [Watch Teaching Physics Online Using MyOpenMath and other OER webinar recording](#)

The ASCCC OERI has also been supporting the development of OER. [The products of their 1st Request for Proposals](#) are now available. And, [in early 2020, they funded twenty-four additional OER projects](#).

Below are links to a guide for OER Currently Used in the California Community Colleges in the following disciplines: Anthropology, Art History, Biology, Business Administration, Communication Studies, Computer Science, Geography, Math, Physics, Psychology, Sociology, and Studio Arts:
- [By California State University General Education](#)
- [By Transfer Model Curriculum](#)

Cool4Ed also has a guide to search for OER by C-ID

- [By C-ID](#) – "C-ID" refers to the [Course Identification Numbering System](#) that establishes articulation among the California Community Colleges.
    OER/ZTC Support: Searching for Open Textbooks and Alternative Content

With the spring semester just around the corner, are you looking for resources to build your online course or have you considered adopting an open textbook? Please join me for a quick review of the major OER repositories followed by an opportunity to search for open educational resources in your discipline. To get a head start on the search, bring your course learning outcomes to our session.

Goals for the session include:
- Identify at least one major OER repository with materials in your discipline.
- Utilize OER search engines to find materials in your discipline.

Questions?
Contact: Cindy Sheaks-McGowan, ZTC Coordinator csheaksmcgowan@vcccd.edu

OEWEEK 2021

Join Our Global Event

Open Education Week is a celebration of the global Open Education Movement and Information Justice campaign. Join us March1–5, in webinars hosted by multiple organizations across including mini-workshops hosted at Moorpark College.

DAY/TIME	TITLE	DESCRIPTION	LINK
MON., MARCH 1	Global OE Week Activities Begin	Check out the activities taking place during the week.	Open Education Week Schedule
TUES., MARCH 2* 10:30 – 11:00	Leganto: Creating a Resource List w/ Library Databases Presented by Danielle Kaprelian	Learn about a new tool developed by our library to help instructors create a more dynamic reading list in Canvas.	Leganto Workshop
WED., MARCH 3* 2:30 – 3:00	Open to Equity: Images that Reflect Our Students & Creating Attributions Presented by Cindy Sheaks-McGowan	Are you looking for diverse openly licensed images for your courses? Find out about online image repositories supporting diversity, equity and inclusion, as well as how to create attributions when using these or other openly licensed content.	Open to Equity Workshop
THURS., MARCH 4* 2:30 – 3:00	"CC What?" Creative Commons Licensing & the Five R's of OER Presented by Cindy Sheaks-McGowan	Learn about the types of Creative Commons licenses and the ways you can use them to create ZTC courses and share materials.	CC What? Workshop
FRI., MARCH 5	How did they do it? OER/ ZTC Course Showcase	See how faculty at MC have created ZTC courses using OER & freely available materials.	MC ZTC Website

*These sessions will be recorded for later viewing if you are unable to join in-person.

Questions? Contact Cindy Sheaks-McGowan at csheaksmcgowan@vcccd.edu

MoorparkCollege.edu/ztc

ZTC TEACHER