AS Council Standing Committee & Liaison Reports
for publishing October 30, 2021

Curriculum Committee (Co-chairs: Letrisha Mai & Scarlet Relle)

Meets 1st & 3rd Tuesdays 1-2:20pm

https://www.moorparkcollege.edu/faculty-and-staff/curriculum-committee

October Curriculum updates

Course Revision(s) / Modification(s): 47

New Course(s): 5

Co-Chair report, discussion items:

· Members voted unanimously to continue virtual meetings

· District CPL meeting to discuss courses to consider for CPL, and bring back to each college for discussion

· IT to work on how CPL will show on transcripts

· Reviewed current catalog course display. Moving forward with CourseLeaf Catalog; Consultation Oct. 26

Distance Education Committee (Co-chair: Christy Douglass)
Meets every 4th Wednesday 2:30pm-4pm

https://www.moorparkcollege.edu/online-services/distance-education/faculty/de-committee

DE Update from October 27th Meeting:

- DE Committee 2021-2022 Goals were adopted unanimously.
  o Modify and/or support online learning policies which address student equity. (PRT C1)
  o Assess instructional technology (Proctorio, Labster, Cranium Café, etc.) to determine usefulness for Moorpark College.
  o Assess impact of camera, microphone, and regular and effective contact policies, and recommend improvements as the findings warrant. (PRT C1a, C1c & C1d)
  o Review and modify Regular and Effective Contact Policy based on Federal and State best practices. (PRT C1b)
- POCR Lead Anasheh shared the Peralta Equity rubric. The committee voted unanimously to include equity in the POCR process moving forward. A subcommittee will review specifics, perhaps integrating elements of the Peralta Equity Rubric or other tools.
- Instructional Designers Tracie and Michael proposed offering a Universal Design Learning course to faculty interested in improving their online or in courses. This

would likely be encouraged or required for faculty before they submit courses to the POCR process, but details are still being worked out. The committee voted unanimously to support the creation of such a course.

- DE Coordinator Kelsey shared that she will lead a review of instructional technology such as Labster, Proctorio, and Cranium Café to determine their usefulness to MC faculty and students. Faculty who use these and other tools are encouraged to contact kstuart@vcccd.edu to provide feedback.

EdCAP/Fiscal (Co-chair: Erik Reese)

Education Committee on Accreditation and Planning (EdCAP) and Fiscal Committee

Meets every 4th Tuesday 1pm-3pm

https://www.moorparkcollege.edu/faculty-and-staff/academic-senate/standing-committees/education-cap

Report for November 2, 2021:

- Finalized goals for the joint EdCAP/Fiscal committee
- Requested the formation of a workgroup to revisit the Moorpark College Vision and Values in light of the update to the Mission Statement
- Finalized and approved process, assumptions, and ground rules for Classified Prioritization that will take place Tue Nov 23 12:00pm-2:00pm
- Brief update on accreditation with much thanks for those working in teams on accreditation standards for our college
- Reviewed FTES and the infrastructure model
- Demoed a streamlined and simplified process for program plans that goes back to Word documents and Excel spreadsheets with the goal for departments and areas to focus on analyzing data for continuous improvement

Facilities/Technology - Committee on Accreditation and Planning (FT-CAP)

(Co-chair: Norm Marten)
Meets every 1st Wednesday 1:15pm-3pm

https://www.moorparkcollege.edu/committees/facilities-captechnology-cap

Professional Development Committee

(Joint Co-chairs: Beth Gillis-Smith and Jamee Maxey)
https://www.moorparkcollege.edu/faculty-and-staff/professional-development

Meets every 3rd Wednesday 2:30pm-4pm

Report for September 15, 2021:

- Starfish utilization review

- Report on Fall Flex
  - Low survey response
    - Most feedback from Convocation. Desire to move indoors.
- Approval of PD goals for 2021-2022
- Explored ideas for January 2022 PD activities.
- A spot on PD webpage will be created to inform/advertise a whole year's workth of internal PD events.

Report for October 20, 2021:

- Chrome River travel request; plan for development of a tutorial to be disseminated to faculty.
  - May submit PD requests in paper format as usual. Once approved, request is submitted through Chrome River.
- Fall flex activities reviewed
- Updating Goals
- Planning continues for ongoing flex and January activities
- Integrating DEI goals for PD

Student Equity and Achievement Committee (Co-chair: Jennie Whitlock)
https://www.moorparkcollege.edu/committees/student-equity-and-achievement-committee-sea

Meets every 4th Wednesday 1pm-2:20pm

Report from October 2021 meeting:

The following goals have been voted on and approved for 2021-2022:

- Review the 2020-2021 SEA Budget Expenditure Report.
- Use data to initiate and evaluate strategies to improve equity metrics for the 6 (Black, Latino, Undoc, Foster Youth, Vets, Homeless, Male and Female) groups defined in the equity plan.
- Support Open Educational Resources and Zero Textbook Cost programs (OER/ZTC) to ensure that students have access to programs with little or no costs.
- Support the implementation of Guided Pathways at Moorpark College.
- Increase communication to faculty of Student Equity and Achievement best practices.
- Support the implementation of Raider Central and the Essential Needs of our students.
- Increase retention and align student services to include Men of Color; FYE; SYE; etc.
- Re-evaluate the process of budgetary requests for available SEA or other available funding.

Student Learning Outcomes Committee (Co-chair: Ruth Bennington)
https://www.moorparkcollege.edu/committees/student-learning-outcomes-committee

Meets every 2nd Tuesday 1pm-2:20pm

Report from September 2021 meeting:

- All student services have created Student Services Learning Outcomes (SSLOs) and will be measuring them this fall
- SSLOs will not be input in eLumen, as it is not suited to them
- All but ten faculty have input their SLO data from spring 2021
- Goals will be discussed at the next meeting

Report from October 2021 meeting:

- Explained the recent Brown Act directives from the governor's office and voted to continue meeting in a hyflex manner as long as that is permissible
- Detailed reports were provided by Rachel Beetz, SLO Coordinator, and Dean Oleg Bespalov, committee co-chair.
- Identified new goals for 2021/2022.
- Ruth, Oleg and Priscilla will meet with Dean Khushnar Dadhaboy to discuss the connection between SLOs and Guided Pathways

AS Council Liaison Reports

Career Education (Liaison: TBD)

https://www.moorparkcollege.edu/departments/academic/career-education

Meets every last Thursday 8:30am-10am

Guided Pathways (Liaison: TBD)

https://www.moorparkcollege.edu/guided-pathways

Meets every 2nd Tuesday 2:30-4pm

Open Educational Resources (Liaison: Cindy Sheaks-McGowan)

https://www.moorparkcollege.edu/faculty-and-staff/instructional-technology/online-educational-resources

We have a lot happening on our campus around OER and ZTC. Currently, eighteen faculty members across campus are being supported by HEERF funding to work on converting their classes to ZTC designations. We estimate that these 18 faculty members will create at least 62 new ZTC sections – this is a wonderful way to support our students' success. If you are interested in applying for funding to convert your course(s), please contact me at csheaksmcgowan@vcccd.edu for more information or submit the application.

If you need assistance searching for Open Education and Zero-Cost Resources, we have a new OER Librarian available to support you. Please contact Jeff Benedetti-Coomber at jbenedetticoomber@vcccd.edu to discuss your research needs.

There are numerous statewide opportunities to learn more about open education. Please read the information below to find out about upcoming events from the Academic Senate for California Community Colleges (ASCCC) Open Educational Resources Initiative (OERI) that are open to all.

If I can assist you in your considering OER or answer any OER/ZTC related questions, please let me know.

Kindest Regards,

Cindy

805-553-4819 (x4819)

• ASCCC Fall Plenary – November 4 - 6 •

At the upcoming ASCCC Fall Plenary, several resolutions regarding the use of the state's considerable investment in zero-textbook-cost degrees will be considered, as well as related resolutions focusing on cost-transparency and textbook affordability. We hope these resolutions – as well as the entire resolution packet – will spark useful local conversations. Stay tuned…

• ASCCC OERI and "IDEA" •

To support faculty as they implement a culturally responsive and anti-racist pedagogy, the OERI, in response to the ASCCC Resolution 09.05 adopted in Spring 2021 ([Developing an Anti-Racism, Diversity, Equity, and Inclusion Curriculum Audit Process](#)), has been tasked with the development of:

• an audit process and review framework to evaluate existing open educational resources to ensure that ASCCC OERI-supported open educational resources are equitable, inclusive, diverse, and anti-racist; [and]

• a curriculum audit process and review framework to assess instructional materials for equity, inclusiveness, diversity, and anti- racism and make the process and framework available for local consideration, modification, and implementation[.]

In the interest of addressing this resolution in a timely manner, a work group was formed in the summer of 2021 to develop a draft process that could inform new OER projects and, potentially, be piloted this term.

During the work group's first meeting it was acknowledged that the proposed audit would likely be one of many IDEA-related resources the ASCCC might pursue. Recommended companion resources would likely include an IDEA framework for discipline texts, syllabi, student projects and assignments, and teaching practices. Additionally, the framework will be dynamic and as such, an iterative process for review and improvement will also be developed.

Your review and feedback of the developed resource is desired. Please access the [ASCCC OERI Inclusion, Diversity, Equity, and Anti-Racism (IDEA) Audit Framework](#) and provide your feedback using the provided form. We anticipate gathering input various ways and look forward to hearing from you.

• OERI Discipline Lead Conversations and Webinars – October 2021 •

The ASCCC OERI is pleased to announce that our [OERI Discipline Leads](#) will be regularly hosting conversations and webinars. These events are intended for discipline faculty and those who have an interest in the discipline, as support or advocates. A "conversation" is an informal discussion of a specific topic that will not be archived. Webinars will be archived. The ASCCC OERI will provide automated captioning for all webinars. If you would like to request live human closed-captioning for any of our offerings, [please contact us by e-mail](#) at least 10 business days in advance.

• OERI Weekly Webinars & Events •

During the Fall 2021 term, OERI Weekly Webinars are scheduled for Fridays from 10:30 am to 11:30 am. OERI Webinars are intended for a diverse audience. Please share with your colleagues. We hope you will all join us! Click on this [link](#) to get more information about the upcoming webinars and events.