

# Moorpark College Academic Senate Council Minutes DRAFT v.2

Tuesday, May 4, 2021, 2:30 – 4:00 PM via [Zoom](#)

**Mission Statement:** *Grounded in equity, social justice, and a students first philosophy, Moorpark College values diverse communities. We empower learners from local, national, and global backgrounds to complete their degree, certificate, transfer, and career education goals. Through the integration of innovative instruction and customized student support, our programs are designed to achieve equitable outcomes.*

All handouts are available on the Academic Senate handout [website](#).

## I. Public Comments

- A. Allison – We are going to have a mobile COVID vaccination clinic on May 17, 2021 in E lot near the testing kiosk. It is the Johnson & Johnson and open to everyone including staff and students and families.
- B. Katina – I wanted to express concerns regarding the compressed calendar as a nursing faculty member. The students were not really aware of what their vote meant. They didn't realize the total hours and total content would remain the same, and would be compressed into less weeks. This will affect their mental well being. At minimum look at a waiver for nursing, EATM, and RAD tech programs to keep on the 18-week schedule.
- C. Autumn – I also wanted to comment on the compressed schedule. It would be detrimental to our nursing students. They would have to learn the same rigorous content in less time. I agree with Katina. This will have a direct impact on our outcomes.
- D. Andrea – I want to third how they are feeling from the students' perspective from a students' point of view. It is a very challenging program. I am advocating for the future students as well. Their chance for success will be less with a shorter calendar. I also vote against the compressed calendar.
- E. Elizabeth – I am a third semester student in the nursing program. We are responsible for a required amount of clinical hours in patient care in hospital. Not to mention the students with families and have jobs. A shorter calendar can really impact the nursing program. Please consider us in this decision.
- F. JT – As a nursing student, I feel the same way as my colleagues. It is a rigorous program and to cut it down two weeks would affect retention and mental health of the students in the program. I would urge the senate to please consider keeping it 18 weeks.
- G. Christina – Thank you for letting me speak as a guest. Moorpark College's Nursing and RAD tech programs are already at the minimum required units and clinical hours. We cannot cut any units. I requested a student support mental health group for our students. We have the highest pass rates in the state and our employment satisfaction rates are very high. To be able to continue outcomes like this would be challenging with a compressed calendar at the detriment of the students. Please have something in consideration for these programs.
- H. Olga – I am full-time nursing faculty. In addition to what the others have said, clinical placement at outside facilities has been a real issue for us. The compressed calendar will make it even more challenging.

I. Tamarra – I am coming to you as the DEI Coordinator. My hope is to encourage the curriculum and professional development standing committees to continue to diversify and equitize the curriculum and encourage culturally responsive teaching. I want to encourage the Academic Senate to support this work by developing goals that make sure our faculty in particular are prepared to come at this work from a culturally competent perspective. I am working with the PRT’s suggestions and we are working on an Institutional Effectiveness plan so that we can begin some of this work in the fall in some form. How do we sustain this work regularly for new folks and the more experienced folks and make it a natural normal part of our professional development and curriculum?

J. Roger – I want to acknowledge the concerns over the nursing program over the compressed calendar.

K. Cindy – I sent out a notice for next year for compensation and support for faculty to convert courses into zero textbook cost courses. I am available if you have any questions via email or meetings.

## II. Approval of Consent Agenda

A. Erik - Consent agenda items will be approved in a single motion unless a senator requests separate action on a specific item or items.

1. [Tiffany motion to approve the consent agenda](#)
2. [Dani seconded to approve the consent agenda](#)
3. [Consent agenda with four items unanimously approved](#)

**B. Minutes from April 20, 2021**

**C. Academic Senate Goals and Accomplishments**

1. This is a reflection on what Senate has accomplished in relation to its adopted goals for the 2020-2021 academic year.

a) *Erik - I did receive a few comments on this offline. Thank you.*

**D. Academic Senate Summer Business**

1. The Academic Senate President requests that Council confers its authority upon the position to continue working on behalf of faculty on all academic and professional matters over the summer months until the reconvening of Council in the Fall. For example, the Equitable Placement AB-705 ESL adoption plan will be due in July.

**E. Academic Senate Council and Standing Committee Representation Updates**

1. We received a few updates from Math and EdCap.

2. Chat from Sydney for future update: Kara Lybarger-Monson as alternate for both Fiscal and Fac/Tech CAP

## III. Timely Business

**A. Regular Effective Contact for Distance Education Courses**

1. Guidelines and examples for “regular effective contact” that appears in Title 5 Section 55204 developed by and recommended for adoption by the Distance Education Committee. We had some discussion last time and they made edits and updates and it is now ready for our further discussion and vote.

a) *Nicole- Can we add links to the EdCode within the document?*

b) *Erik- Yes we can link that for clarification. It does not change the content.*

2. [Ruth- I move to approve this document as guidelines and not as evaluative tools.](#)

- a) *Question- Did the sentence saying this is not going to be used for evaluations get added?*
  - b) *Comment- I thought this document was just a recommendation and not for faculty to be held accountable.*
  - c) *Erik- You can suggest an amendment to the document.*
3. *Jamee- I make a motion to place a statement that these are guidelines and not to be made an evaluation tool held accountable to faculty for evaluation purposes.*
- a) *Nicole- I second that amendment to the document.*
  - b) *Erik - It could be stated both in the document and within the motion.*
  - c) *Shannon-A similar statement is in the document on page three but we can put it at the top.*
  - d) *Erik: Yes put it at the top so when people first look at it they know they are guidelines and not evaluation tools.*
  - e) *Chat: Language should include that these are "Guidelines not to be used as an evaluation tool for faculty."*
  - f) *Question: Can we repeat it exactly for the minutes before we vote?*
  - g) *Comment: If we use the word "suggestions" instead of the word "guidelines" that will parallel what is already in the document. "These suggestions are not to be used as an evaluation tool for faculty".*
  - h) *Erik- That word change is for clarity and not a content change. So yes, we can make that change.*
  - i) *Vote – Amendment unanimously approved by the senate.*
4. *Erik – Now we have a perfected document and will entertain a motion to approve.*
- a) *Silva – Motion to approve the document with suggestions not to be used as evaluative tools.*
  - b) *Matthew – I second this motion*
  - c) *The motion is adopted and unanimously approved*
5. *Tiffany – Thank you to the workgroup for putting these suggestions together. It is a valuable tool.*
6. *Erik – Thank you for getting this together and especially Shannon and Josepha. It is a great resource document. Make sure you take it back and share it widely with faculty.*

## **B. Compressed Calendar Proposal**

1. *Comment - I am going to echo what my colleagues and students have said for Nursing and RAD Tech and EATM and EMT programs. We also need to bring up how this was brought up to our student population. I felt that they didn't have even a town hall or a discussion or a forum in regards to discussing the pros and the cons. I don't feel like it was a fair survey so that they could make an informed decision. Anxiety and mental health will be more of a problem with a compressed calendar. In 2002, a nursing student at another school killed three professors because they were failing. That haunts me as an instructor every time we have to fail students. If this is something that is pushed forth, then we ask for support for a clause or an exception for these programs.*
2. *Erik – Survey results were shared.*
3. *Comment – There are many pros and cons, including less hours available for our committee meetings.*
4. *Question – I hear these concerns. Is it possible for nursing to have a different calendar?*
5. *Erik – The instructional calendar is negotiated between AFT and the Chancellor and it is a district wide decision but perhaps there could be exceptions for clinical hours.*

6. Question – How do the CSU’s and community colleges that are already on compressed calendars handle this?
7. Comment – There are minimum hours required for clinical and theory hours that are the same for bachelors programs and associates programs. So, the bachelor programs have more years to complete those minimum hours than the community colleges do. And, Ventura County has less clinics available to our students than Los Angeles County programs on the compressed calendar.
8. Comment – I just want to remind everyone that the faculty and staff and student surveys were overwhelming in favor of the compressed calendar. There was also a team who spent years researching what would be better for students and campus wide it seems like this would be a good move for our students and increase success rates. I also understand there are some programs that will struggle with this conversion.
9. Comment – I am sure that there is research. But, I am a student and a single mom and am trying to make all the nursing hours work while I still have little ones at home. It has been extremely challenging. I can’t imagine adding more clinical hours to each day and still maintain my health.
10. Erik – This is our last meeting of the year. Let’s do what we normally do and alternate between pros and cons.
11. Comment – All of this is incredibly important and I am glad that we are hearing it. What we are discussing now is that, in general, the faculty approves this. These concerns are better brought to the next level to address, to the union, and to the district. We are just an advisory group.
12. Comment – Yes, students and faculty did vote for more vacation time. But, it wasn’t communicated to them in how this will really affect them. Is it really a benefit to them to squeeze more content into a shorter time and put more pressure on them? I don’t think it was clearly communicated to them.
13. Comment – I want to clarify exactly what we are voting on today.
14. Erik – We are voting on behalf of the faculty body that we are in favor of considering the option of the 16-week calendar. It still would have to go into union negotiations with the board of trustees to work out the details. All three classified, associated students, and faculty governing bodies in the district have been asked to vote on this.
15. Comment – I’d like to speak as the past senate president who was given this task unwillingly but after researching this I became a true convert. I would like to acknowledge the health sciences staff and faculty and their concerns. In all the research we did, this transfer is hardest for the health sciences. The biggest issue was the clinical hours. I would suggest at this stage to speak to the other colleges that make this work. This was the second student survey. There was a very rigorous student process with the first round that did give students all the information including the increased hours per day. The students want the four-week winter intersession to makeup classes. I am a convert and this is the second time this has been faculty, staff, and students. For the benefit of the students overall, this is the right thing to do.

16. Comment – This is also a biology program. We will have to reduce the amount of content we can teach. It will affect their outcomes. It will also require us to reduce labs. The amount of information they have to learn is a lot. And then to be able to take a biology class in four weeks during the summer or winter does not work for our beginning students. Many fail those short-term courses in biology.
17. Question – I teach physics. I have taught both COC on a 16-week schedule and here on an 18-week calendar. My students have the same learning outcomes but the 18-week calendar feels way too long. Having that crucial time off during a four-week winter session is good for mental health. Is nursing able to have one or two of the units over the winter session so they still have those four weeks of clinical time?
18. Comment – We would have to see if the hospitals can process the new students that quickly. They have to onboard the students and that alone can take two weeks. It would take a lot of strategizing and compliance from the hospitals.
19. Comment – COC and Pierce have used their 4-week intersession for students who were not successful during the 16-week calendar.
20. Comment – I taught for 17 years with the 16-week program at COC and I have seen how they do it. I prefer the 18-week program here for our students. COC has a couple of different resources that we don't have. They have a full-time faculty member that runs their skills lab. We don't have that. As you vote, please consider making the recommendation for considerations for these challenging programs.
21. Comment – I would like to send a message that we support this but not as a one-size-fits-all shell. We should tell the leaders for considerations for special programs. It'll work for most of us but not all programs fit the comfortable shell and the administration should know that to make accommodations.
22. Question – Was this the first read or the second read?
23. Erik – This is the second time it was formally discussed.
24. [Tiffany – Motion to approve the proposed compressed calendar.](#)  
a) [Dani – I second the motion.](#)
25. Question – I agree one size doesn't fit all. Many of us have taught 12-week or 18-week classes. Can we keep the 18-week calendar as an option?
26. Erik – The 16-week proposed calendar is a district calendar to ensure that the semesters and winter sessions would not overlap within the district. Programs could still choose to teach shorter term classes that are less than 16 weeks. It seems we are ready to vote on this. All of the information that has been collected on the different pressure points will all get sent forward to the Chancellor and the unions along with the survey information.
27. Cynthia – I would like to amend the motion to say that the academic senate supports the 16-week calendar with exceptions for programs that simply couldn't have the same success rates for their students like the nursing and other programs.
28. Erik – The proposal is for a 16-week calendar. Can we change the language a bit and use the word consideration for those programs where this is a challenge?
29. Cynthia – Yes.
30. Erik – We can't vote on a maximum 16-week calendar and say some programs can be 18-week. But we can add consideration for those programs that find it a challenge, if you want to make a motion to amend the motion for those considerations.
31. [Cynthia – Yes, I make a motion to amend with those considerations.](#) In this way, the faculty concerns do not get swept under the rug by the Chancellor.

32. Erik - ...with consideration for difficult programs or something like that...
33. Cynthia – ...flexibility within scheduling for difficult programs.
34. Erik – ...such as Nursing and RAD Tech...
35. Erik – OK. So that’s the motion. We are recommending the adoption of the 16-week calendar but with a closer look to make sure it is still feasible for those programs that find it more challenging.
36. Felix – I second the motion to approve the amendment.
37. Erik – We will vote on the amendment first.
38. Voting – Majority voted yes with one no from Tiffany Pawluk.
39. Erik - We approve the amendment with special attention to those areas that find it more challenging.
40. Erik - So now we have a perfected motion. We will vote to move the 16-week compressed calendar forward with the approved amendment.
41. Voting – Majority approve with 3 disapprovals by Jamee, Danielle, Jazmir

**C. Joint EdCAP / Fiscal Committee**

1. Erik - The joint EdCAP and Fiscal committee met to more closely link planning to budgeting and it worked out well and was productive. The idea is that it continues as a pilot joint committee for one-year. Senate is asked to vote on this one-year pilot joint committee contingent on EdCAP and Fiscal voting to recommend the pilot.
2. Christy – I am proposing that someone make a motion to vote in favor of it.
3. Tiffany – I motion to approve the one year pilot joint committee contingent upon EdCAP and Fiscal voting to recommend.
4. Ruth – I second that motion.
5. Erik – Is there discussion on this item? It has already come up a few times.
6. Dani – Their charges seem incredibly different. As we come up on accreditation is this saying Fiscal has something to do with accreditation when it has previously just been the EdCAP committee informing Academic Senate?
7. Erik – It would all be one committee. This would be a step in a direction for a larger planning committee that would be a trial for one year to be reevaluated at the end of that trial year.
8. Nenagh – From an accreditation point of view from the EdCap perspective, the larger committee would include a more diverse membership, particularly classified, and it would be better for that reason.
9. Erik – We did check that it was not an accreditation issue. It is also in line with trying to reduce committees since we are all so highly overextended.
10. Vote – Unanimously approved to combine two standing committees for one pilot year contingent upon EdCAP and fiscal voting to recommend.

**IV. New Business**

**A. Budget**

1. Ruth – Nothing has changed.

**B. Plenary**

1. Nicole – Plenary is an interesting experience, especially for someone relatively new to Academic Senate. The first two days are professional development for everyone. The third day is for our representative to vote on the state-wide resolutions. I am proud to have Erik as our delegate who researches the resolutions and represents us very well. One session was about local constitutions and by-laws and it was good timing for us since we are now working on updating our Moorpark College academic senate constitution.
2. Matthew – I just uploaded a document for process and how governance works. It is pretty dope with situational hypotheticals.
3. Ruth – There was a strong thread of diversity, equity, and inclusion in each of the sessions I went to. It is clearly supported by the state-wide academic senate and that made me feel good.

**C. FTCAP Resource Prioritization, FTCAP Moorpark College Information Technology Operations Plan 2021-2022, and Curriculum for Board of Trustees Approval**

1. All three items were briefly introduced as information items recognizing some of the amazing work of the Senate Standing Committees

**V. Adjourned at 4:01pm**

ACADEMIC SENATE COUNCIL REPRESENTATIVES 2020 – 2021

POSITION	NAME	Present	POSITION	NAME	Present
ASC President	Erik Reese	ER	Library	Danielle Kaprelian -	DK
ASC Vice President	Tiffany Pawluk	TP	Life Sciences	Jazmir Hernandez Audrey Chen	JH
ASC Secretary	Nicole Block	NB	Mathematics	Marcos Enriquez Phil Abramoff	-
ASC Treasurer	Ruth Bennington	RB	Media Art / Comm Studies	Jenna Patronete Jamie Whittington Studer	JP
ACCESS	Jolie Herzig Silva Arzunyan	SA	Performing Arts	John Loprieno Nathan Bowen	JL
Athletics	Matt Crater Mike Stuart	-	Physics / Ast / Engr / CS	Chrystin Green Scarlet Relle	CG
Behavioral Sciences	Dani Vieira Kari Meyers	DV	Social Sciences	Matthew Morgan Susan Kinkella Rex Edwards	MM
Business Administration	Josepha Baca Reet Sumal	JB	Student Health Center	Allison Case Barton Silva Arzunyan	ACB
Chemistry / Earth Sciences	Roger Putnam Rob Keil	RP	Visual Arts	Svetlana Kasalovic Cynthia Minet	CM
Child Development	Cindy Sheaks- McGowan Shannon Coulter	CSM	World Languages	Perry Bennett Alejandra Valenzuela	PB
Counseling	Chuck Brinkman Jodi Dickey	JD	Part-time Faculty Representative	Felix Masci Dan Darby	FM
EATM	Gary Wilson Cindy Wilson	-	AFT Representative (non-voting)	Hugo Hernandez	HH
English / ESL / Humanities	Sydney Sims Jerry Mansfield	SS	CTE Liaison (non-voting)	Christy Douglass	CD
EOPS	Angie Rodriguez -	-	GP Liaison (non-voting)	Traci Allen	
Health Education / Kinesiology	Adam Black -	AB	Student Liaison (non-voting)	Scott Pugh	
Health Sciences	Michelle Dieterich Jamee Maxey	JM	Committee Co-Chairs (non-voting)	Nenagh Brown Shannon Macias Letrisha Mai Trulie Thompson	NB SM
5/4/21 – Tamarra Coleman, Elizabeth Curtis, Andrea Isbell, Christina Lee, Olga Myshina, Autumn Muntz Olson, JT Thai, Katina Walia					

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