

# Moorpark College Academic Senate Council Minutes, DRAFT

Tuesday, Dec 1, 2020, 2:34 – 4:00 PM via [Zoom](#)

**Mission Statement:** *With a “students first” philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.*

All handouts are available on the [Academic Senate handout website](#)

## I. Public Comments

A. Hugo Hernandez – AFT will be sending out a survey regarding the transition to the new health care plan and faculty experiences with it. What can AFT do to help? How things are going? We’ve had a few problems like prescription refills. Is this a small population experiencing these issues? New health plan year starts and resets January 1, 2021.

## II. Approval of Minutes (Consent)

### A. November 17, 2020 (Consent)

No comments

## III. Unfinished Business

### A. Enrollment Management Plan (Consent)

1. Erik – The Enrollment Management Plan is a subset of the Annual Work Plan that we had approved before and pushes to keep our enrollment given everything going on now. Recommended for approval in Senate by EdCap at its October 27<sup>th</sup> meeting.

2. No discussion or comments.

### B. Approval of Consent Agenda

1. Consent calendar includes November 17<sup>th</sup> minutes and Enrollment Management Plan.

*a) Chuck Brinkman moves to approve consent agenda*

*b) Dani Vieira seconds the motion*

*c) Roll call – Unanimously approved (Abstentions: Jazmir, Michelle, Cynthia, Marcos)*

## IV. New Business

### A. VCCCD Decision-Making Handbook

1. Comment – It was great to only be assigned a short part of it and only have to read a few pages of it. Thank you.

2. Ruth – Page 14 – Role of Administrators language could be tightened up. More clarification and simplification.

*a) Tiffany – I agree with Ruth and we can work together to come up with suggested language to propose.*

3. Comment – HR and business services have a lot of overlap in the map even though their exact responsibilities could be different. Like risk management.

4. Comment – I found it fascinating how the chart flows everything up to the Board. It is important because these are elected representatives. If we want them to have that much power, we need to make sure we can understand and contribute to their agenda.

5. Erik - This will be a continuing discussion through next semester. If you have other thoughts or input please send them to [ereese@vcccd.edu](mailto:ereese@vcccd.edu).

## **B. AP 7120-D Full-time Faculty Hiring**

1. This is an opportunity to make incremental changes to administrative procedures for faculty hiring and improve consistency in the process and reduce some barriers that could allow more diversity.
  - a) *Comment – We want to make sure there is a student representative on the hiring committees.*
  - b) *Comment – We have so many people defined at all the stages except presidential. An equity person and others should be in that final interview process with the president and not just leave it up to the President to determine who gets to be in that interview. I would like to have more people in the room.*
2. Senate presidents did meet to discuss this. A couple of things that we thought could be improved included equivalency requests. DWEC is reviewing what equivalency means. Some people do not know to request equivalency and then are tossed out of the hiring process. If we are trying to remove barriers, that is something to discuss. Would people consider other options?
  - a) *No objections to that.*
  - b) *Comment – DWEC has been made easier now that it is asynchronous. There shouldn't be a problem getting that done. But if we can't get our counterparts at other campuses then we are stuck.*
  - c) *Comment – If we are talking about casting a wider net, some people are just so ? or against the idea that a different kind of a degree might actually fill the bill. It might be worth letting the person at least be in the pool.*
  - d) *Comment – Coming from a discipline where there are so many different words for the degree, especially as a field changes and evolves, it has made it essentially impossible to hire somebody in environmental science. Everyone gets eliminated.*
  - e) *Erik - There is a "List B". You can have a meeting of discipline experts and make a list of equivalent degrees. I believe the only one currently on file right now at the district is Biology.*
  - f) *Comment – I just also think that the people who are doing this should look at actual applications. The application is unclear. Can you upload letters of recommendation? Unclear about transcripts vs. unofficial transcripts. At the basic level the actual application needs to be reviewed for clarity.*
  - g) *Erik – The EEO committee is looking at the larger scale. Unfortunately, this discussion is just for incremental changes. We will continue this dialog later.*

## **C. Budget**

1. Ruth - Nothing has changed.

## **D. Guided Pathways Scale of Adoption Assessment**

1. Erik – We will have the first read today. This is an early draft that will come back in January.
2. Traci Allen – This is our 3<sup>rd</sup> year of the state Guided Pathways 5-year state grant. Really more of a progress report for us to evaluate how we've done. It outlines our plans. The state will not take away funding if we aren't at scale yet. It is not as complicated as the equity plan because a budget is not attached.
  - a) *It requires two signatures including the Academic Senate President and the College President*
  - b) *Oxnard, Ventura, and Moorpark are all bringing these GP assessments to the February Board meeting. They must go to the state in March.*
3. Guided Pathways Self-Assessment is a 30-page document broken into the four pillars of Guided Pathways
  - a) *Mapping Pathways to Student End Goals*

- (1) Creating landing pages for each area of interest on the updated website with program maps
- b) *Helping Students Choose and Enter A Program Pathway*
  - (1) Non-Credit classes
- c) *Keeping Students On Path*
  - (1) No notification yet for students who take classes that aren't on ed plans
- d) *Ensuring That Students Are Learning*
  - (1) eLumen, SLO's and PLO's
  - (2) Integrate with program plans

4. We are trying to make sure all programs are getting the same attention. A lot of people looking at this and it will change. Please look at this and give feedback so Traci can have an updated version for the second read on January 19th. Email Traci Allen any comments or requested changes you may have.

E. **Special Thanks** – Two long time faculty members and senators are retiring. We would like to celebrate Sharon Manakas and Vance Manakas and thank you to the best of our abilities for always going above and beyond. You have supported so many people including administrators, fellow faculty members, staff, and students. Thank you, thank you, thank you.

## V. **ADJOURNED 3:06PM**

ACADEMIC SENATE COUNCIL REPRESENTATIVES 2020 – 2021

| POSITION   | NAME  | Present | POSITION                         | NAME  | Present        |
|--|---|---------|----------------------------------|---|----------------|
| ASC President  | Erik Reese                                  | ER      | Library                          | Danielle Kaprelian<br>-                         | DK             |
| ASC Vice President   | Tiffany Pawluk                              | TP      | Life Sciences                    | Jazmir Hernandez<br>Audrey Chen                 | -              |
| ASC Secretary  | Nicole Block                                | NB      | Mathematics                      | Marcos Enriquez<br>Phil Abramoff                | ME             |
| ASC Treasurer  | Ruth Bennington                             | RB      | Media Art /<br>Comm Studies      | Jenna Patronete<br>Jamie Whittington<br>Studer  | JP /<br>JWS    |
| ACCESS   | Jolie Herzig<br>Silva Arzunyan              | JH      | Performing Arts                  | John Loprieno<br>Nathan Bowen                   | JL             |
| Athletics  | Vance Manakas<br>Mike Stuart                | VM      | Physics / Ast /<br>Engr / CS     | Chrystin Green<br>Scarlet Relle                 | CG / SR        |
| Behavioral Sciences  | Dani Vieira<br>Kari Meyers                  | DV      | Social Sciences                  | Matthew Morgan<br>Susan Kinkella<br>Rex Edwards | MM             |
| Business Administration  | Josepha Baca<br>Reet Sumal                  | JB      | Student Health Center            | Sharon Manakas<br>Silva Arzunyan                | SM             |
| Chemistry /<br>Earth Sciences  | Roger Putnam<br>Rob Keil                    | RP      | Visual Arts                      | Svetlana Kasalovic<br>Cynthia Minet             | CM             |
| Child Development  | Cindy Sheaks-<br>McGowan<br>Shannon Coulter | CSM     | World Languages                  | Perry Bennett<br>Alejandra Valenzuela           | PB             |
| Counseling   | Chuck Brinkman<br>Jodi Dickey               | CB      | Part-time Faculty Representative | Felix Masci<br>Dan Darby                        | FM             |
| EATM   | Gary Wilson<br>Cindy Wilson                 | -       | AFT Representative (non-voting)  | Hugo Hernandez                                  | HH             |
| English / ESL  | Sydney Sims<br>Jerry Mansfield              | SS      | CTE Liaison (non-voting)         | Christy Douglass                                | CD             |
| EOPS   | Marnie Melendez<br>Angie Rodriguez          | AR      | GP Liaison (non-voting)          | Traci Allen                                     | TA             |
| Health Education /<br>Kinesiology  | Adam Black<br>-                             | AB      | Student Liaison (non-voting)     | Scott Pugh                                      | SP             |
| Health Sciences  | Michelle Dieterich<br>Jamee Maxey           | MD      | Committee Co-Chairs (non-voting) | Nenagh Brown<br>Letrisha Mai<br>Trulie Thompson | NB<br>LM<br>TT |
| 12/1/20 Guests – Allison Barton, Renee Butler, Matt Calfin, Patty Colman, Howard Davis, Amanuel Gebru, Suzanne Gerhardt, Beth Gillis-Smith, Cynthia Barnett, Ranford Hopkins, Traycie Kephart, Mary LaBarge, Perry Martin Jr, AnnMarie McCarthy, Priscilla Mora, Mary Rees, Linda Resendiz, Linda Sanders, Nils Slattum, Julius Sokenu |   |         |                                  |   |                |

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