

## ***Distance Education Standing Committee***

### *Moorpark College's Mission Statement*

*With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.*

### **Committee Charter:**

The Distance Education Committee makes recommendations on college-wide planning and accreditation issues related to distance education activities.

The specific tasks of this committee are:

- Review and evaluate campus-wide student success and equity data related to distance education
- Develop and promote best practices that contribute to the quality and growth of distance education at Moorpark College
  - Provide guidance on professional development activities related to distance education
- Monitor and document compliance with accreditation standards and state and national regulations

### **Agenda – January 27, 2020 2:30 PM – 4:00 PM, Zoom Meeting**

Division/Position	Name	Present	Division/Position	Name	Present
<b>Co-Chairs</b>	Matt Calfin		<b>Dean</b>	Howard Davis	
	Shannon Macias		<b>Student Service Council</b>	Claudia Wilroy	
<b>English and Student Life</b>	Diane Scrofano		<b>Instructional Technologist/Designer</b>	Tracie Bosket	
				Michael Ashton (alternate)	
			<b>ACCESS</b>	Matthew Spinneberg	
<b>Access, Kinesiology, Athletics, Library, Math, DE &amp; Teaching and Learning</b>	Claudia Gutierrez		<b>Acad. Senate President</b>	Erik Reese	
	Jackie Kinsey		<b>DE Coordinator</b>	Anasheh Gharabighi	
			<b>Associated Students</b>	Kobe Catton	
<b>EATM, Life &amp; Health Science</b>	Ashley Vaughan		<b>GUESTS:</b> Mary Rees Josepha Baca Shandor Batoczki Ruth Bennington Icess Nisce (student worker) Cynthia Sheaks-McGowan		
	Rachel Messinger				
	Jana Johnson (alternate)				
<b>Physical Science and Career Education</b>	Loay Alnaji				
	Esmaail Nikjeh				
<b>Business, Social and Behavioral Sciences, Child Development and Languages</b>	Brian Herlocker				
	Rex Edwards				
<b>A&amp;R, Counseling, Student Life and Support, EOPS, and Student Health Center</b>	Daniel Aguilar				
	Danita Redd				
<b>Arts, Media &amp; Communications</b>	Becky Brister				
	Suzanne Fagan				

Meeting Calendar Fall 20 4 <sup>th</sup> Wednesday 2:30 (Zoom)	Meeting Calendar Spring 21 4 <sup>th</sup> Wednesday 2:30 (Zoom)
<b>08/26/20</b>	01/27/21
<b>09/23/20</b>	02/24/21
<b>10/28/20</b>	03/24/21
11/18/20	04/28/21

## *Distance Education Standing Committee*

### AGENDA

Topic	Discussion/Comments	Action
1. Announcements and Comments (2:30-2:35pm)		
2. Approval of November Minutes (2:35-2:40pm)	Made the motion to approve: Seconded: Yays: Nays: Abstentions:	
3. HyFlex Presentation and Questions – Renee Butler (Goal #3) (2:40-2:50pm)		
4. DDEAC Update - Matt	<a href="#">Updated Distance Education Report</a> - DEETAC	
5. Follow Up on Video Use in the Classroom – Ashley and Nenagh		
6. Instructional Design/Tech Update - Tracie, Michael		
7. Update on CVC-OEI and Grant Update - Anasheh		
8. Update on Moorpark POCR Group – Matt, Anasheh (Goal #8)		
9. Next Steps to Develop a Regular and Effective Contact Policy – Shannon (Goal #9)	<a href="#">Ventura's Regular and Effective Contact Policy to Review</a>	
10. Accessibilty Update - Matt S.		
11. Comments:  Adjournment at ____pm.	Motion to adjourn – , 2 <sup>nd</sup>	