



MOORPARK COLLEGE

## Curriculum GE Workgroup

Minutes

January 22, 2019

A-138 @ 1:00 - 2:30

Position	Name	Present
Lead Faculty		
Articulation	Letrisha Mai	x
Faculty, History	Hugo Hernandez	x
Faculty, FTVM	Candice Larson	
Faculty, FTVM	Svetlana Kasalovic	
Faculty, Engineering	Scarlet Relle	x
Dean	Mary Rees	
Guests	Mary La-Barge	x

### I. Approval of previous minutes - Approved

### II. Courses to be reviewed

COURSE ID	Course Title (units)	Requesting GE Area(s)	Proposal Type	Approved for CSU GE and/or IGETC Area(s)	Notes
ANAT M01	Human Anatomy	A1	Update – 5 year review	CSU GE: B2 IGETC: 5B	YES
ANPH M01	Human Anatomy	A1	Update – 5 yr review	CSU GE: B2 IGETC: 5B	YES

GR M30	Design I	C1	New	none	Change Proposal Type from New to Update – Already has Area C1 GE approval, however, upon further review of the course content and objectives, it is believed that the course does not reflect the intent of area C1 GE, although, the Course Learning Outcomes 1 and 4 do. It is recommended that the course content and objectives be revised to reflect the intent of GE in Area C1 and to address the CLOs 1 and 4.
HIST M131	African American History to 1877	B1, B2, F	Tech Rev – add DE	CSU GE: D3, D6 IGETC: 4C, 4F	YES
HIST M141	African American History Since 1877	B1, B2, F	Tech Rev – add DE	CSU GE: D3, D6 IGETC: 4C, 4F	YES
HIST M164	History of Latin America	Retain in B2, F. New – C2	Tech Rev – add DE	CSU GE: D6 IGETC: 4F	YES – Recommended for GE Area C2 – faculty provided justification – will also propose for CSU/IGETC GE
MATH M11	College Algebra for Liberal Arts	D2	New	Will propose for B4, 2A in Dec. 2019	Recommend for approval

**III. GE and SLO** – Rachel Beetz – Tabled for next meeting – Rachel Beetz was not in attendance due to scheduling conflict

**IV.** Discuss and establish GE review process

- Review revised GELO forms, see attachment
- Establish process and update templates/forms, if needed, to be used for future review.

Tentative process proposed:

#1) Faculty who are requesting GE approval for their courses – if it already does not have CSU or IGETC GE status – will need to provide a written statement explaining Why they think their course should be GE approved for the area that they are requesting and upload it as an attachment into the CurricUNET in the Attached Files for their course, so during our GE workgroup meetings we can pull it up, read it, and make recommendations.

#2) The Statement that they would need to provide should have some uniform structure. In the past – last year – we had a template that we were using (sort of kind of ... not everyone was doing it) but this year, I am sure you will all agree, that no one has used that template. If you are wondering what template I am talking about, please see my immediately to follow email – I took pictures of it with my phone. During our next meeting, we should have a substantive discussion on the format of this template, make some edits if need be, and then make it available to faculty to use.

- Discussed the GE Template in detail
- Workgroup recommended updating the GE Template by adding verbiage to inform the faculty where to find the GELOs (General Education Learning Outcomes) in the Catalog and by editing parts of the form which belonged to Area D by removing the redundancy in the form.
- Letrisha Mai took the responsibility of updating the GE Template and sending it to the workgroup for final approval.
- Workgroup recommended that going forward the only process for faculty to ask for GE designation of a course is to either provide a written statement via using the GE Template or to wait for CSU / IGETC GE approval. The GE Template will be made available to faculty seeking new GE designation of a course electronically. The method of submission of this template will depend on the feasibility of the new curriculum system – Course Leaf.
- There was robust discussion concerning Area F GE verbiage
  - Hugo and Mary L. were concerned that the title of Ethnic/Gender studies was not inclusive enough as minority group designations are not only based on ethnicity or gender. But since it was deemed that the Title change to this area would require greater college wide and district wide discussion, no changes to the title words were made but the template was updated to only include the phrase “minority” to allow for a wider interpretation of what the minority group may be.
- Meeting was adjourned promptly at 2:30 pm on 1/22/19.

**Future Meeting Date – agreed upon**

- Next scheduled meeting is Feb 26, 2019 at 1 – 2:30.