Location: 7075 Campus Road Moorpark, CA 93021
Phone: (805) 378-1400
Website: www.moorparkcollege.edu
Table of Contents

MOORPARK COLLEGE STUDENT SERVICES SYLLABUS ............................................................1

Division Offices ..................................................................................................................3
Arts, Media, & Communication Studies Title IX .................................................................3
ACCESS, Kinesiology, Athletics, Library & Math ...............................................................3
Business, Child Development, World Languages, Behavioral and Social Sciences ........3
Physical Sciences & Career Ed ..........................................................................................3
EATM, Life & Health Sciences ..........................................................................................4
English / ESL, Humanities, BAC Team, Student Conduct & Student Life ...................4
Admissions & Records, Counseling, CTC, EOPS, Student Health Center, Student Support, Veterans & Foster Youth ....4
Institutional Effectiveness, Grants and Planning ................................................................4
MOORPARK COLLEGE OFFICIAL LAND ACKNOWLEDGEMENT ....................................4
STUDENT SERVICES ..........................................................................................................4

Admissions & Records ......................................................................................................5

Outreach .............................................................................................................................5

Academic Counseling .........................................................................................................5

Financial Aid .......................................................................................................................5

Scholarship Office .............................................................................................................6
Career Transfer Center .....................................................................................................6
Raider Central ....................................................................................................................7
Student Business Office .....................................................................................................7
DREAMers Alliance ..........................................................................................................8
Dual Enrollment ................................................................................................................8
Child Development Center ..............................................................................................8
Program for Accelerated College Education (PACE) .........................................................9
Office of Title IX / Sexual Misconduct ...............................................................................9
Accessibility Coordination Center & Educational Support Services (ACCESS) ..............9
Student Health Center .....................................................................................................9
Bookstore ........................................................................................................................10
Honors Program ...............................................................................................................10
Library ...............................................................................................................................10
The Teaching & Learning Center (TLC) ............................................................................10
Makerspace .......................................................................................................................11
Student Activities Office ..................................................................................................11
Associated Students of Moorpark College .........................................................................12

Student Services Annex ..................................................................................................12
CalWORKS .......................................................................................................................12
Extended Opportunity Programs & Services (EOPS) .......................................................12
Cooperative Agencies Resources for Education (CARE) Program .................................13
First Year Experience / Second Year Experience Program (FYE / SYE) .........................13
International Student Center ...........................................................................................13
Guardian Scholars ............................................................................................................14
Veterans Resource Center ...............................................................................................14

IMPORTANT CONTACTS ................................................................................................14
ONLINE STUDENT SUPPORT DESK .............................................................................14
CAMPUS POLICE .............................................................................................................15
EVENING ATTENDANT ....................................................................................................15
**Division Offices**

Dr. Amanuel Gebru,  
Vice President of Student Support  
FH 210A: (805) 553-4065

**Arts, Media, & Communication Studies Title IX**

Priscilla Mora, Dean  
AA- 101: (805) 553-4121  
mcdivision125@vcccd.edu

**ACCESS, Kinesiology, Athletics, Library & Math**

Dr. Matthew Calfin, Dean  
AC- 232: (805) 378-1448  
mcdivision127@vcccd.edu

**Business, Child Development, World Languages, Behavioral and Social Sciences**

Dr. Howard Davis, Dean  
HSS- 114: (805) 553-4133  
mcdivision129@vcccd.edu

**Physical Sciences & Career Ed**

Robert Cabral, Dean  
A-136: (805) 378-1572  
mcdivision122@vcccd.edu
**EATM, Life & Health Sciences**

Dr. Carol Higashida, Dean  
EATM- 212: (805) 378-1459  
mcdivision124@vcccd.edu

**English / ESL, Humanities, BAC Team, Student Conduct & Student Life**

Monica Garcia, Dean  
LLR- 314: (805) 378-1443  
mcdivision128@vcccd.edu

**Admissions & Records, Counseling, CTC, EOPS, Student Health Center, Student Support, Veterans & Foster Youth**

Dr. Khushnur Dadabhoy  
HSS- 217: (805) 378-1445  
mcdivision126@vcccd.edu

**Institutional Effectiveness, Grants and Planning**

Oleg Bespalov, Dean  
Admin 126B: (805) 553-4176  
Mcdivision131@vcccd.edu

**MOORPARK COLLEGE OFFICIAL LAND ACKNOWLEDGEMENT**

We acknowledge Moorpark College occupies the unceded traditional land of the Chumash people who have stewarded it throughout generations. As we honor the Chumash people with gratitude, we commit to learning how we may be better stewards of this land we inhabit as well. We seek to build relationships with the Chumash community through academic pursuits, partnerships, historical recognitions and community service as these relationships are foundational for inclusive and equitable education and community engagement.

**STUDENT SERVICES**
Moorpark College is proud to offer a variety of resources to help support the academic & personal success of all students.

**Admissions & Records**

Location: Fountain Hall, FH - 116  
Phone: (805) 378-1429  
Email: mcadmissions@vcccd.edu  
Website: [https://www.moorparkcollege.edu/departments/student-services/admissions-records](https://www.moorparkcollege.edu/departments/student-services/admissions-records)

The Admissions & Records Office is responsible for admissions, registration, and the accuracy and maintenance of all student records. We offer convenient access to registration, grades, class catalog and other essential information via my.VCCCD.edu.

**Outreach**

Location: Fountain Hall, FH, 118:  
Phone: (805) 378-1409  
Email: mcoutreach@vcccd.edu  
Website: [https://www.moorparkcollege.edu/departments/student-services/outreach-office](https://www.moorparkcollege.edu/departments/student-services/outreach-office)

The Outreach Department serves as the “front door” to Moorpark College by promoting the college, recruiting students, and developing relationships with campus and external constituents.

**Academic Counseling**

Location: Fountain Hall, FH - 120  
Phone: (805) 378-1428  
Email: mccounseling@vcccd.edu  
Website: [https://www.moorparkcollege.edu/departments/student-services/counseling-office](https://www.moorparkcollege.edu/departments/student-services/counseling-office)

Provides academic and personal counseling to help student choose the right classes and achieve their academic goals. Call for individual counseling appointments or drop by for quick answers at the Express Counter.

**Financial Aid**

Location: Fountain Hall, FH - 210B
We offer programs and services to help pay for college. Financial aid applications are accepted on an ongoing basis, but we encourage you to apply as soon as possible.

If you need help paying your enrollment fees or other expenses, grants are available to eligible students. We have all the PROMISES!

The California College Promise Grant (CCPG) is available to California Residents.

What is the Moorpark College Promise?

Financial aid requirements can be viewed by logging in to your my.vcccd.edu student portal.

STEP ONE: Complete a FAFSA @www.fafsa.gov or CADAA @https://dream.csac.ca.gov/

STEP TWO: We communicate by email to the my.vcccd.edu email address. Please monitor this asap.

**Scholarship Office**

Location: Fountain Hall, FH - 210C
Phone: (805) 553-4187
Email: mmedeiros@vcccd.edu
Website: https://www.moorparkcollege.edu/departments/student-services/scholarship-office

The Moorpark College Scholarship Office, with the support of the Moorpark College Foundation and our community donors, provides hundreds of students with the financial assistance, recognition and encouragement needed to realize their academic goals.

**Career Transfer Center**

Location: Fountain Hall, FH - 110
Phone: (805) 378-1536
Email: mcctc@vcccd.edu
Website: https://www.moorparkcollege.edu/departments/student-services/career-transfer-center
The Career Transfer Center offers a variety of services, resources, and activities designed to support you with your transfer and career development needs. Our services are designed to enhance your educational experience at Moorpark College and assist you in identifying and accomplishing your educational and career goals.

**Raider Central**

Location: Campus Center  
Phone: (805) 378-1400  
Email: mcraidercentral@vcccd.edu  
Website:  [https://www.moorparkcollege.edu/departments/student-services/raider-central](https://www.moorparkcollege.edu/departments/student-services/raider-central)

Raider Central is your one-stop shop for free basic resources to help you succeed in school. Raider Central provides free food, clothing, personal hygiene items, and assistance with housing and social services coordinated through community providers so you can focus on your classwork.

All currently enrolled students qualify for the following *FREE* Resources through Raider Central:

- Grab-and-go snack items and beverages, as well as non-perishable groceries
- Gently used seasonal clothing and business attire
- Personal hygiene product and shower kits
- Cal Fresh sign-up assistance
- Campus services referrals
- Housing referral assistance
- Other community resource referrals
- Information about free or reduced transportation

**Student Business Office**

Location: Fountain Hall, FH - 114  
Phone: (805) 378-1437  
Email: lchau@vcccd.edu  
Website:  [https://www.moorparkcollege.edu/departments/student-services/student-business-office](https://www.moorparkcollege.edu/departments/student-services/student-business-office)

We are committed to excellence in providing a variety of financial services to the students of Moorpark College such as collecting payments for student fees, distributing refunds and assisting you with student fee waivers.
DREAMers Alliance

Phone: (805) 553-4058
Email: kmontenegro@vcccd.edu; mcdreamers@vcccd.edu
Website: https://www.moorparkcollege.edu/departments/student-services/dreamers

The DREAMers Alliance is an inclusive network of allies, consisting of faculty, students, staff, and administrators committed to providing a safe, supportive and welcoming educational environment for students who are undocumented and those who come from mixed legal immigration status families. Though intentional events, services, and connections, we aim to empower students and the campus community.

Dual Enrollment

Location: Fountain Hall, FH – 118
Phone: (805) 553-4608
Email: mcdualenrollment@vcccd.edu
Website: https://www.moorparkcollege.edu/departments/student-services/dualenrollment

The Dual Enrollment Department partners with local K-12 school districts to bring Moorpark College courses to high school campuses.

Child Development Center

Location: Child Development Center, CDC
Phone: (805) 378-1401
Email: johanna_pimentel1@vcccd.edu
Website: https://www.moorparkcollege.edu/departments/student-services/child-development-center

Moorpark College has a Child Development Center that offers a comprehensive half day and full day childcare program for pre-schoolers and toddlers available for children of the community, registered students, faculty, and staff.
Program for Accelerated College Education (PACE)

Email: moorpark-pace@vcccd.edu
Website: https://www.moorparkcollege.edu/departments/student-services/pace

PACE is a college program designed for busy adults that enables you to complete an Associate degree in about two years by taking two online or hybrid courses every eight weeks.

Office of Title IX / Sexual Misconduct

Location: Applied Arts, AA- 101
Phone: (805) 553-4121
Email: Mcdivision125@vcccd.edu
Website: https://www.moorparkcollege.edu/departments/student-services/title-ix-sexual-misconduct

Prospective and current students have the right to be free from sexual misconduct and any other form of sexual harassment and gender-based discrimination and violence. We do not tolerate any form of sexual misconduct.

Accessibility Coordination Center & Educational Support Services (ACCESS)

Location: LMC 1st Floor
Phone: (805) 378-1461. Video Phone: (805) 222-4583
Email: mcaccess@vcccd.edu
Website: https://www.moorparkcollege.edu/departments/student-services/access

ACCESS aims to support students with physical, learning, or psychological disabilities by determining and providing reasonable accommodations, auxiliary aids, and support services to achieve the democratic ideal of making higher education accessible to all.

Student Health Center

Location: Administration Building, A - 111
Phone: (805) 378-1413
Email: mcshe@vcccd.edu
Website: https://www.moorparkcollege.edu/departments/student-services/health-center
Our goal is to support you in your academic journey by providing student centered medical care, mental health counseling, and valuable wellness resources to any currently enrolled student.

**Bookstore**

Location: Campus Center

Phone: (805) 378-1436

Website: [https://www.venturacollege.bncollege.com/shop/moorpark-college/home](https://www.venturacollege.bncollege.com/shop/moorpark-college/home)

**Honors Program**

Location: Fountain Hall – Counseling Office

Email: nbowen@vcccd.edu

Email: daguilar@vcccd.edu

Website: [https://www.moorparkcollege.edu/departments/student-services/honors-program](https://www.moorparkcollege.edu/departments/student-services/honors-program)

**Library**

Location: LLR

Circulation Phone: (805) 378-1450

Reference: (805) 378-1472

Email: mcreference@vcccd.edu

Website: [https://www.moorparkcollege.edu/departments/student-services/library](https://www.moorparkcollege.edu/departments/student-services/library)

The library has a curriculum-oriented collection containing approximately 77,000 books and 293 periodical subscriptions. The collection also includes DVDs, microfilm, CDs, audiotapes, and videotapes.

**The Teaching & Learning Center (TLC)**

TLC Services are free to all Moorpark College students. Services and resources include tutoring, individual consultations, workshops and print materials.

**General Information**

Math Center

Phone: (805) 378-1556
Email: mcmc@vcccd.edu
Website: https://www.moorparkcollege.edu/departments/student-services/the-teaching-and-learning-center/math-and-science-center

Writing Center

Phone: (805) 553-4850
Email: mcwritingcenter@vcccd.edu
Website: https://www.moorparkcollege.edu/departments/student-services/the-teaching-and-learning-center/writing-center

Course Embedded Tutoring (CET) Program

Phone: (805) 553-4839
Website: https://www.moorparkcollege.edu/departments/student-services/the-teaching-and-learning-center/math-and-science-center/cet-pals

Makerspace

Location: Campus Center - 144
Email: mcmakerspace@vcccd.edu
Website: https://www.moorparkcollege.edu/student-services/makerspace

Makerspace at Moorpark College is a place for students and faculty to explore new technologies, to work on entrepreneurial and class projects and to gather with others who enjoy making.

Student Activities Office

Location: Campus Center
Phone: (805) 553-4976
Email: krobinson@vcccd.edu
Website: https://www.moorparkcollege.edu/departments/student-services/student-activities
The Student Activities Office serves as a resource for MC students looking to engage in campus life. Working in collaboration with other departments, Student Activities brings fun and vitality to the campus while providing community involvement and personal development. Sample offerings include the Leadership Education and Development for Students (L.E.A.D.S.) Program, the Associated Students of Moorpark College, and student clubs and organizations.

**Associated Students of Moorpark College**

Location: Campus Center – Student Activities Office  
Phone: (805) 553-4831  
Email: asmcboard@vcccd.edu  
Website: [https://www.moorparkcollege.edu/as](https://www.moorparkcollege.edu/as)

The Associated Students of Moorpark College (ASMC) is the campus’ officially elected student government. The ASMC Board of Directors represents the College’s 13,500+ students by offering opinions and making recommendations to college and district administration with regard to Ventura County Community College District (VCCCD) and Moorpark College policies and procedures that will have a significant effect on students.

**Student Services Annex**

The Student Services Annex is a hub for student support services.

**CalWORKS**

Location: Student Services Annex, SSA- 107  
Phone: (805) 553-4055  
Website: [https://www.moorparkcollege.edu/departments/student-services/college-calworks](https://www.moorparkcollege.edu/departments/student-services/college-calworks)

Moorpark College is proud to be a CalWORKs training facility. CalWORKs is a state program that provides services and education/training for those with children receiving county CalWORKs to equip them with tools to successfully support themselves.

**Extended Opportunity Programs & Services (EOPS)**

Location: Student Services Annex, SSA- 107  
Phone: (805) 378-1464  
Email: mceeops@vcccd.edu  
Website: [https://www.moorparkcollege.edu/departments/student-services/extended-opportunity-programs-and-services](https://www.moorparkcollege.edu/departments/student-services/extended-opportunity-programs-and-services)
The EOPS program is a state funded effort that provides special services to full time community college students who meet financial and educational disadvantage criteria.

**Cooperative Agencies Resources for Education (CARE) Program**

Location: Student Services Annex, SSA - 107  
Phone: (805)-378-1462  
Website: [https://www.moorparkcollege.edu/departments/student-services/extended-opportunity-programs-and-services/care-program](https://www.moorparkcollege.edu/departments/student-services/extended-opportunity-programs-and-services/care-program)

CARE offers additional support services to EOPS students who are single parents receiving TANF (Transitional Assistance for Needy Families) or CalWORKs to aid them in completing their college-level educational training program and reaching their academic and economic goals.

**First Year Experience / Second Year Experience Program (FYE / SYE)**

Location: Student Services Annex, SSA- 100  
Phone: (805) 553- 4799  
Email: mcfye@vcccd.edu  
Website: [https://www.moorparkcollege.edu/departments/student-services/first-year-experience-FYE](https://www.moorparkcollege.edu/departments/student-services/first-year-experience-FYE)

Navigating college for the first time can be confusing. Here at FYE & SYE, we believe that no student should feel like they are alone in their college journey. We believe that every student should have a support group that guides, encourages, and challenges them along the way which is why we created FYE & SYE!!

**International Student Center**

Location: Fountain Hall – FH - 118  
Phone: (805) 387 1414  
Email: mcisp@vcccd.edu  
Website: [https://www.moorparkcollege.edu/departments/student-services/isp](https://www.moorparkcollege.edu/departments/student-services/isp)

Our professional staff is devoted to assisting our international students to achieve their academic goals by offering a variety of services to meet students’ needs. We offer assistance with the application process, immigration advisement, academic counseling, and offer activities, and clubs.
Guardian Scholars

Phone: (805) 378-1536  
Email: brieger@vcccd.edu  
Website: https://www.moorparkcollege.edu/departments/student-services/guardian-scholars

Moorpark College supports the academic and personal goals of current and former foster youth. Our goal is to connect, support and increase academic awareness and achievement as students embark on their educational journey.

Veterans Resource Center

Phone: (805) 553-4753  
Email: jconley@vcccd.edu  
Website: https://www.moorparkcollege.edu/departments/student-services/veterans-resource-center

The Moorpark College Veterans Resource Center (VRC) provides support services focused on the special needs and requirements of today's military veterans, active duty service members, and dependents. The VRC assists students in transitioning to the college environment and in achieving their academic and personal development goals. We are currently offering all services online via phone, Zoom and email.

Services Include:
- GI Bill® Enrollment Certifications – fee reimbursement, housing allowance (if applicable), & pre-enrollment guidance.
- Priority registration (even if you are not using your educational benefits)
- Individualized, 30-minute counseling appointments to assist in developing your educational plan
- 8 desktop computers at your disposal for school or personal needs
- Complimentary printing (black & white) for veterans and document scanner ability
- Lounge for relaxation between classes
- Complimentary coffee & refreshments
- A study area for tutoring, studying, or reading
- Information board & pamphlets: jobs, classified, and community veteran activities

Website:
https://www.moorparkcollege.edu/online-services/distance-education/students

IMPORTANT CONTACTS

ONLINE STUDENT SUPPORT DESK

Phone: (805) 553-4188  
Email: mconlinestudenthelp@vcccd.edu

Need Immediate Response? - Call Canvas 24/7
(844) 602-6290
CAMPUS POLICE

Location: Next to Lower Campus Parking
Structure
Phone: (805) 378-1455

EVENING ATTENDANT

Phone: (805) 378-1406
Email: pmattson@vcccd.edu
Hours: M - TH 5:30 pm - 10:30 pm SA - 9:00 am - 1:00 pm