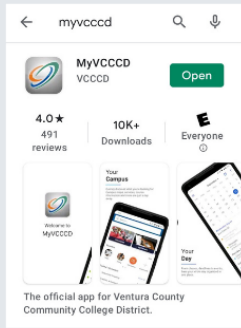


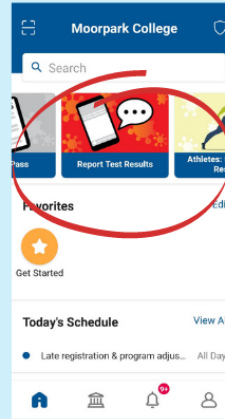
# Uploading COVID Test Results



If you know you have a recent version, or if your phone does not automatically update, then go to either the iPhone App Store or Google Play and search for **MyVCCCD**. Download (or update) the app.

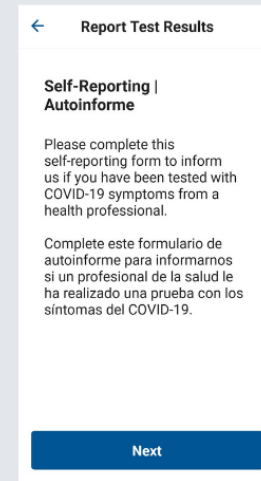
Have your test results ready. If they are electronic, take a screen shot to upload.

1) Downloading the MyVCCCD App



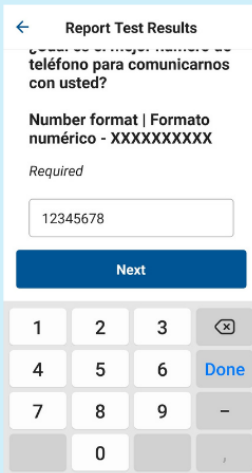
Open the app and swipe the tiles at the top to the left until you get to **"Report Test Results."** Click on that tile.

2) Select "Report Test Results"



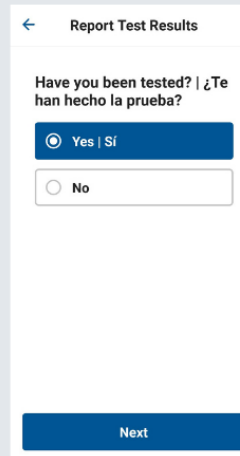
Click **"Next"** at the bottom of the first screen.

3) Click "Next"



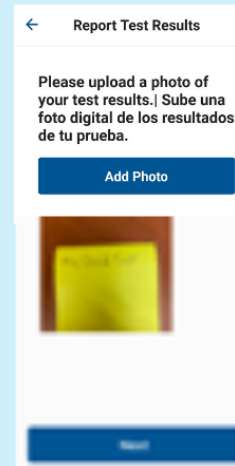
Enter your **phone number** (without any parentheses or dashes). Click **"Next."**

4) Phone Number



On the next screen it will ask if you have been tested. Click **"Yes."** Click **"Next."**

5) Have you been tested



On the next screen, you will be asked to **Add Photo**. Click on that. At the bottom of the screen you'll have to choose either **"Take Photo"** or **"Choose From Library."** Click on the appropriate one.

Either take a picture of your hard copy or upload a photo that you took of your results.

6) Add a Photo

## Photo

- ✓ Clear
- ✓ Name
- ✓ Date
- ✓ Test Results

It'll ask you if you want to use the photo. If it's clear and it has your name, the date and the results on it, click **"Use Photo."**

SAVE

On the next screen, click **"Save."**

8) Save

Next

Click **"Next."**

9) Next

POSITIVE

You'll be asked if your results are negative or positive. Click **"Positive."**

10) Positive Result

SUBMIT

Next, click **"Submit."**

11) Submit



7) Use photo

8) Save

9) Next

10) Positive Result

11) Submit