AS Council Standing Committee & Liaison Reports
for publishing December 4, 2021

https://www.moorparkcollege.edu/academic-senate-2021-2022-handouts

Curriculum Committee (Co-chairs: Letrisha Mai & Scarlet Relle)

Meets 1st & 3rd Tuesdays 1-2:20pm

https://www.moorparkcollege.edu/faculty-and-staff/curriculum-committee

November Curriculum updates

Course Revision(s) / Modification(s): 8

Program Revision(s): 1

New Course(s): 3

Co-Chair report, discussion items:

- CPL: Faculty to review Credit by Exam spreadsheet. Each Department should discuss which courses could be granted CPL. Curriculum Representatives have access to the Credit by Exam spreadsheet.
- Curriculum Audit workshop coming soon. If interested in attending, please email Tammy Coleman.

Distance Education Committee (Co-chair: Christy Douglass)
Meets every 4th Wednesday 2:30pm-4pm

https://www.moorparkcollege.edu/online-services/distance-education/faculty/de-committee

DE Update from November 17th Meeting:

- The committee unanimously voted to adopt the Peralta Equity rubric in our campus Peer Online Course Review process. Anasheh will lead a subcommittee to review specifics of integrating the Peralta Equity Rubric into the review process.
- Instructional Designers Tracie and Michael shared updates regaridng the proposed Universal Design Learning course that will be offered to faculty interested in improving their online or in courses. A pilot group will participate in the course in January before it is adjusted and rolled out for broader participation.
- DE Coordinator Kelsey is leading the review of digital tools such as Labster, Proctorio, and Cranium Café to determine their usefulness to MC faculty and students. Faculty who use these and other tools are encouraged to contact kstuart@vcccd.edu to provide feedback. Surveys will be sent to all faculty to access these tools. Faculty are strongly encouraged to complete these surveys whether they use the online tools or not.

- A subcommittee will be formed to review and update Regular Substantive Interaction Guidelines (formerly Regular and Effective Contact) and Camera/Microphone Policies.

EdCAP/Fiscal (Co-chair: Erik Reese)

Education Committee on Accreditation and Planning (EdCAP) and Fiscal Committee

Meets every 4th Tuesday 1pm-3pm

https://www.moorparkcollege.edu/faculty-and-staff/academic-senate/standing-committees/education-cap

Report for December 7, 2021:

- Completed the classified prioritization process, led by Linda Resendiz, that generated a prioritized list of classified requests that was forwarded to the college president for consideration
- Reviewed the draft functional map from the institutional self-evaluation report (ISER) that summarizes primary, secondary, and shared responsibilities between the district and the college for each of the standards
- Voted to adopt simplified program plan and resource request forms going back to Word documents and Excel spreadsheets to enable programs to focus on analyzing data and reflecting on how to improve their areas rather
- Formed a workgroup to update the strategic direction questions that guide the focus of the program plans each year

Facilities/Technology - Committee on Accreditation and Planning (FT-CAP)

(Co-chair: Norm Marten)
Meets every 1st Wednesday 1:15pm-3pm

https://www.moorparkcollege.edu/committees/facilities-captechnology-cap

F/T CAP updates.

F/T CAP has received requests from this year's Program Plans.

- New workgroup, ORAWG (Other Resource Allocation Work Group) looks at and makes recommendations for where to forward/take other requests from the program plans. No prioritization is done by this group. This work is completed and being reviewed by the committee.
- FRAWG and TRAWG are beginning their reviews of Facility and Technology requests.
- PAWG will review Planning requests in spring.

- F/T CAP is working with Oleg (Institutional Research) to ensure new Planning form in SharePoint will capture data needed for workgroup prioritization.

- Recommended creating a Budget request category for items under $1000. Business Services can bring these as agenda items to program budget meetings to ensure they are discussed.
- F/T CAP will provide Institutional Research a brief synopsis of how requests should be classified to simplify the process for those writing plans and those reviewing requests.

- F/T CAP discussed workgroup prioritization criteria to include equity concerns.
  - Decided not to make any changes in fall that would affect prioritization of existing requests.
  - Workgroup criteria will be revisited/revised in spring to share with Program Plan writers such that they can include these criteria in Program Plans for next year.

Professional Development Committee

(Joint Co-chairs: Beth Gillis-Smith and Jamee Maxey)
https://www.moorparkcollege.edu/faculty-and-staff/professional-development

Meets every 3rd Wednesday 2:30pm-4pm

Report for Nov. 17, 2021:

- The Professional Development committee is planning the Jan. 6 and 7 Flex days, with sessions for faculty and classified professionals, dedicated to supporting equity and other important campus values like creativity and innovation in teaching.
- Chrome River travel request; requesting district tutorial
  - May submit PD requests in paper format as usual. Once approved, request is submitted through Chrome River.
- Continuing to integrate DEI goals for PD

Student Equity and Achievement Committee (Co-chair: Jennie Whitlock)
https://www.moorparkcollege.edu/committees/student-equity-and-achievement-committee-sea

Meets every 4th Wednesday 1pm-2:20pm

Report from October 2021 meeting:

The following goals have been voted on and approved for 2021-2022:

- Review the 2020-2021 SEA Budget Expenditure Report.
- Use data to initiate and evaluate strategies to improve equity metrics for the 6 (Black, Latino, Undoc, Foster Youth, Vets, Homeless, Male and Female) groups defined in the equity plan.
- Support Open Educational Resources and Zero Textbook Cost programs (OER/ZTC) to ensure that students have access to programs with little or no costs.
- Support the implementation of Guided Pathways at Moorpark College.
- Increase communication to faculty of Student Equity and Achievement best practices.
- Support the implementation of Raider Central and the Essential Needs of our students.
- Increase retention and align student services to include Men of Color; FYE; SYE; etc.

- Re-evaluate the process of budgetary requests for available SEA or other available funding.

<mark>Student Learning Outcomes Committee</mark> (Co-chair: Ruth Bennington)
https://www.moorparkcollege.edu/committees/student-learning-outcomes-committee

Meets every 2nd Tuesday 1pm-2:20pm

Report from November 2021 meeting:

- Voted to continue meeting in a hyflex manner as long as that is permissible
- Guided Pathways does not need to be included in SLO committee goals (per discussion amongst Oleg, Khushnar, Ruth and Priscilla).
- Rachel Beetz and Oleg presented on the next iteration of eLumen. Department chairs (or their designees) will be reflecting on the SLO data and inputting commentary on the results. They will also comment on the PLOs.
- There have been some problems with signing on to eLumen – anyone with difficulties should contact Rachel
- The deadline for updating SLOs is November 15.
- Faculty will be able to input SLO assessment results from fall 2021 later in December. The results are due no later than December 17.

AS Council Liaison Reports

<mark>Career Education</mark> (Liaison: TBD)

https://www.moorparkcollege.edu/departments/academic/career-education

Meets every last Thursday 8:30am-10am

<mark>Guided Pathways</mark> (Liaison: TBD)

https://www.moorparkcollege.edu/guided-pathways

Meets every 2nd Tuesday 2:30-4pm

<mark>Open Educational Resources</mark> (Liaison: Cindy Sheaks-McGowan)

https://www.moorparkcollege.edu/faculty-and-staff/instructional-technology/online-educational-resources

We have a lot happening on our campus around OER and ZTC. Currently, eighteen faculty members across campus are being supported by HEERF funding to work on converting their classes to ZTC designations. We estimate that these 18 faculty members will create at least 62 new ZTC sections – this is a wonderful way to support our students' success. If you are interested in applying for funding to convert your course(s), please contact me at csheaksmcgowan@vcccd.edu for more information or submit the application.

If you need assistance searching for Open Education and Zero-Cost Resources, we have a new OER Librarian available to support you. Please contact Jeff Benedetti-Coomber at jbenedetticoomber@vcccd.edu to discuss your research needs.

There are numerous statewide opportunities to learn more about open education. Please read the information below to find out about upcoming events from the Academic Senate for California Community Colleges (ASCCC) Open Educational Resources Initiative (OERI) that are open to all.

If I can assist you in your considering OER or answer any OER/ZTC related questions, please let me know. Cindy 805-553-4819 (x4819)

• ASCCC OERI and "IDEA" •

To support faculty as they implement a culturally responsive and anti-racist pedagogy, the OERI, in response to the ASCCC Resolution 09.05 adopted in Spring 2021 ([Developing an Anti-Racism, Diversity, Equity, and Inclusion Curriculum Audit Process](#)), has been tasked with the development of:

• an audit process and review framework to evaluate existing open educational resources to ensure that ASCCC OERI-supported open educational resources are equitable, inclusive, diverse, and anti-racist; [and]

• a curriculum audit process and review framework to assess instructional materials for equity, inclusiveness, diversity, and anti-racism and make the process and framework available for local consideration, modification, and implementation[.]

In the interest of addressing this resolution in a timely manner, a work group was formed in the summer of 2021 to develop a draft process that could inform new OER projects and, potentially, be piloted this term.

During the work group's first meeting it was acknowledged that the proposed audit would likely be one of many IDEA-related resources the ASCCC might pursue. Recommended companion resources would likely include an IDEA framework for discipline texts, syllabi, student projects and assignments, and teaching practices. Additionally, the framework will be dynamic and as such, an iterative process for review and improvement will also be developed.

Your review and feedback of the developed resource is desired. Please access the [ASCCC OERI Inclusion, Diversity, Equity, and Anti-Racism (IDEA) Audit Framework](#) and provide your feedback using the provided form. We anticipate gathering input various ways and look forward to hearing from you.

• OERI Weekly Webinars & Events •

During the Fall 2021 term, OERI Weekly Webinars are scheduled for Fridays from 10:30 am to 11:30 am. OERI Webinars are intended for a diverse audience. Please share with your colleagues. We hope you will all join us! Click on this [link](#) to get more information about the upcoming webinars and events.