

Link to Constitution & Standing Rules:

https://www.moorparkcollege.edu/sites/moorparkcollege/files/media/pdf_document/2020/ASMC%20Constitution%20and%20Standing%20Rules%20-%20last%20revised%20April%202020.pdf

Link to Amending Standing Rules Presentation:

https://www.canva.com/design/DAEUidsgD_I/LJUPPCvP-oYAa5xU1TYs8w/view?utm_content=DAEUidsgD_I&utm_campaign=designshare&utm_medium=link&utm_source=publishsharelink

Timeline:

5/3: Deadline to submit your amendments.

5/4: 1st reading

5/11: 2nd reading

Brainstorm

Name	Amendments
1. David	<ul style="list-style-type: none">● Include an accountability system for not satisfying officer hours (Pg- 15-16)?● Do we want the President to meet a minimum # of times with Board members per semester?● Do we want the Pres. to meet with a student advisor once a week?
2. Gasia	<ul style="list-style-type: none">● ICC meetings (Pg. 18- 23): Do we want more voting members in ICC?● Delegates (Pg. 16): We should have more specific guidelines. Add in time requirements? — They must meet a minimum of 2 hours per week, etc. Should delegates serve on workgroups appointed by participatory governance committees?
3. Junior	<ul style="list-style-type: none">● Scholarship ad hoc committee (Pg. 17): Should we require a majority vote to active ad hoc committees that we know will occur every year?
4. Marina	<ul style="list-style-type: none">● Change or add to the Programming committee (Pg.24-26) ?
5. Nicole	<ul style="list-style-type: none">● “Events” can be defined broadly (Pg. 12-13). Maybe you want to update your job description so that you can collaborate for DC trip and other off-campus events?

6. Jin	<ul style="list-style-type: none"> ● Make project reports a requirement ● Calling special meetings: Brown Act states “presiding officer or majority of members can call for a special meeting”. Make Standing Rules consistent with the Brown Act. ● Add section for resolution guidelines
7. Scott	<ul style="list-style-type: none"> ● PR Ad hoc committee is mandatory every year (in charge of setting guidelines for posting on Canvas, publicizing Canvas, creating a format for the Canvas, and deciding on conflict of interest posts) ● Add in charge of giveaways/buying swag items
8. Isabella	<ul style="list-style-type: none"> ● Need more members on the Voter Empowerment committee. We could add language that makes it required that the Director of Sustainability also participates, since environmental concerns are related to voter issues. (Pg. 17)
9. Ashwin	<ul style="list-style-type: none"> ● ICC meetings (Pg. 18- 23): If a club becomes inactive, how long of a buffer period do we want to give before their funds are absorbed into ASMC funds? ● Do we want to make it optional for club advisors to attend virtual zoom club meetings?
10. G	<ul style="list-style-type: none"> ● Canvas Posting Guidelines ● Add sections to Expectations and Accountability (Pg. 16-17)
11. Kobe	<ul style="list-style-type: none"> ● Add more to your job description? (Pg. 15)

Amended Text

Text you want to amend (If you want to delete, indicate with a ~~strikethrough~~)

Amended text

[FORMAT]

Amendment [*Amendment # here*], **Pg.** [*insert page #*], **Article** [*insert article #*], **Section** [*insert section letter*], [*insert title of article*], [*insert item #*]

Marina & Programming committee:

Amendment 1 — Pg. 26, Article IX, Section F. Distribution of Allocated Funds, Item 5:

[Insert #5] **Student organizations or campus departments may submit funding requests only if they will spend it within that year.**

Nicole

Amendment 2 — Pg. 12-13, Article II, Section F. Director of Campus Events, Item 1

Shall oversee and facilitate all Associated Students events and activities in collaboration with other Board members, under the advisement of the Student Activities Specialist.

[Insert] Shall oversee and facilitate all Associated Students **and Moorpark College clubs/organizations** events and activities in collaboration with other Board members, under the advisement of the Student Activities Specialist.

G

Amendment 3 —pg. 16-17, ARTICLE IV, Section C. Accountability and Removal from Office, Item 2

[Insert] 2. The President and Vice President under the advisement of the Student Advisor may chair and co-chair a disciplinary ad hoc committee at the request of any board member to impose the disciplinary action upon an individual Board member for violation of specified rules, regulations, and/or procedures held within this document.

Amendment 4 —pg. 16-17, ARTICLE IV, Section C. Accountability and Removal from Office, Item 3

[Insert] 3. Any Board member under the advisement of the Student Advisor may chair a disciplinary ad hoc committee under the advisement of the Student Advisor to hold accountable the President and/or Vice President for violation of specified rules, regulations, and/or procedures held within this document.

[Change 2 to 4] 4. In the event of malfeasance, misfeasance, or nonfeasance on the part of any of the Board Members, the Board of Directors may reprimand the offending Board member with a two-thirds (2/3) vote. The term “reprimand” shall be defined here as a formal written statement approved by the Board of Directors, and presented to the offending Board member.

[Change 3 to 5] 5. In cases of gross neglect of duty, violation of oath of office, or misconduct, any Board member may be removed from the office only by three-fourths (3/4) of the Board members present, which shall be the sole judge of cause and which shall represent the final decision of the ASBOD. a. Gross neglect is defined as, but not limited to: muting group conversations; failing to respond to time-sensitive emails (e.g., emails with a response date) or other messages; failing to perform one’s minimum required duties; and failing to be present for the minimum required weekly office hours.

[Change 4 to 6] 6. In the event that any Board member of the ASBOD has violated the Moorpark College Student Conduct Code or is placed on Academic Probation, that Board member will be automatically removed from office, deemed ineligible to hold office, and the position will be declared vacant.

Scott:

Adding Giveaways to PR Responsibilities

Amendment 5 — Pg. 13-14, Article II, Section H. Director of Public Relations, Item 10

[Insert #10] Shall lead ASMC giveaways by creating a budget, consulting with the advisor to purchase necessary materials, and hosting the events.

Gasia

Amendment 7- Pg. 11, Article II, Section B. President, Item 12

Shall plan a team building activity in collaboration with the Vice President once each semester

[Amend] Shall plan at least one team building activity, preferably at the beginning of the semester, in collaboration with the Vice President each semester

Amendment 8- Pg. 12, Article II, Section C. Vice President, Item 11

Shall plan a team building activity in collaboration with the President once each semester.

[Amend] Shall plan at least one team building activity, preferably at the beginning of the semester, in collaboration with the President each semester

Amendment 9- Pg. 16, Article III, Section A. Associated Students Delegates, Item 7

[Insert #7] Shall report to the Vice President once per week detailing their involvement with ASMC duties.

Section B. Accountability of Associated Students Delegates

1. The Vice President under the advisement of the president may chair and a disciplinary ad hoc committee at the request of any board member to impose the disciplinary action upon an individual delegate member for violation of specified rules, regulations, performance and/or procedures held within this document.
2. In the event of malfeasance, misfeasance, or nonfeasance on the part of any of Delegate member, the Board of Directors may reprimand the offending Delegate member with a two-thirds (2/3) vote. The term "reprimand" shall be defined here as a formal written statement approved by the Board of Directors and presented to the offending Board member.
3. In cases of gross neglect of duty, violation of oath of office, or misconduct, any Delegate member may be removed from the office only by three-fourths (3/4) of the Board members present, which shall be the sole judge of cause and which shall represent the final decision of the ASBOD. a. Gross neglect is defined as, but not limited to: muting group conversations; failing to respond to time-sensitive emails (e.g., emails with a response date) or other messages; failing to perform one's minimum required duties; and failing to be present for the minimum required weekly.
4. In the event that any Delegate member of the ASBOD has violated the Moorpark College Student Conduct Code or is placed on Academic Probation, that Board member will be automatically removed from office, deemed ineligible to hold office, and the position will be declared vacant.

Amendment 9.5- Pg. 16, Article III, Section A. Associated Students Delegates, Item 3

Shall be appointed to participatory governance committees by the Vice President as needed.

[Amend] May be appointed to participatory governance committees by the Vice President as needed.

Amendment 9.6- Pg. 16, Article III, Section A. Associated Students Delegates, Item 2

Shall not be a voting member of the ASBOD but shall be required to attend all ASBOD meetings as deemed relevant by the Vice President.

[Amend] Shall not be a voting member of the ASBOD but may be required to attend all ASBOD meetings as deemed relevant by the Vice President.

Amendment 10- Pg. 18, Article V, Section B. Ad hoc committees, Item 1.e.

[Insert #1.e.] Updates regarding programming committee funding applications shall be mentioned at every ICC meeting. (push every other item down by 1)

Kobe

Amendment 11- Pg. 15, Article II, Section L. Director of Sustainability, Item 6

[Insert #6] Shall be responsible to review and allocate financial support to projects that will enhance Moorpark College's environmental efforts through the Sustainability Grant.

Amendment 12- Pg. 15, Article II, Section L. Director of Sustainability, Item 7

[Insert #7] Shall be responsible for the revision of the Moorpark College Sustainability plan.

Ashwin

Amendment 13- Pg. 14, Article II, Section J. Director of Student Organisations, Item 9:

[Insert #9] Shall plan and host one (1) Club Rush per semester

Amendment 14 - Pg. 21, Article VI, Section E. Student Organization Renewal Procedures, Item 5:

Continuing student organizations shall complete the student organization renewal process by September first (1st).

[Amend] Continuing student organizations shall complete the student organization renewal process by September 31st.

Amendment 15 - Pg. 21, Article VI, Section E. Student Organization Renewal Procedures, Item 6:

Should a student organization not renew by the September first (1st) deadline, then that organization shall be placed on suspension for the following academic year. The trust account(s) shall be automatically frozen for the fall and spring semester of that academic year.

[Amend] Should a student organization not renew by the September 31st deadline, then that organization shall be placed on suspension for the following academic year. The trust account(s) shall be automatically frozen for the fall and spring semester of that academic year.

Amendment 16 - Pg. 22, SECTION J. Eligibility for Student Organization Officers, Members, and Term Limits, Item 1.b.

[Amend] A student may hold the position of President or Vice President in up to two (2) student organizations.

Amendment 17 - Pg. 23, SECTION K. Student Organization Advisors, Item 8:

Advisors are to attend all student organization meetings and events both on and off campus

[Amend] Advisors are to attend all student organization meetings and events both on and off campus, excluding virtual meetings.

Amendment 18 - Pg. 19, SECTION A. ICC Officers

Add Director of Budget and Finance as a voting member

Amendment 18.5 - Pg. 12, SECTION C. Director of Budget and Finance, Item 12:

[Insert #12] Shall serve as a voting member on the ICC.

Jin:

Amendment 19 — Pg. 7, Article VII, Section A. General Duties and Responsibilities of All Elected and Appointed Board Members, Item 3

Take on individual commitments for projects, activities, special events, committees, and/or other work necessary to fulfill the goals and objectives set by the Board of Directors for the current year.

[Insert] Shall Submit at least one (1) project report per semester, with written approval from the student advisor.

Amendment 20 — Pg. 10, Article II, Section A. Board of Directors Overview

[Insert at the beginning of 4th paragraph] A majority of of the members of the Associated Students Board of Directors may call for a special meeting

Amendment 21 — Pg. 11, Article II, Section B. President, Item 5

Shall prepare and post an agenda for the ASBOD meeting in consultation with the Vice President and the Student Activities Specialist and distribute the agenda and related documents to each officer seventy-two (72) hours in advance of each meeting, in accordance with the Brown Act.

[Amend] Shall prepare and post a [direct link to the agenda on BoardDocs](#) for the ASBOD meeting in consultation with the Vice President and the Student Activities Specialist and distribute the agenda and related documents to each officer seventy-two (72) hours in advance of each meeting, in accordance with the Brown Act.

Amendment 21 — Pg. 11, Article II, Section B. President, Item 6

Shall have the power to call for special Board of Directors meetings, giving notice to all members of the ASBOD and Student Activities Specialist and posting an agenda twenty-four (24) hours in advance, in accordance with the Brown Act

[Amend] Shall have the power to call for special Board of Directors meetings, giving notice to all members of the ASBOD and Student Activities Specialist and posting a [direct link to the agenda on BoardDocs](#) twenty-four (24) hours in advance, in accordance with the Brown Act

Amendment 23 — Pg. 26, Article X: Resolutions

[Insert] All resolutions must follow the rules detailed in the resolution guidelines.

[Move Article X: Amendments down]

Amendment 25 — Pg. 17-18, Article V, Section B. Ad Hoc Committees

Ad hoc committees shall be formed at the discretion of the ASBOD by a simple majority vote and shall have a set ending date. An ad hoc committee is defined as a committee activated for a specific purpose. The decision to implement an ad hoc committee may be voted upon in a Board of Directors meeting during its first agenda appearance. Board members may activate ad hoc committees as needed to complete a specific project or event.

[Amend] Ad hoc committees shall be formed at the discretion of the ASBOD ~~by a simple majority vote~~ and shall have a set ending date. An ad hoc committee is defined as a committee activated for a specific purpose. [The decision to activate an ad hoc committee does not require a simple majority vote by the ASBOD.](#) Board members may activate ad hoc committees as needed to complete a specific project or event. [An ad hoc committee may have no more than five \(5\) Board members, in accordance with the Brown Act.](#)

Amendment 26 — Pg. 18, Article V, Section B. Ad Hoc Committees, Item 4

[Insert]

4. Voter Empowerment committee

- a. Shall be chaired by the Director of Student Advocacy
 - i. In the event that the Director of Student Advocacy is vacant, the ASBOD shall appoint a new chair with a majority vote.
- b. Shall be responsible for increasing students' opportunity for civic engagement through voting both locally and federally and informing students of voting resources.

Amendment 27 — Pg. 26, Article X, Section A. Amendment to the Standing Rules, Item 1

The ASBOD may only make amendments to this document with a five (5) school day written notice for any and all proposed changes.

[Amend] The ASBOD may only make amendments to this document with a five (5) school day written notice for any and all proposed changes, including five (5) day written notice before both the first and second reading.

David (by Jin):

Amendment 28 — Pg. 11, Article II, Section B. President, Item 13

[Insert #13] Shall meet with each Board member at least once per semester, in collaboration with the Vice President

Amendment 29 — Pg. 12, Article II, Section C. Vice President, Item 12

[Insert #12] Shall meet with each Board member at least once per semester, in collaboration with the President

Amendment 30 — Pg. 11, Article II, Section B. President, Item 10

May meet with the Student Activities Specialist on a weekly basis during the term of office (fall and spring semesters, excluding breaks and summer sessions).

[Amend] May meet with the Student Activities Specialist once per month during the term of office (fall and spring semesters, excluding breaks and summer sessions).