

Moorpark College Academic Senate Council Agenda

Tuesday, Feb 16, 2021, 2:30 – 4:00 PM via [Zoom](#)

Mission Statement: *With a “students first” philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.*

All handouts are available on the [Academic Senate handout website](#)

I) Public Comments

(Those wishing to make public comments must be in attendance before 2:30 PM; 3-min limit)

II) Approval of Minutes

- A. February 2, 2021 (Consent)
See handout on AS website

III) Unfinished Business

- A. Academic Senate Council and Standing Committee Representation Updates (Consent)

[Academic Senate Council ratifies the new faculty representatives on Council and all Standing Committees.](#)

See handout on AS website
Action item

- B. Approval of Consent Agenda

[All items marked “consent” above will be approved with a single motion and vote. Any senator may request that an item be pulled from the consent calendar for individual vote and/or further discussion. Consent calendar includes:](#)

- [Approval of draft minutes for Feb 2](#)
- [Ratification of committee membership updates](#)

No additional handouts on AS website
Action item

The Academic Senate is an organization whose primary function is to make recommendations with respect to “academic and professional matters” defined as:

1. Curriculum, including establishing prerequisites
2. Degree & certificate requirements
3. Grading policies
4. Educational program development
5. Standards & policies regarding student preparation and success
6. College governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation process
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as mutually agreed upon.

C. AP 7120-D Full-Time Faculty Hiring

The administrative procedure on full-time faculty hiring, AP 7120-D, has been updated. Human Resources intended to introduce a districtwide rotation of facilitators, and we took the opportunity to reduce barriers, provide more options, and improve consistency and efficiency in the process, even if only incrementally. There is a legislative version of the updates, a clean version, and a brief summary of the updates available on the [AS handouts website](#). This version includes language so that the facilitator arranges all interviews and sends invitations to candidates.

See handouts on AS website

Action item: fourth read

D. Nominations for Faculty Co-Chairs for Senate Standing Committees: PD, SEA, SLO

Academic Senate did not receive any nominations for the faculty co-chair positions for the PD, SEA, and SLO Committees. We will hold elections to fill these remaining faculty co-chair positions for two-year terms starting June 1, 2021. This is an update on nominations following the process according to our By-laws Article VIII Section A 1 and Senate Elections Rules. Current nomination information is available on the [AS elections page](#).

No handouts on AS website

Discussion item

IV) New Business

A. Academic Senate Budget Update

[Monthly budget update](#).

See handout on AS website

Information item

B. Institutional Effectiveness Partnership Initiative (IEPI) Partnership Resource Team (PRT) Visits

Moorpark College requested a PRT visit focused on three main areas related to equity and social justice:

- Infrastructure and leadership capacity to provide an inclusive and welcoming learning and work environment;
- Equity in the virtual learning environment; and
- Develop online academic, student services, and administrative services designed to facilitate student equity and success.

The PRT will first virtually visit Moorpark Fri Feb 26 and tentatively on Thu Apr 29 for the follow-up visit. Many faculty on committees will be asked to participate in these conversations. In addition to the consultation, these programs provide \$200,000 to make progress on these areas of focus.

See handouts on AS website

Information item

- C. Academic Senate for California Community Colleges (ASCCC) 2021 Spring Plenary Apr 15-17
Interested in experiencing the gathering of senate leaders from across the state for presentations, discussions, and voting on resolutions and the executive team? The virtual format with reduced costs will enable Senate to facilitate attendance for more participants than the norm. Information on Plenary may be found on its [website](#) with an early registration deadline of March 15.

No handouts on AS website

Information item

- D. Senate Scholarships Process Documents

The Senate Scholarship workgroup met to apply an equity lens to the process and address a number of procedural and technical issues that were encountered with the switch to the online system. The process documents have been updated and are being brought to Senate for approval.

See handouts on AS website

Action item

- E. Committee Composition

Senate previously indicated a strong preference for restricting membership on full-time faculty hiring committees to tenured faculty. We revisit this preference with an equity lens. As part of this discussion, we will look at the [VCCCD Employee Diversity Dashboard](#) where one can look at the data by college, role, etc.

No handouts on AS website

Discussion item

- F. Academic Senate Annual Awards

Council holds its Annual Awards to recognize the exceptional contribution so many at Moorpark make. We revisit our process documents for these awards. We will celebrate at the May 3 Campus Update.

See handouts on AS website

Discussion item: first read

- G. Academic Senate Constitution and Bylaws

The Academic Senate Constitution states that “The Academic Senate Council shall re-examine the Constitution at least once every six years and the By-Laws at least once every two years” (Article IX). Amendments to both documents require a majority vote to first be placed on the agenda. Constitutional amendments require a two-thirds vote of the general membership. By-Laws amendments require a two-thirds vote in Senate Council. It is time to revisit both the Constitution and the By-Laws. How will Senate lead equity and social justice efforts on campus and beyond?

See handouts on AS website

Discussion item

H. Low Textbook Cost (LTC)

Development of a Low Textbook Cost (LTC) designation on the schedule of classes is being considered, similar to that for Zero Textbook Cost (ZTC). We must determine what “low cost” means for our district, with agreement between all three colleges. The proposed value is \$40, so required course materials equal to or less than \$40 would qualify for the LTC designation.

No handouts on AS website

Discussion item

I. Racial and Social Justice (3:50pm time certain)

Standing agenda item to discuss and address racial and social justice issues.

No handouts on AS website

Discussion item

J. Future Agenda Items

What academic and professional matters would the Academic Senate Council like to discuss in future meetings?

No handouts on AS website

Discussion item

V) Reports

A. Officer reports

B. Faculty Liaison Reports

C. Standing Committee Co-Chair Reports

VI) Announcements

A. Career Week – Mar 1-4

B. Multicultural Day – Apr 13

C. ASCCC Area C Meeting – Virtual Event (Date TBD)

D. ASCCC 2021 Spring Plenary Session – Virtual Event Apr 15-17

VII) Adjournment

Senate will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials, consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5. To request an accommodation, please contact the Senate Treasurer rbennington@vcccd.edu by 5pm the Sunday before the meeting of interest.

ACADEMIC SENATE COUNCIL REPRESENTATIVES 2020 – 2021

POSITION	NAME	POSITION	NAME
ASC President	Erik Reese	Library	Danielle Kaprelian -
ASC Vice President	Tiffany Pawluk	Life Sciences	Jazmir Hernandez Audrey Chen
ASC Secretary	Nicole Block	Mathematics	Marcos Enriquez Phil Abramoff
ASC Treasurer	Ruth Bennington	Media Art / Comm Studies	Jenna Patronete Jamie Whittington- Studer
ACCESS	Jolie Herzig Silva Arzunyan	Performing Arts	John Loprieno Nathan Bowen
Athletics	Matt Crater Mike Stuart	Physics / Ast / Engr / CS	Chrystin Green Scarlet Relle
Behavioral Sciences	Dani Vieira Kari Meyers	Social Sciences	Matthew Morgan Susan Kinkella Rex Edwards
Business Administration	Josepha Baca Reet Sumal	Student Health Center	Allison Case Barton Silva Arzunyan
Chemistry / Earth Sciences	Roger Putnam Rob Keil	Visual Arts	Svetlana Kasalovic Cynthia Minet
Child Development	Cindy Sheaks- McGowan Shannon Coulter	World Languages	Perry Bennett Alejandra Valenzuela
Counseling	Chuck Brinkman Jodi Dickey	Part-time Faculty Representative	Felix Masci Dan Darby
EATM	Gary Wilson Cindy Wilson	AFT Representative (non-voting)	Hugo Hernandez
English / ESL / HUM	Sydney Sims Jerry Mansfield	CTE Liaison (non-voting)	Christy Douglass
EOPS	Angie Rodriguez	GP Liaison (non-voting)	Traci Allen
Health Education / Kinesiology	Adam Black -	Student Liaison (non-voting)	Scott Pugh
Health Sciences	Michelle Dieterich Jamee Maxey	Committee Co-Chairs (non-voting)	