

# Moorpark College Academic Senate Council Agenda

Tuesday, Mar 16, 2021, 2:30 – 4:00 PM via [Zoom](#)

**Mission Statement:** With a “students first” philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

All handouts are available on the [Academic Senate handout website](#)

## I) Public Comments

(Those wishing to make public comments must be in attendance before 2:30 PM; 3-min limit)

## II) Approval of Minutes

- A. March 2, 2021  
See handout on AS website

## III) Unfinished Business

- A. Full-Time Faculty Hiring Committee Composition  
Senate previously indicated a strong preference for restricting membership on full-time faculty hiring committees to tenured faculty. We revisit this preference with an equity lens. As part of this discussion, we will look at the [VCCCD Employee Diversity Dashboard](#) where one can look at the data by college, role, etc.  
No handouts on AS website  
Discussion item

**The Academic Senate is an organization whose primary function is to make recommendations with respect to “academic and professional matters” defined as:**

1. Curriculum, including establishing prerequisites
2. Degree & certificate requirements
3. Grading policies
4. Educational program development
5. Standards & policies regarding student preparation and success
6. College governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation process
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as mutually agreed upon.

**B. Low Textbook Cost (LTC)**

Development of a Low Textbook Cost (LTC) designation on the schedule of classes is being considered, similar to that for Zero Textbook Cost (ZTC). We must determine what “low cost” means for our district, with agreement between all three colleges. The proposed value is \$40, so required course materials equal to or less than \$40 would qualify for the LTC designation. A workgroup was formed to provide a recommendation to Council.

No handouts on AS website

Discussion item

**C. AP 7120-D Full-Time Faculty Hiring**

The administrative procedure on full-time faculty hiring, AP 7120-D, has been updated. Human Resources intended to introduce a districtwide rotation of facilitators, and we took the opportunity to reduce barriers, provide more options, and improve consistency and efficiency in the process, even if only incrementally. This is an update on Moorpark Senate’s recommendation that the facilitator arranges all interviews and sends invitations to candidates.

No handouts on AS website

Information item

**IV) New Business**

**A. Academic Senate Budget Update**

Monthly budget update.

See handout on AS website

Information item

**B. Academic Senate Scholarship Workgroup**

The Senate scholarship workgroup will evaluate applications and choose up to three recipients of \$500 awards. We seek Senate Council volunteers to serve on this workgroup.

No handouts on AS website

Discussion item

**C. Academic Senate Annual Awards**

Council holds its Annual Awards to recognize the exceptional contribution so many at Moorpark make. We revisit our process documents for these awards. We will celebrate at the May 3 Campus Update.

See handouts on AS website

Action item

**D. Academic Senate Constitution and Bylaws**

The Academic Senate Constitution states that “The Academic Senate Council shall re-examine the Constitution at least once every six years and the By-Laws at least once every two years” (Article IX). Amendments to both documents require a majority vote to first be placed on the agenda. Constitutional amendments require a two-thirds vote of the general membership. By-Laws amendments require a two-thirds vote in Senate Council. It is time to revisit both the Constitution and the By-Laws. How will Senate lead equity and social justice efforts on campus, in the district, and beyond?

See handouts on AS website

Discussion item

**E. ACCJC Annual Report and Annual Fiscal Report**

An Annual Report and an Annual Fiscal Report are submitted to the Accrediting Commission for Community and Junior Colleges (ACCJC) as part of the accreditation process. These reports are due by April 9, 2021.

See handout on AS website

Discussion item: first read

**F. Moorpark College Mission Statement**

Interest in updating the college mission statement to reflect equity and racial & social justice has been expressed in a number of venues across the college. This is a first look at possible changes to be presented at the Annual Strategic Planning Meeting on Friday April, 23, 2021.

See handout on AS website

Discussion item

**G. VCCCD Strategic Plan / Strategic Goals**

Vice Chancellor of Institutional Effectiveness Larry Buckley has asked for input on an early draft of the VCCCD Strategic Plan, in particular the strategic goals. The updated strategic goals presented at a recent Board of Trustees meeting is included as an updated and shorter document for digestion. All stakeholders at all three colleges have been asked for input to shape the direction of this plan.

See handouts on AS website

Discussion item

**H. VCCCD Decision Making Handbook Revision**

The VCCCD Decision-Making Handbook is being revised. This document describes the participatory governance processes at the district and between the district and the colleges. We will discuss lessons learned and share ideas for improving this document from our assigned reading. Input may also be sent in written form to the Senate President, [ereese@vccd.edu](mailto:ereese@vccd.edu), particularly if substantial suggestions are proposed.

See handouts on AS website

Discussion item

- I. Racial and Social Justice (3:50pm time certain)  
[Standing agenda item to discuss and address racial and social justice issues.](#)  
No handouts on AS website  
Discussion item

- J. Future Agenda Items  
[What academic and professional matters would the Academic Senate Council like to discuss in future meetings?](#)  
No handouts on AS website  
Discussion item

## **V) Reports**

- A. Officer reports
- B. Faculty Liaison Reports
- C. Standing Committee Co-Chair Reports

## **VI) Announcements**

- A. ASCCC Area C Meeting – Virtual Event Mar 27
- B. Multicultural Day – Apr 13
- C. ASCCC 2021 Spring Plenary Session – Virtual Event Apr 15-17

## **VII) Adjournment**

Senate will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials, consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5. To request an accommodation, please contact the Senate Treasurer [rbennington@vccd.edu](mailto:rbennington@vccd.edu) by 5pm the Sunday before the meeting of interest.

ACADEMIC SENATE COUNCIL REPRESENTATIVES 2020 – 2021

POSITION	NAME	POSITION	NAME
ASC President	Erik Reese	Library	Danielle Kaprelian -
ASC Vice President	Tiffany Pawluk	Life Sciences	Jazmir Hernandez Audrey Chen
ASC Secretary	Nicole Block	Mathematics	Marcos Enriquez Phil Abramoff
ASC Treasurer	Ruth Bennington	Media Art / Comm Studies	Jenna Patronete Jamie Whittington- Studer
ACCESS	Jolie Herzig Silva Arzunyan	Performing Arts	John Loprieno Nathan Bowen
Athletics	Matt Crater Mike Stuart	Physics / Ast / Engr / CS	Chrystin Green Scarlet Relle
Behavioral Sciences	Dani Vieira Kari Meyers	Social Sciences	Matthew Morgan Susan Kinkella Rex Edwards
Business Administration	Josepha Baca Reet Sumal	Student Health Center	Allison Case Barton Silva Arzunyan
Chemistry / Earth Sciences	Roger Putnam Rob Keil	Visual Arts	Svetlana Kasalovic Cynthia Minet
Child Development	Cindy Sheaks- McGowan Shannon Coulter	World Languages	Perry Bennett Alejandra Valenzuela
Counseling	Chuck Brinkman Jodi Dickey	Part-time Faculty Representative	Felix Masci Dan Darby
EATM	Gary Wilson Cindy Wilson	AFT Representative (non-voting)	Hugo Hernandez
English / ESL / HUM	Sydney Sims Jerry Mansfield	CTE Liaison (non-voting)	Christy Douglass
EOPS	Angie Rodriguez	GP Liaison (non-voting)	Traci Allen
Health Education / Kinesiology	Adam Black -	Student Liaison (non-voting)	Scott Pugh
Health Sciences	Michelle Dieterich Jamee Maxey	Committee Co-Chairs (non-voting)	