

Moorpark College Academic Senate Council Agenda

Tuesday, Apr 20, 2021, 2:30 – 4:00 PM via [Zoom](#)

Mission Statement: *With a “students first” philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.*

All handouts are available on the [Academic Senate handout website](#)

I) Public Comments

(Those wishing to make public comments must be in attendance before 2:30 PM; 3-min limit)

II) Approval of Minutes

- A. April 6, 2021
See handout on AS website

III) Timely Business

- A. VCCCD Camera Use Policy for Synchronous Sessions
[District policy on camera use for synchronous sessions prompted by a legal opinion that came out of the California Community College Chancellor’s Office \(CCCCO\). Recommended for adoption by the Distance Education Committee.](#)
See handouts on AS website
Discussion item: first read
- B. Regular Effective Contact for Distance Education Courses
[Guidelines and best practices for “regular effective contact” that appears in Title 5 Section 55204 developed by and recommended for adoption by the Distance Education Committee.](#)
See handout on AS website
Discussion item: first read

The Academic Senate is an organization whose primary function is to make recommendations with respect to “academic and professional matters” defined as:

1. Curriculum, including establishing prerequisites
2. Degree & certificate requirements
3. Grading policies
4. Educational program development
5. Standards & policies regarding student preparation and success
6. College governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation process
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as mutually agreed upon.

C. Classified, Administrator, and Faculty 25 Years of Service “Bricks”

Current and former classified professionals, administrators, and faculty who have served for 25 years are recognized and honored with plaques in the *Academic Court of Honor*, commonly referred to as “bricks”. This process only included faculty until the most recent update when both the Classified and Academic Senates collaborated to expand the honor. This Spring we are due for another call for “bricks” and therefore are reviewing the process document before initiating the call.

See handout on AS website

Action item

D. Academic Senate Scholarship Workgroup

The Senate scholarship workgroup will evaluate applications and choose up to three recipients of \$500 awards to be ratified by Council.

No handouts on AS website

Discussion item

E. Academic Senate Annual Awards

Senate Council ratifies the voting results of the Academic Senate Annual Awards. The celebration for the award recipients and retirees will take place at the May 3 Campus Update.

No handouts on AS website

Action item

F. Academic Senate Goals and Accomplishments

Senate adopts goals every year. This is a reflection on what Senate has accomplished in relation to its adopted goals for the 2020-2021 academic year. Please contribute to the list of accomplishments before formal vote at next Senate Council.

See handout on AS website

Discussion item: first read

G. Communication

Making informed decisions requires information. All are encouraged to send triumphs and concerns to the Senate President, and include the Senate President in your concerns sent to other entities. The more informed we all are the better we are able to help.

No handouts on AS website

Information item

H. Committee Membership Reminder

Reminder to send your updates for committee representatives for Fall 2021. Council will ratify the membership so that we start the academic year with official voting members.

See handout on AS website

Information item

IV) Unfinished Business

A. Low Textbook Cost (LTC)

Development of a Low Textbook Cost (LTC) designation on the schedule of classes is being considered, similar to that for Zero Textbook Cost (ZTC). We must determine what “low cost” means for our district, with agreement between all three colleges. The proposed value is \$40, so required course materials equal to or less than \$40 would qualify for the LTC designation. A workgroup was formed to provide a recommendation to Council.

See handout on AS website

Discussion item

B. AP 7120-D Full-Time Faculty Hiring

The administrative procedure on full-time faculty hiring, AP 7120-D, has been updated. Human Resources intended to introduce a districtwide rotation of facilitators, and we took the opportunity to reduce barriers, provide more options, and improve consistency and efficiency in the process, even if only incrementally. This is an update on Moorpark Senate’s recommendation that the facilitator arranges all interviews and sends invitations to candidates.

No handouts on AS website

Information item

C. Academic Senate Constitution and By-Laws

The Academic Senate Constitution states that “The Academic Senate Council shall re-examine the Constitution at least once every six years and the By-Laws at least once every two years” (Article IX). Amendments to both documents require a majority vote to first be placed on the agenda. Constitutional amendments require a two-thirds vote of the general membership. By-Laws amendments require a two-thirds vote in Senate Council. It is time to revisit both the Constitution and the By-Laws. How will Senate lead equity and social justice efforts on campus, in the district, and beyond? A workgroup was formed to provide recommendations for Senate Council.

No handouts on AS website

Discussion item

D. Moorpark College Mission Statement

Interest in updating the college mission statement to reflect equity and racial & social justice has been expressed in a number of venues across the college. This is a first look at possible changes to be presented at the Annual Strategic Planning Meeting on Friday April, 23, 2021.

See handout on AS website

Discussion item

E. **Compressed Calendar Proposal**

Proposal for a 16-week semester schedule to replace our current 18-week semester that includes a 4-week winter session and a 12-week summer session. There have been two district-wide committees over the past almost 3 years that found the 16-week semester benefits students and looked into potential questions and roadblocks for implementation. This is an ambitious plan to educate all stakeholders on the compressed calendar and solicit both individual opinions and recommendations from the Senates and Associated Students. Finalizing compressed calendar discussions within the VCCCD is the fourth ranked goal of Academic Senate. Senate will formally vote on adoption of the compressed calendar at its final meeting on May 4, informed by the districtwide survey results.

See handout on AS website

Discussion item

F. **Full-Time Faculty Hiring Committee Composition**

Senate previously indicated a strong preference for restricting membership on full-time faculty hiring committees to tenured faculty. We revisit this preference with an equity lens. As part of this discussion, we will look at the [VCCCD Employee Diversity Dashboard](#) where one can look at the data by college, role, etc.

No handouts on AS website

Discussion item

V) New Business

A. **Academic Senate Budget Update**

Monthly budget update.

See handout on AS website

Information item

B. **Joint EdCAP / Fiscal Committee**

The joint EdCAP and Fiscal committee met to more closely link planning to budgeting via a gap analysis using the Annual Work Plan and was well received. The results of that work will initiate the work at the upcoming strategic planning retreat. One possibility is a one-year pilot of a joint committee that would meet the 4th Tues 1pm-3pm to potentially replace both individual committees.

No handout on AS website

Discussion item

C. **Fall 2021 Operations**

Current COVID-19 protocols are still in place and planned for Fall 2021, including wearing masks and 6-foot social distancing. This is a dynamic situation that may change as the new academic year nears.

No handout on AS website

Discussion item

D. Academic Senate Summer Business

The Academic Senate President requests that Council confers its authority upon the position to continue working on behalf of faculty on all academic and professional matters over the summer months until the reconvening of Council in the Fall.

No handouts on AS website

Information item

E. Racial and Social Justice

Standing agenda item to discuss and address racial and social justice issues.

No handouts on AS website

Discussion item

F. Future Agenda Items

What academic and professional matters would the Academic Senate Council like to discuss in future meetings?

- Faculty prioritization process: presentations

No handouts on AS website

Discussion item

VI) Reports

- A. Officer reports
- B. Faculty Liaison Reports
- C. Standing Committee Co-Chair Reports

VII) Announcements

- A. ASCCC 2021 Career Noncredit Education Institute – Virtual Event Apr 30-May 1
- B. Campus Update Celebration of Annual Award Recipients and Retirees – May 3
- C. ASCCC 2021 Faculty Leadership Institute – Virtual Event Jun 16-18
- D. ASCCC 2021 Curriculum Institute – Virtual Event Jul 7-9

VIII) Adjournment

Senate will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials, consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5. To request an accommodation, please contact the Senate Treasurer rbennington@vcccd.edu by 5pm the Sunday before the meeting of interest.

ACADEMIC SENATE COUNCIL REPRESENTATIVES 2020 – 2021

POSITION	NAME	POSITION	NAME
ASC President	Erik Reese	Library	Danielle Kaprelian -
ASC Vice President	Tiffany Pawluk	Life Sciences	Jazmir Hernandez Audrey Chen
ASC Secretary	Nicole Block	Mathematics	Marcos Enriquez Phil Abramoff
ASC Treasurer	Ruth Bennington	Media Art / Comm Studies	Jenna Patronete Jamie Whittington- Studer
ACCESS	Jolie Herzig Silva Arzunyan	Performing Arts	John Loprieno Nathan Bowen
Athletics	Matt Crater Mike Stuart	Physics / Ast / Engr / CS	Chrystin Green Scarlet Relle
Behavioral Sciences	Dani Vieira Kari Meyers	Social Sciences	Matthew Morgan Susan Kinkella Rex Edwards
Business Administration	Josepha Baca Reet Sumal	Student Health Center	Allison Case Barton Silva Arzunyan
Chemistry / Earth Sciences	Roger Putnam Rob Keil	Visual Arts	Svetlana Kasalovic Cynthia Minet
Child Development	Cindy Sheaks- McGowan Shannon Coulter	World Languages	Perry Bennett Alejandra Valenzuela
Counseling	Chuck Brinkman Jodi Dickey	Part-time Faculty Representative	Felix Masci Dan Darby
EATM	Gary Wilson Cindy Wilson	AFT Representative (non-voting)	Hugo Hernandez
English / ESL / HUM	Sydney Sims Jerry Mansfield	CTE Liaison (non-voting)	Christy Douglass
EOPS	Angie Rodriguez	GP Liaison (non-voting)	Traci Allen
Health Education / Kinesiology	Adam Black -	Student Liaison (non-voting)	Scott Pugh
Health Sciences	Michelle Dieterich Jamee Maxey	Committee Co-Chairs (non-voting)	