

Moorpark College Academic Senate Council Agenda

Tuesday September 21, 2021 2:30pm-4:00pm in CCCR and [Zoom](#)

Moorpark College Mission Statement: *Grounded in equity, social justice, and a students first philosophy, Moorpark College values diverse communities. We empower learners from local, national, and global backgrounds to complete their degree, certificate, transfer, and career education goals. Through the integration of innovative instruction and customized student support, our programs are designed to achieve equitable outcomes.*

The Academic Senate is an organization that primarily makes recommendations with respect to “academic and professional matters” defined as (Title 5 [§53200](#)):

- (1) Curriculum, including establishing prerequisites and placing courses within disciplines
- (2) Degree and certificate requirements
- (3) Grading policies
- (4) Educational program development
- (5) Standards or policies regarding student preparation and success
- (6) District and college governance structures, as related to faculty
- (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports
- (8) Policies for faculty professional development activities
- (9) Processes for program review
- (10) Processes for institutional planning and budget development
- (11) Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate

All handouts are available on the [Academic Senate handout website](#)

I) Public Comments

(3-minute limit; please be in attendance before 2:30pm)

II) Student Report

III) Consent Agenda

Consent agenda items will be approved in a single motion unless a senator requests separate action on a specific item or items.

A. Minutes from September 7, 2021

See handout on AS website

Action Item

- B. Academic Senate Council and Standing Committee Representation Updates
Academic Senate Council ratifies the new faculty representatives on Council and all Standing Committees.
See handout on AS website
Action item

IV) Unfinished Business

- A. Academic Senate Goals for 2021-2022
This is an opportunity to adopt goals on academic and professional matters to guide the work of the Senate Officers and Standing Committee Faculty Co-Chairs this academic year beyond the regular processes and standard items. The finalized list of goals will be ranked and ratified by Council members. Draft goals have been prepared based on Council's initial discussion and edited by a workgroup.
See handout on AS website
Discussion item: second read

- B. Draft VCCCD Strategic Goals, Measures of Achievement, and Strategies
The board of trustees adopted new district goals at the July 10, 2021 board of trustees strategic planning session. Measures of achievement (metrics) for these goals and strategies to reach those measures have been included along with connections to the Vision for Success and college Educational Master Plans. Input from the colleges on this initial draft will be incorporated into the VCCCD Strategic Plan.
See handout on AS website
Discussion item: second read

- C. IEPI PRT Institutional Innovation and Effectiveness Plan
Last spring, Moorpark invited and was visited by an Institutional Effectiveness Partnership Initiative (IEPI) Partnership Resource Team (PRT), with whom many of you spoke and interacted. An initial plan with areas of focus related to equity and social justice was drafted based on the input and menu of options from the PRT. Input from all stakeholders will be solicited to produce the final plan. Input from the Associated Students has been incorporated into this draft. This will be a standing item until Standing Committees provide input and make recommendations for final consideration in Senate Council.
See handout on AS website
Discussion item: Second read

V) New Business

A. Elections of Faculty Co-Chairs for DE, PD, and SEA

Standing Committee Faculty Co-Chairs are elected by Academic Senate Council (By-Laws Article VIII, Section A, 1). Candidate statements were sent to Council on Sep 7 and posted on the [Senate Elections page](#) for the following candidates:

- Distance Education Committee (DE)—Christy Douglass
- Professional Development Committee (PD)—Jamee Maxey & Beth Gillis-Smith
- Student Equity and Achievement Committee (SEA)—Jennie Whitlock

There will be a final call for nominations from the floor before the elections begin, consistent with the write-in candidate option as part of the Election Rules. A simple majority of votes in the Academic Senate Council is required for election of faculty co-chairs (By-Laws Article VIII, Section A, 1).

See handout on AS website

Action item

B. Faculty Prioritization Process

Review and discussion of the faculty prioritization process including suggestions from last year for further refinement of the faculty prioritization assumptions, criteria, and ground rules. One particular item brought to Council for discussion is the idea of discontinuing presentations. Another idea was to invite the college president to listen to all presentations. Faculty prioritization will occur jointly with Academic Senate and Deans Council on Tue Oct 19 2:30pm-5:00pm.

See handout on AS website

Discussion item: first read

C. Moorpark College Participatory Governance Handbook 2020-2025

The Moorpark College Participatory Governance Handbook describes the decision-making processes at the college, outlining the various governance, administrative, and operational groups. Charges and memberships for all Senate Standing Committees are included. The delay in completion allowed the new Moorpark College Mission Statement to be included. Links have been provided to the foundational documents for the Associated Students, Classified Senate, and Academic Senate in the appendix. This document is provided as a reference, is also posted on the Senate site under [Resources & Procedure Papers](#), and may also be found on the [Planning at Moorpark College site](#).

See handout on AS website

Information item

D. Academic Senate Constitution and By-Laws Workgroup Update

The Academic Senate Constitution states that “The Academic Senate Council shall re-examine the Constitution at least once every six years and the By-Laws at least once every two years” (Article IX). Amendments to both documents require a majority vote to first be placed on the agenda. Constitutional amendments require a two-thirds vote of the general membership. Amendments to the By-Laws require a two-thirds vote in Senate Council. It is time to revisit both the Constitution and the By-Laws. How will Senate lead equity and social justice efforts on campus, in the district, and beyond? A workgroup was formed to provide recommendations for Senate Council.

No handouts on AS website

Discussion item

E. Academic Senate Scholarship Process Documents

Academic Senate has a scholarship opportunity for students that are nominated by faculty members. Up to three scholarships of \$500 are awarded. These scholarship documents are consistent with the process last year and come to Senate for review and approval.

See handouts on AS website

Discussion item: first read

F. Registration Priority—TRIO

Federal TRIO programs identify and provide services for individuals from disadvantaged backgrounds. Adding TRIO students to priority group 2, after statutory groups, for registration priority was brought to the District Technical Review Workgroup – Student Services (DTRW-SS) for consideration. Enrollment priorities are documented in the handout Administrative Procedure 5055 Enrollment Priorities (group 2 highlighted for reference). Currently only Oxnard College has a TRIO program.

See handouts on AS website

Discussion item: first read

G. Annual Work Plan 2021-2022

The Work Plan for this academic year operationalizes the Educational Master Plan, connecting actions to each strategic direction. Input has been incorporated from the strategic planning retreat in the Spring and the social justice workgroup themes have been noted where they align with existing goals. This plan is being considered by the joint EdCAP/Fiscal committee. They will provide a recommendation for Council at its next meeting and inform Senate’s vote on the Annual Work Plan at its Oct 5 meeting.

See handout on AS website

Discussion item: first read

H. Future Agenda Items

What academic and professional matters would the Academic Senate Council like to discuss in future meetings?

- Online camera and microphone guidelines/best practices for MC
- Including Part-Time Faculty in Service Awards

No handouts on AS website

Discussion item

VI) Reports

- A. Officer reports
- B. Faculty Liaison Reports
- C. Standing Committee Co-Chair Reports

VII) Announcements

- A. Board of Trustees Meeting – Tue Oct 12
- B. ASCCC 2021 Fall Area C Meeting – Sat Oct 16
- C. ASCCC 2021 Fall Plenary – Thu-Sat Nov 4-6

VIII) Adjournment

Senate will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials, consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5. To request an accommodation, please contact the Senate Treasurer rbennington@vcccd.edu by 5pm the Sunday before the meeting of interest.

ACADEMIC SENATE COUNCIL REPRESENTATIVES 2021 – 2022

POSITION	NAME	POSITION	NAME
ASC President	Erik Reese	Library	Danielle Kaprelian
ASC Vice President	Tiffany Pawluk	Life Sciences	Jazmir Hernandez Audrey Chen
ASC Secretary	Nicole Block	Mathematics	Marcos Enriquez Rena Petrello
ASC Treasurer	Ruth Bennington	Media Art / Comm Studies	Jenna Patronete Jamie Whittington- Studer
ACCESS	Jolie Herzig Silva Arzunyan	Performing Arts	Nathan Bowen
Athletics	Matt Crater Mike Stuart	Physics / Ast / Engr / CS	Chrystin Green Scarlet Relle
Behavioral Sciences	Dani Vieira Kari Meyers	Social Sciences	Matthew Morgan Susan Kinkella Rex Edwards
Business Administration	Josepha Baca Reet Sumal	Student Health Center	Allison Case Barton Silva Arzunyan
Chemistry / Earth Sciences	Roger Putnam Rob Keil	Visual Arts	Erika Lizée Cynthia Minet
Child Development	Cindy Sheaks- McGowan Shannon Coulter	World Languages	Perry Bennett Alejandra Valenzuela
Counseling	Chuck Brinkman Jodi Dickey	Part-time Faculty Representative	Felix Masci Dan Darby
EATM	Gary Wilson Cindy Wilson	AFT Representative (non-voting)	Hugo Hernandez
English / ESL / HUM	Sydney Sims Jerry Mansfield	CTE Liaison (non-voting)	
EOPS	Marnie Melendez Angie Rodriguez	GP Liaison (non-voting)	Traci Allen
Health Education / Kinesiology	Adam Black	Student Liaison (non-voting)	Priscilla Saerang
Health Sciences	Jamee Maxey	Committee Co-Chairs (non-voting)	