

Moorpark College Academic Senate Council Agenda

Tuesday October 5, 2021 2:30pm-4:00pm in CCCR and [Zoom](#)

Moorpark College Mission Statement: *Grounded in equity, social justice, and a students first philosophy, Moorpark College values diverse communities. We empower learners from local, national, and global backgrounds to complete their degree, certificate, transfer, and career education goals. Through the integration of innovative instruction and customized student support, our programs are designed to achieve equitable outcomes.*

The Academic Senate is an organization that primarily makes recommendations with respect to “academic and professional matters” defined as (Title 5 [§53200](#)):

- (1) Curriculum, including establishing prerequisites and placing courses within disciplines
- (2) Degree and certificate requirements
- (3) Grading policies
- (4) Educational program development
- (5) Standards or policies regarding student preparation and success
- (6) District and college governance structures, as related to faculty
- (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports
- (8) Policies for faculty professional development activities
- (9) Processes for program review
- (10) Processes for institutional planning and budget development
- (11) Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate

All handouts are available on the [Academic Senate handout website](#)

I) Public Comments

(3-minute limit; please be in attendance before 2:30pm)

II) Timely Business

A. Brown Act Teleconference Suspensions During a State of Emergency

New legislation modified the Brown Act, enabling virtual meetings during a state of emergency ([Gov code Section 54953](#)). Senate must agree that the emergency impacts the ability to meet safely in person and “make the findings” (reconsider emergency circumstances and its impact on meeting safely) every 30 days to continue virtual meetings.

No handout on AS website

Action item

B. President Sokenu visits Senate

Visit by the college president to engage with faculty on college considerations related to faculty prioritization.

No handout on AS website

Discussion item

III) Student Report

IV) Consent Agenda

Consent agenda items will be approved in a single motion unless a senator requests separate action on a specific item or items.

A. Minutes from September 21, 2021

See handout on AS website

Action Item

B. Academic Senate Council and Standing Committee Representation Updates

Academic Senate Council ratifies the new faculty representatives on Council and all Standing Committees.

See handout on AS website

Action item

C. Academic Senate Goals for 2021-2022

This is an opportunity to adopt goals on academic and professional matters to guide the work of the Senate Officers and Standing Committee Faculty Co-Chairs this academic year beyond the regular processes and standard items. The finalized list of goals has been ranked and comes to Senate for ratification.

See handout on AS website

Action item: first read

D. IEPI PRT Institutional Innovation and Effectiveness Plan

Last spring, Moorpark invited and was visited by an Institutional Effectiveness Partnership Initiative (IEPI) Partnership Resource Team (PRT), with whom many of you spoke and interacted. An initial plan with areas of focus related to equity and social justice was drafted based on the input and menu of options from the PRT. Input from all stakeholders has been solicited to produce the final plan. Input from the Associated Students has been incorporated into this draft. Both DE and EdCAP/Fiscal have recommended approval of this plan and comes for final consideration in Senate Council.

See handout on AS website

Action item: Second read

E. Academic Senate Scholarship Process Documents

Academic Senate has a scholarship opportunity for students that are nominated by faculty members. Up to three scholarships of \$500 are awarded. These scholarship documents are consistent with the process last year and come to Senate for review and approval.

See handouts on AS website

Action item: first read

F. Academic Senate Donations

Academic Senate relies on donations from faculty to pay for expenses such as student scholarships, annual awards, and the distinguished faculty chair. Traditionally, donations are \$40 annually for full-time faculty, with an annual automatic paycheck deduction option, and \$10 annually for part-time faculty. Donations of any amount are appreciated.

See handouts on AS website

Action item: first read

V) Unfinished Business

A. Faculty Prioritization Process

Review and discussion of the faculty prioritization process including suggestions from last year for further refinement of the faculty prioritization assumptions, criteria, and ground rules. One particular item brought to Council for discussion is the idea of discontinuing presentations. Another idea was to invite the college president to listen to all presentations. Faculty prioritization will occur jointly with Academic Senate and Deans Council on Tue Oct 19 2:30pm-5:00pm.

See handout on AS website

Action item: second read

VI) New Business

A. Faculty Prioritization Preparation: Data and Guide—Dean Oleg Bepalov

Discussion of the data provided as background for faculty prioritization and guidelines for efficient use of the data. Data products and guidelines are:

- 1) Assumptions, criteria, and ground rules
- 2) Draft ballot—electronic and paper (draft)
- 3) Program plan justifications (draft)
- 4) Guidelines for efficient use of the data
- 5) Program planning data report (3-year data)
- 6) Degrees and awards

See handouts on AS website

Discussion item

B. Moorpark College Participatory Governance Handbook 2020-2025

The Moorpark College Participatory Governance Handbook describes the decision-making processes at the college, outlining the various governance, administrative, and operational groups. Charges and memberships for all Senate Standing Committees are included. The delay in completion allowed the new Moorpark College Mission Statement to be included. Links have been provided to the foundational documents for the Associated Students, Classified Senate, and Academic Senate in the appendix. This document is provided as a reference, is posted on the Senate site under [Resources & Procedure Papers](#), and may also be found on the [Planning at Moorpark College site](#).

See handout on AS website

Information item

C. Annual Work Plan 2021-2022

The Work Plan for this academic year operationalizes the Educational Master Plan, connecting actions to each strategic direction. Input has been incorporated from the strategic planning retreat in the Spring and the social justice workgroup themes have been noted where they align with existing goals. This plan has been recommended for approval by the joint EdCAP/Fiscal committee at its Sep 28 meeting.

See handout on AS website

Action item: first read

D. Enrollment Management Plan 2021-2022

The Enrollment Management Plan is the subset of the Annual Work Plan that relates to enrollment. This plan has been recommended for approval by the joint EdCAP/Fiscal committee at its Sep 28 meeting.

See handout on AS website

Action item: first read

E. Students First for Fall 2021

How can faculty support students through the Fall 2021 semester? Sharing of ideas of flexibility on behalf of students.

No handouts on AS website

Discussion item

F. Academic Senate Constitution and By-Laws Workgroup Update

The Academic Senate Constitution states that “The Academic Senate Council shall re-examine the Constitution at least once every six years and the By-Laws at least once every two years” (Article IX). Amendments to both documents require a majority vote to first be placed on the agenda. Constitutional amendments require a two-thirds vote of the general membership. Amendments to the By-Laws require a two-thirds vote in Senate Council. It is time to revisit both the Constitution and the By-Laws. How will Senate lead equity and social justice efforts on campus, in the district, and beyond? A workgroup was formed to provide recommendations for Senate Council.

No handouts on AS website
Information item

G. Registration Priority—TRIO

Federal TRIO programs identify and provide services for individuals from disadvantaged backgrounds. Adding TRIO students to priority group 2, after statutory groups, for registration priority was brought to the District Technical Review Workgroup – Student Services (DTRW-SS) for consideration. Enrollment priorities are documented in the handout Administrative Procedure 5055 Enrollment Priorities (group 2 highlighted for reference). Currently only Oxnard College has a TRIO program.

See handouts on AS website

Discussion item: first read

H. Future Agenda Items

What academic and professional matters would the Academic Senate Council like to discuss in future meetings?

- Online camera and microphone guidelines/best practices for MC
- Including Part-Time Faculty in Service Awards

No handouts on AS website

Discussion item

VII) Reports

- A. Officer reports
- B. Faculty Liaison Reports
- C. Standing Committee Co-Chair Reports

VIII) Announcements

- A. Board of Trustees Meeting – Tue Oct 12
- B. ASCCC 2021 Fall Area C Meeting – Sat Oct 16
- C. ASCCC 2021 Fall Plenary – Thu-Sat Nov 4-6

IX) Adjournment

Senate will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials, consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5. To request an accommodation, please contact the Senate Treasurer rbennington@vccd.edu by 5pm the Sunday before the meeting of interest.

ACADEMIC SENATE COUNCIL REPRESENTATIVES 2021 – 2022

POSITION	NAME	POSITION	NAME
ASC President	Erik Reese	Library	Danielle Kaprelian
ASC Vice President	Tiffany Pawluk	Life Sciences	Jazmir Hernandez Audrey Chen
ASC Secretary	Nicole Block	Mathematics	Marcos Enriquez Rena Petrello
ASC Treasurer	Ruth Bennington	Media Art / Comm Studies	Jenna Patronete Jamie Whittington- Studer
ACCESS	Jolie Herzig Silva Arzunyan	Performing Arts	Nathan Bowen
Athletics	Matt Crater Mike Stuart	Physics / Ast / Engr / CS	Chrystin Green Scarlet Relle
Behavioral Sciences	Dani Vieira Kari Meyers	Social Sciences	Matthew Morgan Susan Kinkella Rex Edwards
Business Administration	Josepha Baca Reet Sumal	Student Health Center	Allison Case Barton Silva Arzunyan
Chemistry / Earth Sciences	Roger Putnam Rob Keil	Visual Arts	Erika Lizée Cynthia Minet
Child Development	Cindy Sheaks- McGowan Shannon Coulter	World Languages	Perry Bennett Alejandra Valenzuela
Counseling	Chuck Brinkman Jodi Dickey	Part-time Faculty Representative	Felix Masci Dan Darby
EATM	Gary Wilson Cindy Wilson	AFT Representative (non-voting)	Hugo Hernandez
English / ESL / HUM	Sydney Sims Jerry Mansfield	CTE Liaison (non-voting)	
EOPS	Marnie Melendez Angie Rodriguez	GP Liaison (non-voting)	Traci Allen
Health Education / Kinesiology	Adam Black	Student Liaison (non-voting)	Priscilla Saerang
Health Sciences	Jamee Maxey	Committee Co-Chairs (non-voting)	