



August 23, 2022

Dr. Jennifer Clark
Vice President, Business Services
Moorpark College, 7075 Campus Road
Moorpark, CA 93021

Dear Vice President Dr. Jennifer Clark,

The Associated Students of Moorpark College (ASMC)'s Board of Directors, with leadership from President Karina Arteaga, Vice President Sage Tollefson, and Director of Budget & Finance Abbey Austin-Wood, has developed and adopted a projected budget for its operations for fiscal year 2022-2023.

ASMC's Mission & Funding Sources

ASMC's Board of Directors was created to represent and serve on behalf of the student population. ASMC's mission is to give Moorpark College students a voice for their ideas and concerns while promoting and supporting student life on campus. ASMC provides leadership opportunities and encouragement for students to get involved on campus through student organizations, campus events and extracurricular activities, and we inspire our students towards critical thinking, civic responsibility, advocacy, and leadership. ASMC also sponsors campus events hosted by clubs and college departments that support student life beyond the classroom. We can fulfil these duties through various funding sources, such as:

- The sale of college student photo identification cards (optional; \$10/semester or \$15 for the year)
- Collection of the Student Representation Fee (optional; \$2/semester)
- Collection of the Student Center Fee (mandatory with exceptions; \$1 per unit up to \$10 per year)
- Collection of the Student Activity Fee (optional; \$5/semester)
- Gifted funds from MC Bookstore to support on-campus activities or events

With these funding sources, ASMC can continue building its standing on campus as a promoter and supporter of campus life.

ASMC Funding Accounts Overview

ASMC oversees the operation and maintenance of ten funding accounts, each with different funding sources and directives for spending (see detailed attached *2021-2022 ASMC Draft Budget* for more information). From the beginning to the close of the fiscal year (July 1st – June 30th), we are committed to maintaining a positive balance in all accounts. Please note that the budgets expressed for all accounts are detailed *projections* of income and expenditures based on actual expenses and income from this past fiscal year.

The Associated Students Standing Rules Article VIII *Financial Guidelines* states that all proceeds (100%) from the Card Sales holding account (student photo ID sales) will be allocated to three (3) supplementary ASMC operating accounts as follows:

- General Fund – 85%
- Reserve Fund – 13%
- Sustainability Fund – 2%

Likewise, all proceeds (100%) of the Student Activity Fee will be allocated to six (6) additional accounts as follows:

- Inter-Club Council Account – 54%
- General Fund – 20%
- Emergency Grant Fund* – 10% (*not an AS account)
- Scholarships – 8%
- Reserve Fund – 5%
- Sustainability Fund – 3%

Factors Influencing Estimated Income

ASMC expects college enrollment to decrease slightly more since the 2021-2022 school year to around 11,000 students. Student photo ID card sales have drastically declined over the past eight years. Although we saw a heavier decline in student ID card sales in 2021-2022 due to the COVID-19 and virtual classes, we have seen a slight increase in student ID card sales for Fall 2022, due to the return of on-ground operations.

Summary of Anticipated Expenses

ASMC plans to continue to promote student life by sponsoring several on-campus events, activities, programs, workshops, and services throughout the fiscal year. Sample events that will be taking place during the 2022-2023 academic year that are implemented or supported by ASMC include Club Rush, RAIDERx talks, De-Stress Fest, and student elections, among others. This draft assumes that approximately 40% of students are taking on-campus classes in Fall 2022 and Spring 2023.

ASMC expects to remain active in student advocacy this year. We plan to attend several leadership events in the coming months, as well as a student leadership and advocacy conference in the Spring 2023 semester, to help us fulfill this requirement. ASMC may travel off-campus for additional Board training sessions as deemed necessary.

Several purchase orders have been established with local businesses to assist in ASMC's daily operations and to help facilitate campus-wide events. ASMC's General Fund also financially supports the hiring of multiple Moorpark College students to oversee the day-to-day administrative responsibilities of the Student Activities Office, including the production of student ID cards and the distribution of student organization-related information.

In conclusion, the ASMC Board of Directors plans to implement or support several activities and events aimed at enhancing student life at Moorpark College, while remaining within our projected budgets and maintaining financial stability and positive balances in all our accounts. We look forward to working with the broader Moorpark College campus and the Ventura County Community College District, and to serving in participatory governance roles as appropriate, to achieve this goal.

Sincerely,



Karina Arteaga,
President



Sage Tollefson,
Vice President



Abbey Austin-Wood,
Director of Budget & Finance

GENERAL FUND

The General Fund is used for supplies and daily operating expenses for the Associated Students of Moorpark College. Income for Summer 2022, Fall 2022, and Spring 2023 are best estimates, based on 2021-2022 photo ID card sales and 2021-2022 Student Activity Fees collected.

ESTIMATED BALANCE FOR 2022-2023:	PERCENTAGE:	TOTAL:
Balance carried forward from previous fiscal year	N/A	\$252,192
Photo I.D. Sales for Fall 2022 as of August 2022	85% of \$26,971	\$22,925
Photo I.D. Sales for Spring 2023 (projected)	85% of \$10,700	\$9,095
Student Activity Fee for Fall 2022 as of August 2022	20% of \$94,275	\$18,855
Student Activity Fee for Spring 2023 (projected)	20% of \$49,500	\$9,900
TOTAL ESTIMATED REVENUE BALANCE:		\$312,967

ESTIMATED GENERAL FUND EXPENSES FOR 2022-2023:	COST:
Purchase orders for general operations (Fall and Spring)	\$7,250=
<ul style="list-style-type: none"> American Trophies (name badges, plaques) Barnes & Noble/MC Bookstore (supplies, giveaways) Costco Wholesale (supplies, food) Multicard (blank photo ID cards, ink cartridges) 	<ul style="list-style-type: none"> \$1,250 \$2,000 \$2,500 \$1,500
ASMC Student staff (Fall and Spring)	\$24,000=
<ul style="list-style-type: none"> Student staff employee for 800 hours over FY 2022-2023 at 15.00/hour Student staff employee for 800 hours over FY 2022-2023 at 15.00/hour 	<ul style="list-style-type: none"> \$12,000 \$12,000
ASMC Retreat (Fall 2022)	\$7,920=
<ul style="list-style-type: none"> True Colors Assessment Tool (11 codes for online assessment) Hyatt Regency Westlake overnight accommodation (6 rooms for 2 nights) Hyatt Regency Westlake conference room reservation for 3 days Meals for 12 people for 3 days (\$55/day maximum) 	<ul style="list-style-type: none"> \$550 \$3,890 \$1,500 \$1,980
ID Card Production Expenses (Fall and Spring)	\$7,675=
<ul style="list-style-type: none"> ID123 Premium plan for digital ID card licenses (\$1.50/each) Multicard ID Camera and Software Contract Renewal Stand for camera used to produce ID cards ID card benefits flyers for distribution to students who buy ID cards ASMC-branded lanyards for ID card promotional giveaway 	<ul style="list-style-type: none"> \$5,250 \$1,300 \$75 \$300 \$750
ASMC Team Building Activities (Fall and Spring)	\$3,140=
<ul style="list-style-type: none"> Lazer tag Team Building Activity Team Escape Room Activity Dinner after Escape Room 	<ul style="list-style-type: none"> \$810 \$970 \$350

• Bowling Team Building Activity	\$665
• Movie rental	\$50
• Food for Movie Night	\$295
ASMC Office Supplies (Fall and Spring)	\$2,300
Programming Committee Meeting Food (Fall and Spring)	\$645
ASMC Board Member Apparel - Polo Shirt + Embroidery	\$500
ASMC Board Member Apparel - Black Micro D® Fleece Jacket + Embroidery	\$1,200
ASMC officer business cards (11 officers)	\$300
ASMC Informational Flyers (8.5" x 11")	\$50
ASMC Winter Retreat (January 2023)	\$4,000
ASMC End-of-Year Banquet (May 2023)	\$5,000
TOTAL ESTIMATED EXPENSES:	\$63,980

GENERAL FUND ACCOUNT SUMMARY:	TOTAL:
Total Estimated Revenue (carry-over + income)	\$312,967
Total Estimated Expenses	\$63,980
ENDING ACCOUNT BALANCE AT FISCAL YEAR END (JUNE 30, 2023):	\$248,987

INTER-CLUB COUNCIL FUND

ASMC Inter-Club Council Funds are distributed to Moorpark College student organizations that request funds for campus events, student conferences, and other student-focused activities or items. ASMC also utilizes this fund to support campus-wide events and activities and off-campus excursions. Allocation is at the discretion of the ASMC Programming Committee and the ASMC Board of Directors. This fund is supported by the Student Activity Fee, and income varies based on campus enrollment. Projected income is based on 2022-2023 Fiscal Year totals.

ESTIMATED BALANCE FOR 2022-2023:	PERCENTAGE:	TOTAL:
Balance carried forward from previous fiscal year	N/A	\$403,018
Student Activity Fee for Fall 2022 as of August 2022	54% of \$94,275	\$50,909
Student Activity Fee for Spring 2023 (projected)	54% of \$49,500	\$26,730
Interest on balance (projected)	1% of \$77,639	\$776
Total Estimated Balance:		\$481,433

ESTIMATED INTER-CLUB COUNCIL FUND EXPENSES:	TOTAL:
Miscellaneous ICC Fund Expenditures Summary:	\$61,250

Procurement card charges or Purchase Orders to cover miscellaneous expenses	\$3,000
Programming Committee allocations to student organizations or campus departments	\$45,000
BPO with Power Machinery for routine golf cart maintenance	\$1,500
Button machine supplies	\$750
College Discount App – custom east Ventura County discounts for students	\$3,500
ASMC Board member scholarships for student government representation	\$5,500=
• 11 scholarships for fall 2022 at \$500 each (50% from Student Activity Fee, 50% from Student Rep Fee)	\$2,750
• 11 scholarships for spring 2023 at \$500 each (50% from Student Activity Fee, 50% from Student Rep Fee)	\$2,750

Bathroom(s) re-stock of menstrual products	\$2,000
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Club-Focused ICC Fund Expenditures Summary:	\$37,200
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Food and incentives for ICC meetings (Fall 2022 and Spring 2023)	\$1,200
Funds for helping clubs throughout year	\$800
Fall 2022 Club Rush	\$17,600=
• Dessert item for students – Day 1	\$900
• Free Lunch for students – Day 1	\$4,000
• Free Lunch for students – Day 2	\$4,400
• Dessert item for students – Day 2	\$900
• Cash Incentive for clubs	\$3,500
• EZ UP Rentals and Setup	\$3,900
Spring 2023 Club Rush	\$17,600=
• Dessert item for students – Day 1	\$900
• Free Lunch for students – Day 1	\$4,000
• Free Lunch for students – Day 2	\$4,400
• Dessert item for students – Day 2	\$900
• Cash Incentive for clubs	\$3,500
• EZ UP Rentals and Setup	\$3,900

ASMC-Related and/or Student Event ICC Fund Expenditures Summary:	\$129,680
ASMC Branded Giveaway Items	\$7,600=
• 1-color t-shirts from Next Level Apparel + MakerShop	\$1,750
• 1-color sweatshirts from Next Level Apparel + MakerShop	\$2,750
• Pigment Dyed Two-Toned hats from Custom Ink	\$2,000
• Cotton bandanas from Custom Ink	\$600
• Mechanical pencils from 4imprint	\$350
• Stickers from MakerShop	\$150
Giveaway Items	\$585=
• Sony noise-cancelling headphones	\$170
• \$20 bookstore vouchers	\$120
• Moorpark College Champion crewneck	\$60
• 32 oz Wide Mouth Hydroflask	\$60
• Other miscellaneous giveaways	\$175
Bluesday School Spirit Days (Four throughout the year)	\$12,000=
• Food trucks to distribute free food items to students	\$7,200
• ASMC / MC merchandise giveaways	\$4,800
Educational/Cultural Excursion (Fall 2022)	\$5,200=
• Bus rental	\$1,200
• Entry to the educational/cultural site	\$1,000
• Food (per diem)	\$1,000
• T-shirts	\$2,000
Educational/Cultural Excursion (Spring 2023)	\$5,200=
• Bus rental	\$1,200
• Entry to the educational/cultural site	\$1,000
• Food (per diem)	\$1,000
• T-shirts	\$2,000
MakerSpace Participation at SSCCC General Assembly (Spring 2023)	\$3,500=
• Hotel rooms (4 rooms for 1 advisor, 7 students) for 2 nights, 3 days	\$2,000
• Overnight hotel parking expenses	\$225
• Food (per diem; 8 people at \$25/day)	\$600
• Mileage reimbursement	\$275
• Additional unforeseen expenditures	\$400
Pride Day (date TBD)	\$4,025=
• 500 pins from MakerSpace	\$75
• 300 shirts (misc. sizes) for screen-printing	\$2,000
• 300 heat presses for screen-printing by MakerSpace	\$150
• 400 mini pride flags for display and distribution	\$300
• Printed flyers from MC Print Shop to advertise event	\$500
• General décor	\$1,000
Student Services Fair (Fall 2022)	\$3,550=
• 1,000 pins from MakerSpace	\$150
• Printed flyers from MC Print Shop to advertise event	\$500
• 200 \$10-vouchers from bookstore to distribute	\$2,000
• 336 tote bags for screen-printing	\$750

<ul style="list-style-type: none"> • 336 heat presses from MakerSpace 	\$150
Local Environmental Awareness Festival (LEAF; date TBD)	\$5,125=
<ul style="list-style-type: none"> • 200 pins from MakerSpace • Trash Art prizes • 240 tote bags for screen-printing • 240 heat presses for screen-printing by MakerSpace • 200 reusable utensil kits to distribute to students • Prizes for trash sorting contest 	\$50 \$175 \$500 \$150 \$3,500 \$750
Illness/Disability Event (date TBD)	\$3,375=
<ul style="list-style-type: none"> • 200 pins from MakerSpace • Trivia prizes • 300 shirts (misc. sizes) for screen-printing • 300 heat presses for screen-printing by MakerSpace • General event décor 	\$50 \$175 \$2,000 \$150 \$1,000
Halloween Outreach Event (Fall 2022)	\$110=
<ul style="list-style-type: none"> • Spinning prize wheel • Candy for giveaway 	\$50 \$60
Fall 2022 Event – Event options/ideas voted on by student body	\$3,900
Back to Campus Spring Welcome Event (Spring 2023)	\$4,000=
<ul style="list-style-type: none"> • Moorpark College and/or ASMC Swag • Bookstore vouchers (200 vouchers at \$10/each) 	\$2,000 \$2,000
National Penguin Awareness Day (January 2023)	\$2,180=
<ul style="list-style-type: none"> • Food Truck • Bouncy slide • Fair games with penguin-themed giveaways • Advertisements/Posters • Decoration 	\$1,400 \$250 \$300 \$150 \$80
Valentine's Day / Safe Sex Event (Spring 2023)	\$5,700=
<ul style="list-style-type: none"> • Posters, cards, and marketing collateral for event from MC Print Shop • Individually wrapped roses to give out to students • 300 shirts (misc. sizes) for screen-printing • 300 heat presses for screen-printing by MakerSpace • General event décor • 200 pins from MakerSpace 	\$500 \$2,000 \$2,000 \$150 \$1,000 \$50
Sweetheart's Ball (Spring 2023)	\$2,500=
<ul style="list-style-type: none"> • Photo booth • Party games and decor • Chocolate fountain or similar treat; additional snacks • Masquerade masks • Advertisements/Posters • DJ for music at ball 	\$500 \$600 \$700 \$145 \$100 \$455
Female Empowerment Event (date TBD)	\$3,200=
<ul style="list-style-type: none"> • General event décor • 200 pins from MakerSpace • 300 shirts (misc. sizes) for screen-printing 	\$1,000 \$50 \$2,000

<ul style="list-style-type: none"> • 300 heat presses for screen-printing by MakerSpace 	\$150
Food trucks or catering at miscellaneous events (Fall 2022 and Spring 2023)	\$40,500
Tote bag giveaway at various food truck events (Fall 2022 and Spring 2023)	\$400
Spring 2023 Event – Event options/ideas voted on by student body	\$3,900
Spring Event (Spring 2023)	\$1,850=
<ul style="list-style-type: none"> • Petting Zoo 	\$270
<ul style="list-style-type: none"> • Bounce house 	\$150
<ul style="list-style-type: none"> • Terracotta pots/native flower seeds 	\$225
<ul style="list-style-type: none"> • Scavenger Hunt, games, giveaways 	\$1,105
<ul style="list-style-type: none"> • Advertisements/Posters 	\$100
De-Stress Fest (Spring 2023)	\$1,910=
<ul style="list-style-type: none"> • Stress relief activity for students 	\$700
<ul style="list-style-type: none"> • Certified therapy dogs 	\$500
<ul style="list-style-type: none"> • Obstacle Course bounce house 	\$360
<ul style="list-style-type: none"> • Free coffee and donuts for students 	\$300
<ul style="list-style-type: none"> • Promotion/Posters 	\$50
Financial Literacy Workshops (Fall and Spring)	\$1,460=
<ul style="list-style-type: none"> • Printed flyers/posters from MC Print Shop to advertise 	\$500
<ul style="list-style-type: none"> • Certificate from MC Print Shop (*if attendee went to all held in Fall/Spring) 	\$500
<ul style="list-style-type: none"> • Food for registrants 	\$460
Earth Week Celebration (Spring 2023)	\$3,980=
<ul style="list-style-type: none"> • Food truck 	\$1,500
<ul style="list-style-type: none"> • Decorations 	\$300
<ul style="list-style-type: none"> • Guest speaker 	\$2,000
<ul style="list-style-type: none"> • Flyers and posters 	\$150
<ul style="list-style-type: none"> • Custom themed stickers from MakerSpace 	\$15
<ul style="list-style-type: none"> • Custom pins 	\$15
Humanity Day (Date TBD)	\$3,930=
<ul style="list-style-type: none"> • Food truck 	\$1,500
<ul style="list-style-type: none"> • Decorations 	\$300
<ul style="list-style-type: none"> • Guest speaker 	\$2,000
<ul style="list-style-type: none"> • Flyers and posters 	\$100
<ul style="list-style-type: none"> • Custom themed stickers from MakerSpace 	\$15
<ul style="list-style-type: none"> • Custom pins 	\$15

INTER-CLUB COUNCIL ACCOUNT SUMMARY FOR 2022-2023:	TOTAL:
Total Estimated Revenue (carry-over + income)	\$481,433
Total Estimated Expenses	\$228,130
ENDING ACCOUNT BALANCE AT FISCAL YEAR END (JUNE 30, 2023):	\$253,303

SCHOLARSHIPS

ASMC Director of Academic Affairs, with approval from the ASMC Board of Directors, determines the types, amount, and sizes of scholarships to be awarded to Moorpark College students.

ESTIMATED BALANCE FOR 2022-2023:	PERCENTAGE:	TOTAL:
Balance carried forward from previous fiscal year	N/A	\$16,640
Student Activity Fee for Fall 2022	8% of \$94,275	\$7,542
Student Activity Fee for Spring 2023 (projected)	8% of \$49,500	\$3,960
TOTAL ESTIMATED BALANCE:	N/A	\$28,142

ESTIMATED SCHOLARSHIP EXPENSES:	TOTAL:
Full-Time Enrolled Working Student Scholarship (5 scholarships at \$1,000 each)	\$5,000
Student Involvement Scholarship (5 scholarships at \$1,000 each)	\$5,000
Grieving the Loss of a Loved One Scholarship (5 scholarships at \$1,000 each)	\$5,000
TOTAL ESTIMATED EXPENSES:	\$15,000

SCHOLARSHIP ACCOUNT SUMMARY FOR 2022-2023:	TOTAL:
Total Estimated Revenue (carry-over + income)	\$28,142
Total Estimated Expenses	\$15,000
ENDING ACCOUNT BALANCE AT FISCAL YEAR END (JUNE 30, 2023):	\$13,142

RESERVE FUND

The Reserve Fund is set aside for unexpected maintenance, repairs, or expenses pertaining to ASMC. Allocation of the fund is at the discretion of the ASMC Board of Directors and requires a 2/3 majority vote to authorize spending.

ESTIMATED BALANCE FOR 2022-2023:	PERCENTAGE:	TOTAL:
Balance carried forward from previous fiscal year	N/A	\$192,275
Photo I.D. Sales for Fall 2022 (as of August 2022)	13% of \$26,971	\$3,506
Photo I.D. Sales for Spring 2023 (projected)	13% of \$10,700	\$1,391
Student Activity Fee for Fall 2022 (as of August 2022)	5% of \$94,275	\$4,713
Student Activity Fee for Spring 2023 (projected)	5% of \$49,500	\$2,475
TOTAL ESTIMATED BALANCE:	N/A	\$204,360

ESTIMATED RESERVE FUND EXPENSES:	TOTAL:
No anticipated expenses	\$0
TOTAL ESTIMATED EXPENSES:	\$0

RESERVE FUND ACCOUNT SUMMARY FOR 2022-2023:	TOTAL:
Total Estimated Revenue (carry-over + income)	\$204,360
Total Estimated Expenses	\$0
ENDING ACCOUNT BALANCE AT FISCAL YEAR END (JUNE 30, 2023):	\$204,360

CARD SALES (PHOTO I.D.)

Money in the Card Sales Account is distributed to three (3) other ASMC operating accounts according to ASMC Standing Rules Finance Code, Article VII. This code dictates that 85% of the proceeds from the sale of ID cards goes toward the ASMC General Fund Account, 13% is applied toward the ASMC Reserve Fund, and the remaining 2% goes to the Sustainability Fund. Estimated incomes are based on photo I.D. card sales from 2021-2022 year.

ESTIMATED BALANCE FOR 2022-2023:

Balance carried forward from previous fiscal year	\$14,766
Fall 2022 Photo I.D. sales (beginning July 2022; as of August 2022)	\$12,205
Spring 2023 Photo I.D. sales (projected)	\$10,700

TOTAL:

TOTAL ESTIMATED BALANCE:	\$37,671
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ESTIMATED REDISTRIBUTIONS (ACCORDING TO ARTICLE VII):

85% of total balance to ASMC General Account	\$32,021
13% of total balance to ASMC Reserve Account	\$4,897
2% of total balance to ASMC Sustainability Fund	\$753

TOTAL:

TOTAL ESTIMATED REDISTRIBUTIONS:	\$37,671
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CARD SALES ACCOUNT SUMMARY FOR 2022-2023:

Total Estimated Revenue (carry-over + income)	\$37,671
Total Estimated Redistributions	\$37,671

TOTAL:

ENDING ACCOUNT BALANCE AT FISCAL YEAR END (JUNE 30, 2023):	\$0
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STUDENT ACTIVITY FEE

The Student Activity Fee was approved by the VCCCD (Ventura County Community College District) Board of Trustees in April 2015. This \$5 optional fee is collected from every enrolled student each term to support ASMC and general campus student life. These funds are distributed to six (6) other ASMC operating accounts per the ASMC Standing Rules Finance Code, Article VII. ASMC began collecting this fee in Fall 2015. Estimated incomes are based on Student Activity fees collected for the year 2021-2022.

ESTIMATED BALANCE FOR 2022-2023:

Balance carried forward from previous fiscal year	\$0
Fall 2022 Student Activity Fee proceeds (as of July 1, 2022)	\$94,275
Spring 2023 Student Activity Fee proceeds (projected)	\$49,500

TOTAL ESTIMATED BALANCE:	\$143,775
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ESTIMATED REDISTRIBUTIONS (ACCORDING TO ARTICLE VII):

54% of total balance to ASMC Inter-Club Council Account	\$77,639
20% of total balance to ASMC General Fund Account	\$28,755
5% of total balance to ASMC Reserve Account (restricted)	\$7,189
10% of total balance to Emergency Grant Fund	\$14,377
8% of total balance to ASMC Scholarship Account	\$11,502
3% of total balance to Sustainability Fund	\$4,313

TOTAL ESTIMATED REDISTRIBUTIONS:	\$143,775
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STUDENT ACTIVITY FEE ACCOUNT SUMMARY FOR 2022-2023:

Total Estimated Revenue (carry-over + income)	\$143,775
Total Estimated Redistributions	\$143,775

ENDING ACCOUNT BALANCE AT FISCAL YEAR END (JUNE 30, 2023):	\$0
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STUDENT REPRESENTATION FEE

Usage and implementation are restricted by the California Education Code, Section 76060.5. This optional \$1 Student Representation fee provides support to student representatives to advocate on behalf of the student body before city, district, county, state, and federal agencies of the government, and to fulfill their civic responsibility and advocacy. As described in the 2012 California Community College Student Fee Handbook, "revenues from the Student Representation fee can be used for any purpose related to representing the views of students with governmental bodies. Such revenue can be used to travel to and from conferences sponsored by student organizations where legislative matters will be discussed, to purchase computer equipment needed to conduct legislative research, to subscribe to legislative publications, and/or to pay for any other expense reasonably necessary to effectuate student representation activities...the fee may not be used to support or oppose ballot measures or candidates." Estimated incomes are based on Student Representation fees collected for the year 2021-2022.

ESTIMATED BALANCE FOR 2022-2023:

	TOTAL:
Balance carried forward from previous fiscal year	\$169,920
Fall 2022 income from \$2/student fee (50% to SSCCC; not shown in total)	\$18,697
Spring 2023 income from \$2/student fee (projected) (50% to SSCCC; not shown in total)	\$10,500
TOTAL ESTIMATED BALANCE	\$199,117

ESTIMATED EXPENSES

CCC Student Affairs Association Student Leadership Conference (October 2022)	\$10,660=
<ul style="list-style-type: none"> Hotel accommodation for 11 students and 1 advisor at Mission Bay Resort at \$249/night Conference Registration for 11 students and 1 advisor at \$375/person Food (per diem) for meals not provided by conference (\$25/person, per day) Mileage reimbursement for 4 drivers driving 320 miles roundtrip (\$0.585/mile) Hotel parking for an estimated 4 vehicles at \$42/day 	\$4,000 \$4,500 \$900 \$750 \$510
SSCCC General Assembly – Long Beach, CA (Spring 2023)	\$12,800=
<ul style="list-style-type: none"> Hotel accommodations for 11 students and 1 advisor (7 rooms for 2 nights at \$390.15/room) Hotel overnight parking for estimated 4 vehicles for carpooling (\$37/night per vehicle for 3 days) Daily per diem for 12 people for 3 days at \$25/day Mileage reimbursement for 4 drivers driving 136 miles roundtrip each (\$0.585 cents/mile reimbursement) Registration for 11 students and 1 advisor (\$375/each) 	\$6,400 \$450 \$900 \$550 \$4,500
ASMC Advocacy + Legislative Trip to Washington, DC (Spring 2023)	\$14,000=
<ul style="list-style-type: none"> Hotel expenses at \$280/night per room plus tax for 7 rooms for 3 nights Roundtrip flights from LAX to BNA for 12 people at ~\$450/flight Daily per diem for 12 people for 4 days at \$25/day Shuttle Service 2 shuttles to and from airport at \$125/each Transportation at \$100/day for entire group Airport Parking at \$30/day per vehicle 	\$6,300 \$5,400 \$1,200 \$500 \$400 \$200

ASMC Board member scholarships for student government representation	\$5,500=
<ul style="list-style-type: none"> 11 scholarships for fall 2022 at \$500 each (50% from Student Activity Fee, 50% from Student Rep Fee) 	\$2,750
<ul style="list-style-type: none"> 11 scholarships for spring 2023 at \$500 each (50% from Student Activity Fee, 50% from Student Rep Fee) 	\$2,750
Materials for Civic Engagement/Voter Registration events (banner, decorations)	\$500
Advocacy-focused postcards, flyers, and other handouts	\$1,000
Mileage reimbursement for Advocacy-related travel	\$500
TOTAL ESTIMATED EXPENSES	\$44,960

STUDENT REPRESENTATIVE ACCOUNT SUMMARY FOR 2022-2023	TOTAL
Total Estimated Balance (carry-over + income)	\$199,117
Total Estimated Expenses	\$44,960
ENDING ACCOUNT BALANCE AT FISCAL YEAR END (JUNE 30, 2023)	\$154,157

PROGRAMMING FUND

ASMC receives \$20,000 annually from the Moorpark College Bookstore proceeds to support college events and activities on campus. Funds will not be allocated to events outside of campus grounds, and allocation is at the discretion of the ASMC Programming Committee.

ESTIMATED BALANCE FOR 2022-2023:

Balance carried forward from previous fiscal year	\$35,923
Annual allocation from the Moorpark College Bookstore	\$20,000

TOTAL ESTIMATED BALANCE:	\$55,923
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ESTIMATED EXPENSES:

	TOTAL:
Allocations to clubs for on-campus activities/events	\$20,000
Accessibility services for ASMC events	\$1,000
Picnic blankets with ASMC logo for on-campus events	\$450
National Coloring Day Event (September 2022)	\$650=
• Colored pencil boxes	\$300
• ASMC-branded coloring books	\$350
Indigenous People's Day Event (October 2022)	\$1,000
Keith Mitchell: Mental Health and Wellness Speaker (Fall 2022)	\$6,000
Success Steel Orchestra for Black History Month (February 2023)	\$3,500
Food for Student Empowerment Committee meetings (Fall and Spring)	\$1,500
MC Football Game Merchandise Giveaways (Fall 2022)	\$800
Fountain Fair (Fall 2022)	\$4,000=
• Rubber Duck Carnival Game Set-Up and prizes	\$710
• Ring Toss Carnival Game Set-Up and prizes	\$590
• Fishbowl Throw Carnival Game Set-Up and prizes	\$50
• Food trucks for food giveaways	\$2,500
• Face painting booth for guests	\$150
Halloween Event (October 2022)	\$4,500=
• Costume Contest prize giveaways	\$400
• Pumpkins and paint for pumpkin painting activity	\$220
• Mad Scientist Guessing Game	\$65
• Slime making station	\$100
• Photo Booth Backdrop	\$200
• Tarot Card Readings	\$2,900
• Candy to give away	\$200

• Pumpkin Pie Donuts	\$200
• Advertisements/Posters	\$215
De-Stress Fest (Fall 2022)	\$1,910=
• Stress relief activity for students	\$700
• Certified therapy dogs	\$500
• Obstacle Course bounce house	\$360
• Free coffee and donuts for students	\$300
• Promotion/Posters	\$50
Holiday Movie Screening (Fall 2022)	\$2,500=
• Movie licensing fee	\$600
• Movie screen and projector rental	\$1,000
• Snacks and hot cocoa	\$500
• Décor and other general supplies	\$200
• Advertisements/Posters	\$200
Commissioned Arts Program (Spring 2023)	\$4,250=
• Prizes for art contest winners	\$450
• Food truck for free food items for students	\$3,500
• Décor and flyers	\$300
RAIDERx Student Speaker Showcases (Fall 2022 and Spring 2023)	\$1,300=
• Printed flyers for fall and spring	\$500
• Prizes for winning speeches for fall and spring	\$400
• Trophies for participants in fall and spring	\$400
TOTAL ESTIMATED PROGRAMMING FUND EXPENSES:	\$53,360

PROGRAMMING FUND ACCOUNT SUMMARY FOR 2022-2023:	TOTAL:
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Total Estimated Revenue (carry-over + income)	\$55,923
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Total Estimated Expenses	\$53,360
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PROJECTED BALANCE AT FISCAL YEAR END (JUNE 30, 2023):	\$2,563
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SUSTAINABILITY FUND

In April 2019, the ASMC Board of Directors formally voted to amend its Constitution & Standing Rules to allocate funding from its General Fund and the Student Activities Fee Holding Account to support enhancing environmental sustainability on the Moorpark College campus. Allocations from this account are at the discretion of the Associated Students Sustainability Committee (ASSC) with oversight from the ASMC Board of Directors.

ESTIMATED BALANCE FOR 2022-2023:	PERCENTAGE:	TOTAL:
Balance carried forward from previous fiscal year	N/A	\$20,057
Photo I.D. Sales for Fall 2022 (as of August 2022)	2% of \$26,971	\$540
Photo I.D. Sales for Spring 2023 (projected)	2% of \$10,700	\$214
Student Activity Fee for Fall 2022 (as of August 2022)	3% of \$94,275	\$2,828
Student Activity Fee for Spring 2023 (projected)	3% of \$49,500	\$1,485
TOTAL ESTIMATED BALANCE:	N/A	\$25,124

ESTIMATED EXPENSES:	TOTAL:
UCSB Sustainability Education Trip (Fall 2022)	\$600=
<ul style="list-style-type: none"> Mileage reimbursement for roundtrip travel to/from UCSB Lunch per diem for up to 20 participants at \$15/each 	\$300 \$300
AS Sustainability Committee Meetings	\$3,980=
<ul style="list-style-type: none"> ASSC-branded apparel for committee members Custom tablecloth or tapestry with ASSC logo for outreach Additional marketing collateral to promote ASSC Nametags and/or pins Lunch for weekly meetings throughout the year (Fall and Spring) 	\$300 \$300 \$150 \$30 \$3,200
Moorpark College Student Garden Renovations	\$3,170=
<ul style="list-style-type: none"> Soil for garden plots throughout year Umbrellas for shade in the garden Woodchips, seeds, gloves, and/or other miscellaneous Garden supplies Tables, chairs, blankets, and other garden enhancements Flower arch for garden entrance Food for students helping with garden renovations 	\$500 \$300 \$500 \$500 \$250 \$1,120
Thrift Days (Fall and Spring)	\$655=
<ul style="list-style-type: none"> Hangers and clothing racks Decorations Additional tables and chairs Custom sign with ASSC logo Custom stickers from MakerSpace 	\$120 \$200 \$225 \$20 \$15

<ul style="list-style-type: none"> • Custom shirts for Thrift Day volunteers to wear 	\$75
Campus Recycling Improvement Project	\$4,100=
<ul style="list-style-type: none"> • Recycling garbage cans for placement throughout campus 	\$4,000
<ul style="list-style-type: none"> • Posters and instructions to advertise recycling protocol 	\$100
TOTAL ESTIMATED BALANCE:	\$12,505
SUSTAINABILITY ACCOUNT SUMMARY FOR 2022-2023:	TOTAL:
Total Estimated Balance (carry-over + income)	\$25,124
Total Estimated Expenses	\$12,505
ENDING ACCOUNT BALANCE AT FISCAL YEAR END (JUNE 30, 2023):	\$12,619

STUDENT CENTER FEE

This mandatory fee was implemented through a special election in March 2000 by the Moorpark College general student body. This mandatory fee is in place indefinitely for the life of Moorpark College, and it is \$1 per unit/per student, capped at a maximum of \$10 per student per academic year. These funds are restricted as described in California Education Code section # 76375 & Title V Code # 58510. This money is restricted by California state law. These funds may only be used to finance, construct, enlarge, remodel, refurbish and operate the Moorpark College Campus Center (student union).

Estimated Balance for 2022-2023:

Balance carried forward from previous fiscal year	\$4,037,579
Fall 2022 proceeds from \$1/per unit fee (as of August 2022)	\$108,945
Spring 2023 proceeds from \$1/per unit fee (projected)	\$55,000
Investment and interest on balance carried forward	\$15,342

Total Estimated Balance:	\$4,216,866
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Estimated Expenses:

No anticipated expenses as of August 2022 (subject to change)	\$0
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Total Estimated Expenses:	\$0
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Student Center Fee Account Summary for 2022-2023:

Total Estimated Revenue (carry-over + income)	\$4,216,866
Total Estimated Expenses	\$0

Estimated Account Balance at Fiscal Year End (June 30, 2023):	\$4,216,866
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