

# Moorpark College Academic Senate Council Minutes v.2

Tuesday, August 31, 2021, 2:30 – 4:00 PM via [Zoom](#)

**Mission Statement:** Grounded in equity, social justice, and a students first philosophy, Moorpark College values diverse communities. We empower learners from local, national, and global backgrounds to complete their degree, certificate, transfer, and career education goals. Through the integration of innovative instruction and customized student support, our programs are designed to achieve equitable outcomes.

All handouts are available on the Academic Senate handout [website](#)

## I. Public Comments

A. **Nathan** – Upcoming Concert for the Cats will be on September 10, 2021. Music students will be the warm up act for John Ondrasik. The tickets raise money for the enclosures for the big cats.

<https://zoo.moorparkcollege.edu/concert-for-the-cats/>

B. **Brandon** - I'm writing with a deep concern for AB 928 (Berman). If you are unfamiliar, I implore you to do independent research as this proposed law has significant implications for community colleges. The CCCCCO estimates AB 928 will cost each campus \$1.5 million dollars with no funding tied to this legislation. AB 928 will require CCCs to auto-place all students in an ADT program. This is problematic because, despite the "degree with a guarantee" branding, ADTs do not provide guaranteed transfer to the CSU campus of choice, so many place-bound students would be unable to transfer. For students wishing to enroll in an impacted major, they are not guaranteed transfer. Most recent data shows that only 24% of all CCC to CSU transfers were effectuated by an ADT. All practitioner systems (FACCC, ASCCC, SSCCC, CCCCCO, and CCLC) agree that AB 928 is problematic. So, I ask you to join me in writing to your representatives. The FACCC makes this easy by visiting <https://facc.salsalabs.org/opposeab928/index.html>. It automatically sends a message to your representatives.

C. **Silva** - A few people have told me that not all the students have their masks on in classes appropriately. They weren't sure who to bring it up with but they were concerned. I don't know what to do other than sending them back to the teacher. Once in a while that is happening and students are noticing.

D. **Danielle** – The library is open for students and faculty. We have extended hours Mondays 8-5, Tuesdays 8-7, Thursdays 8-5, and Fridays 8-noon. All our services are back up so students can come in and print and use the computers, they can check equipment out, and we also have opened up course reserves again so for the professors who your use course reserves, they can continue to drop materials with us for students to use.

E. **Ruth** - Reminder Ruben Castro Charities is operating our pantry 2pm-4:30pm three days a week in addition to Raider Central. We do offer different things so students can use both. Raider Central often has personal items that Ruben Castro Charities does not get and typically RCC has meat and Raider Central does not. Students qualify for both. Our students are still in need despite the fact that we don't see them as often.

## II. Consent Agenda

A. Minutes from April 20, 2021, August 11, 2021, August 13, 2021, and August 17, 2021 along with the Academic Senate Council and Committee Membership Updates.

1. [Chuck – Motion to approve consent agenda](#)
2. [Sydney – Second to approve consent agenda](#)
3. Any discussion? Questions? Comments?
4. [Approval of Consent Agenda is passed unanimously.](#)

### III. Unfinished Business

#### A. Call for Nominations for Distance Education Faculty Co-Chair

1. Continue call for nominations for DE co-chair due by September 1<sup>st</sup> at noon. We will vote on September 21<sup>st</sup>.

a) *Currently one nomination accepted: Christy Douglass*

#### B. Call for Nominations for Professional Development Faculty Co-Chair

1. Continue call for nominations for PD co-chair due by September 1<sup>st</sup> at noon. We will vote on September 21<sup>st</sup>. These are very important roles so that we do what's best for students and we follow the process outlined in our by-laws.

a) *Jamee Maxey steps down as an individual nomination and instead accepts the co-nomination with Beth Gillis-Smith.*

b) *One joint co-nomination accepted: Jamee Maxey and Beth Gillis-Smith*

#### C. IEPI PRT Institutional Innovation and Effectiveness Plan

1. Erik - This will remain on our agenda until we get input from the all the standing committees for final approval in the Academic Senate Council but does anyone have any initial comments on where we think the college should go? (*no comments*)

#### D. VCCCD Strategic Goals, Measures of Achievement, and Strategies—Draft

1. Erik - We will discuss this at our next meeting in detail. We will break the 17 pages into smaller sections to discuss and get your advice and input. This is our chance to provide input to the district. Any current comments or suggestions? (*no comments*)

### IV. New Business

#### A. Final Budget for Academic Year 2020-2021

1. Ruth – I have balanced out the budget from last year with Allam's numbers. We came out with a slightly higher fund balance than the previous year because we are paying for things in off years including the scholarship and the distinguished faculty chair. It looks like we are saving money but we really aren't, it is just about timing and when the money is spent. In a couple of meetings, we will have the new budget to approve. Questions?

a) *Dani – I make a motion to approve the final budget 2020-2021*

b) *Silva – I second the motion to approve the final budget 2020-2021*

c) *The motion passes unanimously and the final budget is approved for 2020-2021*

2. Erik – Many thanks to Ruth and Allam.

#### B. Call for nominations for Student Equity and Achievement (SEA) Faculty Co-Chair

1. Erik - Traci Allen will step down as faculty co-chair of the Student Equity and Achievement Committee.

2. Erik - Nominations and candidate statements for this opportunity are due by 5pm Tuesday, September 7<sup>th</sup> so that statements may be sent to Council members that night.

3. Question – When does it meet? Where can we find the master committee calendar online?

4. Nicole – The committee calendar is on the Academic Senate page with the Committee Representative List. <https://www.moorparkcollege.edu/faculty-and-staff/academic-senate/committee-representatives-lists>

5. Erik – SEA meets the 4<sup>th</sup> Wednesday of the month from 1-2:30pm.
6. Comment - SEA used to be called SSSP (Student Success Support Program)
7. Comment – I would like to nominate Trulie.
8. Erik – Unfortunately, Trulie has reached the term limit for that position according to our By-laws.

**C. Academic Senate Goals for 2021-2022**

1. Erik - Our goals and accomplishments from last year were posted for us to review and to help inform our discussion of goals for this academic year outside of our normal duties.
2. Question - Do you have a list of what was suggested at the general convocation meeting?
3. Erik – The suggestions there included:
  - a) *Continuing collaboration with the Chumash Tribe*
  - b) *Follow up on the pilot year of the joint Fiscal/Ed-cap committee meetings*
  - c) *Pursue a Campus Center and Art Center*
  - d) *Include Part time faculty members in service awards*
4. Comment – It seems like we should assess the efficacy of success of joint EdCAP/Fiscal arrangement.
  - a) *Question - How do we assess that?*
  - b) *Question – I feel like that is something they would do. But only if they have their clear objectives or we need to oversee that piece so we can measure the efficacy of that. If not, they should set those objectives so that would aid in evaluating the effectiveness of the committee.*
  - c) *Erik – All standing committees do likewise and set goals.*
5. Comment – Since this is our first year where we are 100% participating in eLumen and the SLO's and the Student Service Outcomes and given the importance of accreditation, maybe we should have a goal around accreditation.
  - a) *It was something we were called out on for our midterm report that we weren't properly assessing SLO's.*
  - b) *Comment - It is also important to post the disaggregation and analysis.*
6. Comment – Online evaluations is something that needs continued work. How we do that in a way that everyone agrees on and no one feels hurt by? We are going to be doing even more online evaluations after the pandemic. There aren't agreed upon metrics and I think that should be worked out.
  - a) *Erik – There is overlap with this between us and the union. There is also one line in our current evaluation forms that specifically calls out Academic Senate and Curriculum committee.*
7. Comment – I have a suggestion. With this new forum on remote work and all the discussion surrounding that process. The academic senate should be involved in the faculty side of that discussion.
8. Comment – We still have work to do with ethnic studies and discuss the state requirements and progress and how that is taking shape on our campus.
9. Comment – I suggest we have a goal that advocates for access to healthy meals on campus for students and faculty.
  - a) *Comment – Especially with students coming back on campus.*
  - b) *Comment – Our athletes are down the hill and they feel like they are on another campus and having a central place would help with equity and student success.*

c) *Comment – An outdoor student lounge is required. The outdoor solar village is really just a parking lot.*

10. *Comment – We do need to continually stay on top of the compressed calendar to see if anything happens before the chancellor retires.*

a) *Comment – Yes.*

11. *Comment – We also have passed the resolution to support non-instructional faculty's option for off-campus work. We should ensure that Academic Senate remains in the discussion in support of non-instructional faculty.*

12. *Comment – I was hoping that we could have a goal to encourage the campus management to learn more about the contemporary student that is coming to us now. I feel like our students have changed a lot and the pandemic has ushered in students with new needs. I don't know if we have a good idea of what those new students' needs are in regards to scheduling online or in person, or their what their economic needs are. I would like to see senate take a role in this. How can we collaborate with our colleagues to figure this out and get behind a goal like that?*

13. *Comment – Making sure the students and adjuncts have more access to online opportunities like professional development. Adjuncts can participate online while they are at other schools or driving. Forcing them to come in person is almost guaranteeing that no one is going to come.*

a) *Erik – Certainly department and division meetings are not under the Brown Act and are up to them to respective areas to facilitate that.*

b) *Tiffany – We have about 27 cameras set up.*

c) *Erik – Yes, we are set up for HyFlex.*

d) *Comment – This blends in with how we do professional development for our adjuncts, too.*

e) *Comment – We also post professional development online.*

f) *Question – How do we access the zoom recording from professional development on line?*

g) *Comment - Brian Burns is working on transcribing those videos for closed captioning so that slows the process down.*

h) *Question – Is it okay to post them without captioning before they are completely captioned since they are for faculty and staff and not for public?*

i) *Silva – If it isn't intended for the public and there is no accommodation request it should be okay. But you should include a note on the website and handouts that say if you need an accommodation to request it and include a contact person.*

14. *Comment – We should also continue our work on diversity, equity, and inclusion.*

a) *Erik – That was our number one goal from last year.*

15. *Comment – We had various book groups on campus that are combining into one MC CAMPUS READS umbrella. Possibly turn that into a goal.*

a) *Erik – We are scheduling to meet to get more information on that.*

## **A. Ceremony Time for Commencement May 2022**

1. *Erik – Classified professionals would like to consider a change of the ceremony time on Friday, May 20<sup>th</sup> from 5pm to 10am in order for them to be more involved. We are asked to consider the earlier graduation time instead. Often our graduation has been on the same day as our sister colleges but now the other college graduations are both on Thursday so it will not conflict if we have ours earlier in the day. They feel like they will have more opportunity to be involved if it is earlier in the day. Something to consider.*

- a) *Comment – Graduation is more for the students. I would like to take a poll to see if the students want this and hear their voice.*
- b) *Comment – I have a similar concern. A lot of my students work and their parents work so they would have to take time off work during a Friday morning to go. Also a lot of students aren't going to get up for a 10am graduation.*
- c) *Comment – It might be nice to try something new at a different time but whatever we can do to get the most students participating is the best plan.*
- d) *Comment – I agree it might affect more families in the morning rather than after work in the evening.*
- e) *Erik – It sounds like it might be a good idea to contact students and then make a more informed decision.*
- f) *Comment – Turn this over to ASMC to see.*
- g) *Comment – Maybe we should make a goal to increase communication with ASMC in general with all our decision making processes.*

## **B. District New Faculty Orientation**

1. Erik – There is a possibility for a district 4-hour Friday once-a-month meeting for new faculty orientation to foster a cohesive district culture. Thoughts on this?
  - a) *Question – Who would be doing the orienting?*
  - b) *Erik – So far it is district administration. Academic Senate was not contacted about this particular district-wide NFO. Senate presidents did ask for more information.*
  - c) *Comment – There is a difference between orientation and brainwashing. Isn't it traditionally faculty to faculty.*
  - d) *Comment – From experience, I have been on all three colleges there are very different cultures. Which culture are they going to foster? It is all very different.*
  - e) *Erik – This would be in addition to our local new faculty orientation. It is my understanding that Oxnard has a big one-day orientation. But Ventura does not currently have a formal orientation program for their new faculty.*
  - f) *Comment – I would like to see the topics of discussion and make suggestions for what they can cover. The orientation they do through HR is not helpful. I don't want to miss an opportunity to provide something new to new hires but I don't know how well they'd do it.*
  - g) *Comment – As a vulnerable faculty member when you have to be at these things, you can say your mind and know you are talking to other faculty. But, with administration running it would be more intimidating. I like the idea of district-wide collegiality, but a second NFO could be overwhelming for teachers on their first days on campus.*
  - h) *Comment – I am concerned that it is monthly for four hours on a Friday. Many new faculty have more than enough to do. To put that on top of our own which is 2 hours. I benefited enormously from the NFO. It seems like a huge commitment to ask new faculty.*
  - i) *Comment – I agree. In addition to teaching new classes, attending our local NFO, tenure meetings, there are also the portfolios to do. To add more to new faculty is almost abusive.*
  - j) *Comment - There is a real vacuum for district collegiality except when we gather in common interests. If it was done well and in concert with the NFO that already exist and if there is a way to figure out a way to cover subjects that are common in the district like Canvas and Starfish, but the 4 hours at first glance sounds exhausting.*
  - k) *Question – What is the problem that they are trying to solve? Maybe they can attempt to solve it in a different way.*

- l) *Comment in chat – A single four-hour meeting might be enough.*
- m) *Erik – Collaborative Brian Trust did a survey years ago and there was a mention of a lack of district culture. This could be an attempt to address that.*
- n) *We used to have an annual DE summit which rotated among the campuses and was very collegial and collaborative. Perhaps a district summit could be arranged along those lines (with food).*
- o) *Erik - What should I do? This is an academic and professional matter and senate presidents were not consulted in the process. I did try to suggest a single four-hour meeting while the conversation continues. I will continue that dialog. The consensus is that it could be useful if not overwhelming but it seems a little much.*
- p) *Comment – Another way to achieve that goal would be to meet the other people in our discipline at the other colleges.*
- q) *Erik –Chemistry has a discipline meeting across the three colleges. Such a meeting and, perhaps, having lunch can generate some connection between the colleges.*
- r) *Erik – I do not know who is in charge of this at the district, but we were told to ask President Sanchez if we have any questions. I continue going to the chancellor. The chancellor has three president employees and can delegate to each of the presidents. I do not know if this originally came from chancellor or someone else.*
- s) *Comment – This was a hot topic on campus here under President Sanchez so this was probably his brainchild.*
- t) *Erik – I will get more information and let you know what I find out.*

### **C. Starfish Connect Update**

1. Tiffany - A faculty workgroup was formed in the spring to learn about Starfish and this team has made recommendations to the district to improve the experience that has been on campus for about 5 years. You can find the starfish connect instructions on <https://www.moorparkcollege.edu/starfish-faculty> . We'll give you some highlights.
2. Nathan – I realize that counselors have been using this forever. Students can use it for three things including:
  - a) *Scheduling appointments with counselors in a variety of ways*
  - b) *Student Resources including career transfer center and others*
  - c) *Messages will be received from instructors*
  - d) *Comment in chat- Students can access a degree audit progress report and their education plan*
3. Beth – Faculty can use Starfish as one way to communicate with students.
  - a) *Referrals to a variety of services and campus resources for help including writing center and tutoring center and one of our staff will reach out to them to let them know about our hours and services.*
  - b) *Alerts including low test scores, lack of participation*
  - c) *Kudos are positive messages you send to tell a student when they are doing well*
4. Tiffany - You can access Starfish through your portal or through your Canvas page on the left column called “Starfish Connect”. Like Beth said, this is another way to communicate with students and you can refer the whole class or multiple students at once. Whenever you want to do alerts or referrals you can click on Students and you'll get a class list and click the box next to one or more students' names and click the flag or alert or kudos that you want to send.
5. Nathan – This is another tool to use to communicate with students who are not responding other ways.
  - a) *Question – How does the student receive this?*

- b) Nathan – It comes to their email. Starfish can make the email look like a form letter a little bit and turn it into third person. It may add a little administrative heft. This is not linked to send them a text message which might be something we could explore in the future.
- c) Question – Would it be possible to know exactly the wording of what is sent to the students? That would be helpful and how can we personalize it?
- d) Nathan – Yes that is a huge faculty concern. Yes, you can customize and personalize the message with templates that you can edit. It might still have robot speak around it. It is a district committee decision because it is a district service.
- e) Question – Is it better than Canvas messages with ability to use special characters and italicize and so on?
- f) Priscilla – This is an amazing team of faculty. They are so incredible. There are a couple of things. There are some types of flags that automatically trigger a counselor to make a phone call which invites them to come and talk. This is sort of electronically walking a student over to the resource that you recommend for them. Those folks are ready to follow up. The Starfish notes will be available for counselors and appropriate advisors to see so they can see the multiple notes from the different instructors for one student and get them the help that they need. This shows the counselors the different notes from the different instructors.
- g) Comment – We as counselors see the kudos and the flags and the notes. We are able to see this.
- h) Tiffany – There are a variety of different faculty and staff from around campus who are on this workgroup so you can contact any of us with any questions.
- i) Nathan – Our student services side of the college really hope faculty use this. When a student gets three flags it will automatically invokes the mechanism to get a response from a team member. It can mobilize more people to help you reach those students.
- j) Erik – We talk a lot about wrap around services and this is a way to make that a reality.

**D. Faculty Prioritization Process (pushed to the next agenda)**

**V. ADJOURNED 4:03pm**

ACADEMIC SENATE COUNCIL REPRESENTATIVES 2021 – 2022

POSITION	NAME	Present	POSITION	NAME	Present
ASC President	Erik Reese	ER	Library	Danielle Kaprelian -	DK
ASC Vice President	Tiffany Pawluk	TP	Life Sciences	Jazmir Hernandez Audrey Chen	
ASC Secretary	Nicole Block	NB	Mathematics	Marcos Enriquez Phil Abramoff	ME
ASC Treasurer	Ruth Bennington	RB	Media Arts / Comm Studies	Jenna Patronete Jamie Whittington Studer	JP /JWS
ACCESS	Jolie Herzig Silva Arzunyan	SA	Performing Arts	Nathan Bowen	NB
Athletics	Matt Crater Mike Stuart	MC	Physics / AST / ENGR / CS	Chrystin Green Scarlet Relle	CG
Behavioral Sciences	Dani Vieira Kari Meyers	DV	Social Sciences	Matthew Morgan Susan Kinkella Rex Edwards	MM
Business Administration	Josepha Baca Reet Sumal	JB	Student Health Center	Allison Case Barton Silva Arzunyan	ACB
Chemistry / Earth Sciences	Roger Putnam Rob Keil	RP	Visual Arts	Erika Lizée Cynthia Minet	EL
Child Development	Cindy Sheaks- McGowan Shannon Coulter	CSM	World Languages	Perry Bennett Alejandra Valenzuela	PB
Counseling	Chuck Brinkman Jodi Dickey	CB / JD	Part-time Faculty Representative	Felix Masci Dan Darby	FM / DD
EATM	Gary Wilson Cindy Wilson	GW	AFT Representative (non-voting)	Hugo Hernandez	
English / ESL / Humanities	Sydney Sims Jerry Mansfield	SS	CTE Liaison (non-voting)		
EOPS	Marnie Melendez Angie A. Rodriguez	MM	GP Liaison (non-voting)	Traci Allen	
Health Education / Kinesiology	Adam Black -	AB	Student Liaison (non-voting)		
Health Sciences	Michelle Dieterich Jamee Maxey	JM	Committee Co-Chairs (non-voting)	Letrisha Mai Beth Gillis-Smith Norm Marten	BGS
8/31/21 – Priscilla Mora, Naoko Hall, Mahta Rosenfeld, Alison Holmes, Trulie Thompson					

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