

# Moorpark College Academic Senate Council Minutes v.4

Tuesday September 7, 2021 2:30pm-4:00pm in CCCR and [Zoom](#)

**Moorpark College Mission Statement:** *Grounded in equity, social justice, and a students first philosophy, Moorpark College values diverse communities. We empower learners from local, national, and global backgrounds to complete their degree, certificate, transfer, and career education goals. Through the integration of innovative instruction and customized student support, our programs are designed to achieve equitable outcomes.*

All handouts are available on the [Academic Senate handout website](#)

## I. Public Comments

- A. **Dani** – 30 people masked and vaccinated attended an event and 5 people came out of the meeting with the Delta variant. This is something we need to think about. This is not as safe as people really think it is. Everyone has to be careful.
- B. **Marnie** – We have Raider Central and it is beautiful and open with a lot of resources for students. Also want to remind you that LatinX Heritage Month is coming up September 15 through October 15 and we have some really good people coming to speak.  
<https://www.moorparkcollege.edu/latinx>
- C. **Gary** – Reminder about the upcoming Concert for the Cats on September 10. It is a wonderful opportunity to see singer John Ondraskik with our performing arts and music students and I will also be there with some animals. There are currently less than 4000 tigers left on Earth and this event will bring some awareness to that. It will also help raise funds for our Tigers enclosure. <https://zoo.moorparkcollege.edu/concert-for-the-cats/>
- D. **Ruth** – I would urge everyone on campus to review their paychecks. I have a colleague who received a paycheck far less than it should have been. She had been moved down a column and down a couple of steps. You can tell me your step and column confidentially and I can tell you what your numbers should be.

## II. Consent Agenda

- A. Minutes from August 31, 2021
- B. Academic Senate Council and Standing Committee Representation Updates
  - 1. Academic Senate Council ratifies the new faculty representatives on Council and all Standing Committees.
- C. Consent Agenda
  - 1. [Dani - Motion to approve consent agenda including 8/31/21 minutes and committee representation updates](#)
  - 2. [Roger – Second the motion to approve consent agenda](#)
    - a) [Roll call – Unanimous approval with one abstention from Jodi](#)

## III. Unfinished Business

- A. Call for nominations for Student Equity and Achievement (SEA) Faculty Co-Chair
  - 1. Jennie Whitlock, an adjunct faculty member in Psychology, has accepted the nomination.
  - 2. Any other nominations?

3. Erik - The nominations are due at 5pm tonight to vote at the next meeting. I will send the candidate statements out tonight for all three positions including Professional Development, Distance Education, and SEA faculty co-chairs.

B. Academic Senate Goals for 2021-2022

1. Erik - These are goals that we adopt every year that would be in addition to all the regular work of the Academic Senate. It directs the officers and the faculty co-chairs of the standing committees. We can go through them one at a time to make sure we got what people were actually thinking. They are not in any order and are not yet ranked. Once finalized, they will be ranked by each senator and then ratified at the following meeting. The exact wording of these goals is in the handout.

2. The first one is about collaborating more with students on all processes. As an aside, we do have a new senate representative on senate from ASMC.

3. The second goal is about collaborating more with the union on areas that overlap with academic and professional matters. For example, it is actually included in Ed Code that when the union does faculty evaluation renegotiations it does have to consult with Academic Senate before those negotiations happen. So, there are a few things that do overlap.

4. The third one is about ensuring the development of our ethnic studies program. Should we use the word assist or support? Some of this falls under curriculum, some of this falls under a larger discussion.

5. The fourth one is about finalizing the normal compressed calendar.

6. The fifth one is about continuing to offer virtual access to committee meetings, especially for adjunct faculty, to greater increase the participation.

a. Any comments thus far? (no comments)

7. The sixth one is about continuing our work supporting the SLO effort and we made the goal much broader. EdCAP is largely in charge of overseeing accreditation process but it does come to senate in the end.

8. The seventh one continues our number one goal from last year to transform our culture with more diversity, equity, and inclusion.

9. The eighth goal is essentially to work with management to better understand the contemporary student and be a leader in re-envisioning the future of education. We have an opportunity to learn from the last 18 months and the students are changing. How are we going to lead that effort?

a) *Comment - We will also have brand new students who never knew that there was such a thing as online education. We have to take them into account.*

b) *Question - Can we add the word "socio-economic needs" to #8 and also address ethnic diversity somehow.*

c) *Comment – Also as our campus becomes more diverse, people are going to come in needing more ESL. Maybe someone else can help with that wording.*

d) *Comment – I think "inclusion" is missing.*

e) *Comment – Add "students of Color". The reality is the equity gap is with students of Color. I just don't want to lose the momentum of Black Lives Matter and BIPOC (Black, Indigenous and People Of Color) and the work isn't done on that front.*

f) *Comment – The word global is in the mission statement. What if we just use the language in the mission statement?*

g) *Comment – We will have to incorporate these additions and then bring them back to senate.*

h) *Comment – We can say that we will "engage the students" to understand them and then lead the campus...*

i) *Comment – I like that we are listing the different examples in parenthesis for clarity.*

10. The ninth goal is to advocate for healthy meals for students and the campus community.

a) *Comment – This will also encourage athletes to come up the hill and other groups to socialize in a safe environment.*

b) *Erik – I know the administration had the idea of the solar village with food trucks even though that did not materialize this semester.*

11. The tenth goal is about common gathering spaces for students. These can go in every program plan and is also a priority in our facilities master plan.

a) *Question - Is this just for individual programs or does it also include areas for the whole campus like multi-cultural center and LGBTQIA center?*

b) *Comment – ASMC started charging a fee several years ago that was supposed to go to the rebuilding of the student center. That money has been accumulating.*

c) *Erik – Yes, I want to say that it has accumulated about \$5 million or \$7 million. But the last plan to redo the campus center was about a \$30 million project.*

d) *Comment – Did this one come out of our social justice workgroups? I recall us talking about student groups and organizations who need spaces for safe gathering.*

e) *Comment – I remember a conversation about re-doing the campus center with John Loprieno last year. John Everlove and the Foundation have been talking about this.*

f) *Erik – There were plans a few years ago. I hope that is true that it is being revisited.*

12. This last goal is for greater access for students to technology. Would anyone like to help clarify that one?

a) *Comment – I think it falls under #8 to address student needs.*

b) *Comment – An example of this is the Adobe Creative Suite and moving online we have been providing that access for them at home through HEERF. It seems like a socio-economic equity issue to force them to come to school for that now.*

c) *Comment – We also have that problem in the film program where we got editing laptops for students to edit at home with HEERF but in the future at-home access will expire and the students will need to spend a lot of time on campus to do their work.*

d) *Erik – Does this one fall under 8? As we move forward, we will definitely have more online classes.*

e) *Comment – Support greater access to technology includes more encompassing language like “for successful completing of their courses”.*

13. Erik – Do we want to try and combine any of these goals? We currently have a lot of goals. We did not make progress on every goal from last year.

a) *Question – Are #8 and #1 alike enough to combine?*

b) *Comment – We want to increase collaboration #1 to figure out what students want, but #8 is what we want as faculty.*

c) *Erik - #1 is making sure students have a seat at the table.*

d) *Comment – I agree that the two points are separate goals. We need more student participation on our committees.*

e) *Erik – That is certainly a recent trend for us to have more students on more committees.*

f) *Comment – If we are going to be advocating the needs for the students, we also need to better understand their needs by getting more input from them.*

14. Josepha – I think we need a workgroup to wordsmith this and I can volunteer to do that. Then we can bring it back with bullet points instead of numbering to make it clear it has not been ranked.

a) Erik – *Would anyone else like to volunteer for this workgroup? The workgroup will help wordsmith those ideas and then we will present them to senate next time to get the approval before the survey to rank the goals, which will determine the final order. Are we clear on the process? (no questions or comments)*

(1) Tiffany, Marnie, Nathan, and Nicole volunteered to be in the workgroup.

C. VCCCD Strategic Goals, Measures of Achievement, and Strategies—Draft

1. Erik – I invited Vice Chancellor Herrera to join us today but she had a conflict. She hopes to join us in the future. I broke up the document into smaller sections for us to tackle. Maybe that will make it less intimidating. This is our opportunity to provide input to the district for things we will do over the next “X” number of years. That was the strategy in putting this together, which may have required some background knowledge to figure that out. This will come back to use in a more polished draft as a strategic plan. This is the data component in alignment with the chancellor office’s vision for success.

a) Comment – *I didn’t get a chance to read the assigned part of the plan.*

b) Question – *Can we put this off to the next meeting to give everyone another chance to look at these goals?*

c) Erik – *Yes, we can. And maybe Vice Chancellor Herrera will be available then, too.*

d) Question – *Can I get clarity how folks who are not in the Academic Senate can also have input in the plan?*

e) Erik – *One way is to have your representative on the Academic Senate bring it back to the area to get feedback and then return to Academic Senate with that feedback. Another way is I send out the agenda to everyone in the community and invite faculty to come to Academic Senate and participate in the discussion. A third way is to contact an Academic Senate officer.*

f) Comment – *I want to encourage all the senators to explicitly encourage their areas to participate in this and invite their voices to be heard. I think that would be helpful. I don’t know if everyone even knows they can have input on these. I don’t think everyone reads their email.*

g) Comment – *We could request to add it to the Campus Updates.*

h) Erik – *We could make a request for campus updates. We would appreciate hearing from senators if you think an agenda item is important enough to announce at a town hall or a campus update.*

i) Comment – *We are asking senators to read this and bring it back to their respective constituencies.*

j) Comment – *If Cynthia Herrera does come to discuss this, we can also invite the whole campus community and make it a separate town hall. We have limited time within our senate meetings and that could prevent us having deeper discussions.*

k) Comment – *There are so many goals, metrics and measurements. I cannot keep them all straight. It is hard for me to report back because I am not sure what is current and what is important. If I don’t understand this, people who are not coming to academic senate will know even less.*

l) Erik – *I will say for this particular draft, skip the table or matrix and read the other items first. Then read the table after. The narrative that goes through each of the goals is a good starting place.*

m) Question - *I have a question about goal 3 section 4. It was the only section in that goal that didn’t give baseline data. My question is, how many veterans are in the district and how many are we not reaching? Why are we trying to increase by 5%? It should include how many are we reaching to have that data and the baseline like they give in the other parts of that goal.*

- n) Erik – I had some similar questions as well. Some of the figures had the legend covering the data.
- o) Question – Doesn't it say base year 2019-2020?
- p) Erik – Sometimes 2018-2019 data are called out instead because the first covid year 2019-2020 was so abnormal.
- q) Question – Do you want us to individually send us written input?
- r) Erik – If you have written comments that is fantastic and easier to compile but we are happy to take verbal input as well. I will touch base with Vice Chancellor to see what her goal was for this initial step and whether we have time for larger input. The deal was to get initial input in September and then it will be updated to an actual plan and maybe that is when we have a town hall.
- s) Question – On 3.5 for students seeking a degree, certificate or transfer reach a 20% percentage completion rate. Are they saying they want each group to have a 20% complete? That seems like a really low number. I am not clear what they are saying. If we cannot understand what they are measuring then you don't know what you are working towards. Maybe there is a word missing in there. Maybe it is "increased by". It would again be helpful to know what we started with.
- t) Comment – I just want to echo what Tammy said. The documents like this are important and the Board of Trustees will constantly refer to this but documents like this are very intimidating to average faculty. These are important from management's perspective, and a lot of decisions come from these documents that are mandated down through the ranks and it is important that we work to gain more input.
- u) Erik - I think we can definitely work on that. This is a constant effort. District should also be going on tour and going to the three colleges. I was asked to bring this one to Senate directly.
- v) Question – Can we form a district-wide workgroup to get input and encourage Vice Chancellor Herrera to participate?
- w) Erik – I could send out yet another email about that. But that is where I am stuck.
- x) Comment – My suggestion would be that we just act as senators and impress upon them the importance of this. Let's be senators and do our role and get feedback. It is our role to help them make some sense of this document and feel empowered to read this. We can do a second reading of this and hopefully come back with some really good feedback.
- y) Comment – I would suggest coming back to our departments in the assigned chunks instead of asking them to read the whole document.
- z) Erik – I could have the four goals that the board adopted as a separate document which might be helpful. I appreciate the enthusiasm to bring it back to departments and make it a little more digestible.

D. IEPI PRT Institutional Innovation and Effectiveness Plan

1. Erik - We decided to do this chunk by chunk because it will be on our agenda until October. We will also get more input from the other committees. One item has been added. You may remember that there was a whole year long discussion on the camera policy. Basically, the students are interested in doing the same thing for microphone policy because some instructors were suggesting that students' microphones had to be on. That was one addition added to the plan.

## IV. New Business

- A. Moorpark College Athletic Mentor Program—Tim Lumas & Matt Crater

1. Tim - This mentor program is designed to foster the relationship between faculty, staff, and student athletes. This is a volunteer program. The athletes look forward to all the help and insight they can get. The goal is to expand it into a mentorship program for any discipline and not just for student athletes. Let us know if you are interested and what sport you prefer and we will coordinate who you might be mentoring. We ask you to attend two practices per season, at least two at home contests, and an away game if possible. Some of these kids do not have family cheering them on. You are a friendly face and a role model. Our student athletes are not comfortable coming up the hill. Helping them gain that person that they trust will help them feel more comfortable there. Whatever little bit you can do makes a difference. If you email Matt Crater [mcrater@vcccd.edu](mailto:mcrater@vcccd.edu) or Timothy Lumas [twlumas@vcccd.edu](mailto:twlumas@vcccd.edu) we have all the athletes' and coaches' contact information and the practice and game schedules that we can send you. That information will also be on the TWMOCA (Teaching Women and Men Of Color Advocates) Canvas page as well.
2. Question – Are you aligning males with male athletes and females with female athletes?
  - a) *Matt & Tim – Not necessarily. It is whatever you prefer. Just let us know which sport.*
3. Matt – We have over 300 student athletes. This could be a mentorship that lasts one season or one semester to two or three years. The interaction is more important than the length of time involved.
4. Tim – I mentor 7 football players and 1 basketball player. It could last as long as 3 years. A few of them were in my class. We mentored one student who had almost no credits and came through here to get himself together and now he is in his last year at Arizona State University.
5. Adam – Beach volleyball has their practices at the beach on the weekends and end at noon.
  - a) *Tim – And volleyball players are a very nice group. Cross country athletes are cool, too.*
  - b) *Matt – They each have their own team culture.*
6. Question – Are we allowed to mentor an athlete that is also currently in one of our classes?
  - a) *Matt – It can be beneficial if you are. It is up to the instructor.*
7. Erik – If you want more information please contact Tim or Matt or email me and I will forward it along.
  - a) *Tim – I will also be at Raider Central Tuesdays through Thursdays in the Campus Center room #147 9am - 6pm*

## B. Moorpark College Planning Website & Program Plans

The [Moorpark College Planning Website](#) has a variety of resources.

1. Erik - This is really just a hyperlink and reminder about this resource. If you want to know if your items were prioritized last year you can scroll to the bottom. They are listed in SharePoint and it has what was funded every year and all the resource allocations from F/T CAP. If your request was approved, you can take it off this year's program plan.
  - a) *Question – How many faculty will we be hiring this year?*
  - b) *Erik – I do not know. I do know that we are well above the FON (Faculty Obligation Number) district wide and college wide. So we are not required to hire anyone. I always encourage everyone to put full time requests in the program plan under Faculty Request. Part-time requests do not have to be put in program plans but they can be put under "Other" as the resource request.*

## C. Sabbatical Leave Process Documents

1. Tiffany – We do not have any changes to the process documents. This is the same document and scoring rubric that our sabbatical committee will use. I will entertain a motion to approve.

2. Ruth – It is easy to use.
3. Ruth – I motion to approve the sabbatical leave process documents without any changes.
4. Nathan – I second the motion
5. Erik – Further discussion? We do encourage faculty to apply for sabbatical and to apply early to take advantage of the technical review option, making sure you are hitting all the different points in the rubric.
6. Roll call – Unanimous approval
7. Question – What is the deadline for applying for sabbatical?
8. Erik – November 1<sup>st</sup>.

D. Faculty Prioritization Process

1. Erik - Faculty prioritization will occur jointly with Academic Senate and Deans Council and two of the Vice Presidents, and we will rank all the full-time faculty requests on Tue Oct 19 2:30pm-5:00pm, unless we change the faculty prioritization process. Then we send that ranking to the president who makes the final decision.

a) *Chat question: Is it possible for us to make FT requests in Spring and cull those requests for the first thing in the Fall? I think we repeatedly get late on recruitment because of the Program Plan cycle. Perhaps this is an EdCAP/Fiscal discussion?*

E. Academic Senate Constitution and By-Laws Workgroup Update  
Discussion item moved to next agenda

F. Future Agenda Items  
Discussion item moved to next agenda

**A. Adjournment at 4:04pm**

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ACADEMIC SENATE COUNCIL REPRESENTATIVES 2021 – 2022

| POSITION      | NAME       | Present | POSITION | NAME               | Present |
|---------------|------------|---------|----------|--------------------|---------|
| ASC President | Erik Reese | ER      | Library  | Danielle Kaprelian | DK      |

| POSITION   | NAME  | Present | POSITION                         | NAME   | Present    |
|--|---|---------|----------------------------------|--|------------|
|  |   |         |                                  | -  |            |
| ASC Vice President   | Tiffany Pawluk                              | TP      | Life Sciences                    | Jazmir Hernandez<br>Audrey Chen                  |            |
| ASC Secretary  | Nicole Block                                | NB      | Mathematics                      | Marcos Enriquez<br>Phil Abramoff                 | ME         |
| ASC Treasurer  | Ruth Bennington                             | RB      | Media Arts /<br>Comm Studies     | Jenna Patronete<br>Jamie Whittington<br>Studer   | JP         |
| ACCESS   | Jolie Herzig<br>Silva Arzunyan              | SA      | Performing Arts                  | Nathan Bowen                                     | NB         |
| Athletics  | Matt Crater<br>Mike Stuart                  | MC      | Physics / AST /<br>ENGR / CS     | Chrystin Green<br>Scarlet Relle                  | CG         |
| Behavioral Sciences  | Dani Vieira<br>Kari Meyers                  | DV      | Social Sciences                  | Matthew Morgan<br>Susan Kinkella<br>Rex Edwards  | MM         |
| Business Administration  | Josepha Baca<br>Reet Sumal                  | JB      | Student Health Center            | Allison Case Barton<br>Silva Arzunyan            | ACB        |
| Chemistry /<br>Earth Sciences  | Roger Putnam<br>Rob Keil                    | RP      | Visual Arts                      | Erika Lizée<br>Cynthia Minet                     | EL         |
| Child Development  | Cindy Sheaks-<br>McGowan<br>Shannon Coulter | CSM     | World Languages                  | Perry Bennett<br>Alejandra Valenzuela            |            |
| Counseling   | Chuck Brinkman<br>Jodi Dickey               | JD      | Part-time Faculty Representative | Felix Masci<br>Dan Darby                         | FM /<br>DD |
| EATM   | Gary Wilson<br>Cindy Wilson                 | GW      | AFT Representative (non-voting)  | Hugo Hernandez                                   |            |
| English / ESL /<br>Humanities  | Sydney Sims<br>Jerry Mansfield              | SS      | CTE Liaison (non-voting)         |  |            |
| EOPS   | Marnie Melendez<br>Angie A. Rodriguez       | MM      | GP Liaison (non-voting)          | Traci Allen                                      | TA         |
| Health Education /<br>Kinesiology  | Adam Black<br>-                             | AB      | Student Liaison (non-voting)     |  |            |
| Health Sciences  | Michelle Dieterich<br>Jamee Maxey           | JM      | Committee Co-Chairs (non-voting) | Letrisha Mai<br>Beth Gillis-Smith<br>Norm Marten |            |
| 9/7/21 – Tamarra Coleman, Christy Douglass, Rebecca Gresh, Tim Lumas, Trulie Thompson, Jennie Whitlock |   |         |                                  |  |            |