

COMM M06: SMALL GROUP COMMUNICATION

Originator

rpetrello

College

Moorpark College

Discipline (CB01A)

COMM - Communication Studies

Course Number (CB01B)

M06

Course Title (CB02)

Small Group Communication

Banner/Short Title

Small Group Communication

Credit Type

Credit

Start Term

Fall 2022

Catalog Course Description

Applies principles of communication in a variety of group contexts. Examines the theory, application, and evaluation of group communication processes, including problem solving, conflict management, decision-making, and leadership.

Taxonomy of Programs (TOP) Code (CB03)

1506.00 - Speech Communication

Course Credit Status (CB04)

D (Credit - Degree Applicable)

Course Transfer Status (CB05) (select one only)

A (Transferable to both UC and CSU)

Course Basic Skills Status (CB08)

N - The Course is Not a Basic Skills Course

SAM Priority Code (CB09)

E - Non-Occupational

Course Cooperative Work Experience Education Status (CB10)

N - Is Not Part of a Cooperative Work Experience Education Program

Course Classification Status (CB11)

Y - Credit Course

Educational Assistance Class Instruction (Approved Special Class) (CB13)

N - The Course is Not an Approved Special Class

Course Prior to Transfer Level (CB21)

Y - Not Applicable

Course Noncredit Category (CB22)

Y - Credit Course

Funding Agency Category (CB23)

Y - Not Applicable (Funding Not Used)

Course Program Status (CB24)

1 - Program Applicable

General Education Status (CB25)

Y - Not Applicable

Support Course Status (CB26)

N - Course is not a support course

Field trips

Will not be required

Grading method

(L) Letter Graded

Alternate grading methods

(O) Student Option- Letter/Pass

(P) Pass/No Pass Grading

Does this course require an instructional materials fee?

No

Repeatable for Credit

No

Is this course part of a family?

No

Units and Hours

Carnegie Unit Override

No

In-Class

Lecture

Minimum Contact/In-Class Lecture Hours

52.5

Maximum Contact/In-Class Lecture Hours

52.5

Activity

Laboratory

Total in-Class

Total in-Class

Total Minimum Contact/In-Class Hours

52.5

Total Maximum Contact/In-Class Hours

52.5

Outside-of-Class

Internship/Cooperative Work Experience

Paid

Unpaid

Total Outside-of-Class

Total Outside-of-Class

Minimum Outside-of-Class Hours

105

Maximum Outside-of-Class Hours

105

Total Student Learning

Total Student Learning

Total Minimum Student Learning Hours

157.5

Total Maximum Student Learning Hours

157.5

Minimum Units (CB07)

3

Maximum Units (CB06)

3

Student Learning Outcomes (CSLOs)

Upon satisfactory completion of the course, students will be able to:

- | | |
|---|--|
| 1 | demonstrate ability to manage conflict and tension as well as engage in effective group decision making. |
| 2 | apply and adapt group communication skills to facilitate productive discourse and content creation. |

Course Objectives

Upon satisfactory completion of the course, students will be able to:

- | | |
|---|--|
| 1 | explain the psychological, social, and cultural basis and significance of oral communication as it occurs in dyads, small and large groups, and public settings. |
| 2 | define small group communication and identify advantages and disadvantages of working in groups. |
| 3 | identify and evaluate the elements of being a competent communicator in group interactions. |
| 4 | explain the theories that predict small group dynamics. |
| 5 | demonstrate successful conflict management strategies. |
| 6 | identify, evaluate, and demonstrate communication skills that contribute to effective leadership. |
| 7 | demonstrate the ability to discover, critically evaluate, and engage in sound reasoning to reach a well-rounded decision. |
| 8 | adapt communication strategies to fit the audience and situation. |
| 9 | present group views fairly and with persuasive force. |

Course Content

Lecture/Course Content

10% Introduction to Small Group Communication

- A. Defining small group communication
- B. Different types of small groups
 - 1. Dyads
 - 2. Small and large groups
 - 3. Public settings
- C. Advantages and disadvantages to working in groups
- D. Context, listening, audience, and purposes of small-group communication

10% Communicating in Small Groups in a Public Setting

- A. Panel discussions - planning a panel
- B. Symposium vs. forum presentations
- C. Organizing, evaluating, and reporting information
- D. Presentation techniques
- E. Analyzing an audience

10% Analyzing Small Groups

- A. Assess leadership style as it pertains to group interaction
- B. Assess methods and outcomes of conflict management

10% Planning: The Process of Decision Making and Problem Solving

- A. Traditional approaches
- B. Functional approaches
- C. Prescriptive approaches

10% Communication Climate, Conflict, and Deviance

- A. Supportive and defensive climates
- B. Conflict styles and resolution

10% Leadership and Power

- A. Trait leadership
- B. Functional leadership
- C. Situational leadership
- D. Transformational leadership
- E. Emergent leadership
- F. Democratic, autocratic, laissez-faire
- G. Persuasion and persuasive power

10% Relating to Others in Small Groups

- A. Verbal communication
- B. Listening
- C. Providing and receiving feedback
- D. Nonverbal communication

10% Group Dynamics

- A. Roles within groups
- B. Norms within groups
- C. Power and status

10% Structure of Groups

- A. Group formation
- B. Systems theory
- C. Individual vs. team goals Social and Task

10% Dimensions of the Group Process

- A. Needs theories
- B. Goals theories
- C. Group cohesion

Laboratory or Activity Content

n/a

Methods of Evaluation

Which of these methods will students use to demonstrate proficiency in the subject matter of this course? (Check all that apply):

Written expression

Methods of Evaluation may include, but are not limited to, the following typical classroom assessment techniques/required assignments (check as many as are deemed appropriate):

- Essay exams
- Objective exams
- Problem-solving exams
- Skills demonstrations
- Other (specify)
- Classroom Discussion
- Projects
- Participation
- Reports/Papers/Journals

Other

1. Group projects will be used throughout the semester.
2. Written Project/Analysis
3. Substantial class time will be devoted to preparation, practice, and participation in oral communication

Instructional Methodology**Specify the methods of instruction that may be employed in this course**

Distance Education
Lecture
Other (specify)

Specify other method of instruction

Videos, In-class writing, case studies, collaborative group work and student presentations

Describe specific examples of the methods the instructor will use:

Instructor will present course material through lectures.
Instructor will present course material through supplemental articles and videos.
Instructor will lead class discussions on relevant course topics.
Instructor will provide detailed feedback on student presentations.

Representative Course Assignments**Writing Assignments**

1. complete a Final Group Research/Collaborative Project in which each group will be required to turn in a 10-15 page paper detailing their investigation and their service project.
2. compare and contrast themselves and others in their group in terms of theories of leadership, participation, roles, climate, and conflict.

Critical Thinking Assignments

1. complete a Symposium Presentation in which groups will present a symposium on a small group theory topic of their choice. Each member of the group will be responsible for a five-minute individual presentation.
2. examine published case studies such as KFC/Taco Bell, Sun Micro Systems, Symantec, Facebook, or Chrysler and analyze how theories of small group communication are evident in the case studies.

Reading Assignments

read relevant case studies
read current articles on team building in a work environment.
read relevant journal articles on conflict resolution in group settings.

Outside Assignments**Representative Outside Assignments**

1. visit and analyze an existing, functioning group and explain how theories of small group communication can explain how the group functions.
2. complete a Final Group Research/Collaborative Project in which each group will examine a college or community problem with a focus of task completion. As a result of the research, the group will plan and carry out a significant service project that will address the problem and will be of value to the college or community. In addition to a paper, the group will make a 30 minute presentation to the class explaining how the theories of small group communication applied to their group process. Each member will be responsible for speaking a minimum of five- minutes.

Articulation**C-ID Descriptor Number**

COMM 140

Status

Submitted to C-ID

Equivalent Courses at 4 year institutions

University	Course ID	Course Title	Units
CSU Chico	MCST 132	Small Group Communication	3
Cal Poly San Luis Obispo	COMS 217	Small Group Communication	4
CSU Bakersfield	COMM 2600	Small Group Communication	3

Comparable Courses within the VCCCD

COMM R110 - Small Group Communication
 COMM V03 - Group Communication

Equivalent Courses at other CCCs

College	Course ID	Course Title	Units
College of the Canyons	COMS 120	Small Group Communication	3

District General Education**A. Natural Sciences****B. Social and Behavioral Sciences****C. Humanities****D. Language and Rationality****E. Health and Physical Education/Kinesiology****F. Ethnic Studies/Gender Studies****Course is CSU transferable**

Yes

CSU Baccalaureate List effective term:

F2019

CSU GE-Breadth**Area A: English Language Communication and Critical Thinking****A1 Oral Communication**

Denied

Date Denied:

12/13/18

Effective term:

Fall 2020

Area B: Scientific Inquiry and Quantitative Reasoning

Area C: Arts and Humanities

Area D: Social Sciences

Area E: Lifelong Learning and Self-Development

Area F: Ethnic Studies

CSU Graduation Requirement in U.S. History, Constitution and American Ideals:

UC TCA

UC TCA
Approved

Effective term:
Fall 2020

IGETC

Area 1: English Communication

Area 2A: Mathematical Concepts & Quantitative Reasoning

Area 3: Arts and Humanities

Area 4: Social and Behavioral Sciences

Area 5: Physical and Biological Sciences

Area 6: Languages Other than English (LOTE)

Textbooks and Lab Manuals

Resource Type
Textbook

Description
Beebe, Steven A., and John T. Masterson. *Communicating in Small Groups: Principles and Practices*. 12th ed., Pearson, 2020.

Resource Type
Textbook

Description
Adams, Katherine L., and Gloria J. Galanes. *Communicating in Groups: Applications and Skills*. 11th ed., McGraw-Hill, 2021.

Library Resources

Assignments requiring library resources
Research using the Library's print and online resources

Sufficient Library Resources exist
Yes

Example of Assignments Requiring Library Resources
Utilize library resources to research a community problem, its specifics, history, and possible solutions.

Distance Education Addendum

Definitions

Distance Education Modalities

100% online

Faculty Certifications

Faculty assigned to teach Hybrid or Fully Online sections of this course will receive training in how to satisfy the Federal and state regulations governing regular effective/substantive contact for distance education. The training will include common elements in the district-supported learning management system (LMS), online teaching methods, regular effective/substantive contact, and best practices.

Yes

Faculty assigned to teach Hybrid or Fully Online sections of this course will meet with the EAC Alternate Media Specialist to ensure that the course content meets the required Federal and state accessibility standards for access by students with disabilities. Common areas for discussion include accessibility of PDF files, images, captioning of videos, Power Point presentations, math and scientific notation, and ensuring the use of style mark-up in Word documents.

Yes

Regular Effective/Substantive Contact

100% online Modality:

Method of Instruction	Document typical activities or assignments for each method of instruction
Asynchronous Dialog (e.g., discussion board)	Regular Asynchronous discussion boards will be used to encourage discussion among students where they can compare and contrast/discuss /identify and analyze elements of course outcomes. Other Discussion boards will also be used for Q&A and general class discussion by students and instructors to facilitate student learning outcomes.
E-mail	Email, class announcements and tools such as "Message Students Who" and "Assignment Comments" in Canvas will be used to regularly communicate with all students to clarify class content, remind of upcoming assignments, and provide immediate feedback to students on coursework to facilitate student learning outcomes. Students will be given multiple ways to email instructor through Canvas inbox and faculty provided email account through their own canvas email and school email.
Other DE (e.g., recorded lectures)	Faculty will use a variety of tools and media integrated within the LMS to help students reach SLO such as: Recorded Lectures, Narrated Slides, Screencasts Instructor created content MC Online Library Resources Canvas Peer Review Tool Canvas Student Groups (Assignments, Discussions) Websites and Blogs Multimedia (YouTube, Films on Demand, 3CMedia, Khan Academy, etc.)
Other DE (e.g., recorded lectures)	Online office hours Online group discussions
Video Conferencing	Video tools such as ConferZoom can be used to provide live synchronous sessions with students. ADA compliance will be upheld with Closed Captioning during the session or of the recorded session. Video Conferences will be used to facilitate SLOs and student-to-student group meetings will also be encouraged.

Primary Minimum Qualification

COMMUNICATION STUDIES/SPEECH

Review and Approval Dates

Department Chair

12/04/2021

Dean

12/08/2021

Technical Review

11/04/2021

Curriculum Committee

02/15/2022

DTRW-I

MM/DD/YYYY

Curriculum Committee

MM/DD/YYYY

Board

MM/DD/YYYY

CCCCO

MM/DD/YYYY

Control Number

CCC000602405

DOE/accreditation approval date

MM/DD/YYYY