

# GEOG M80: INTERNSHIP IN GEOGRAPHY

**Originator**

rputnam

**College**

Moorpark College

**Discipline (CB01A)**

GEOG - Geography

**Course Number (CB01B)**

M80

**Course Title (CB02)**

Internship in Geography

**Banner/Short Title**

Internship in Geography

**Credit Type**

Credit

**Start Term**

Fall 2022

**Catalog Course Description**

Provides on-the-job learning to develop effective work habits, attitudes, and career awareness in paid or unpaid internships that are related to the discipline. Involves the development and documentation of learning objectives and the completion of an internship paper, presentation, or project. Includes both workplace supervisor and faculty adviser feedback and/or written evaluations. Course Credit Limitation: To take this course, contact the Career Transfer Center. Requires orientation session. Students receive one unit of credit for each 60 hours unpaid or 75 hours paid work. May enroll in up to 4 units a semester with a maximum of 16 total units of any type of work experience.

**Taxonomy of Programs (TOP) Code (CB03)**

4932.00 - \*General Work Experience3

**Course Credit Status (CB04)**

D (Credit - Degree Applicable)

**Course Transfer Status (CB05) (select one only)**

B (Transferable to CSU only)

**Course Basic Skills Status (CB08)**

N - The Course is Not a Basic Skills Course

**SAM Priority Code (CB09)**

B - Advanced Occupational

**Course Cooperative Work Experience Education Status (CB10)**

N - Is Not Part of a Cooperative Work Experience Education Program

**Course Classification Status (CB11)**

Y - Credit Course

**Educational Assistance Class Instruction (Approved Special Class) (CB13)**

N - The Course is Not an Approved Special Class

**Course Prior to Transfer Level (CB21)**

Y - Not Applicable

**Course Noncredit Category (CB22)**

Y - Credit Course

**Funding Agency Category (CB23)**

Y - Not Applicable (Funding Not Used)

**Course Program Status (CB24)**

2 - Not Program Applicable

**General Education Status (CB25)**

Y - Not Applicable

**Support Course Status (CB26)**

N - Course is not a support course

**Field trips**

Will not be required

**Grading method**

(L) Letter Graded

**Alternate grading methods**

(O) Student Option- Letter/Pass

(P) Pass/No Pass Grading

**Does this course require an instructional materials fee?**

No

**Repeatable for Credit**

Yes

**Number of times a student may enroll in this course**

4

**Specify the Title 5 justification for repeatability**

Cooperative Work Experience Education (§ 55253)

**Justification for Repeatability**

Ability to gain numerous skills and contacts for workplace employment.

**Is this course part of a family?**

No

**Units and Hours**

**Carnegie Unit Override**

No

**In-Class**

Lecture

Activity

Laboratory

**Total in-Class**

Total in-Class

**Outside-of-Class**

Internship/Cooperative Work Experience

Paid

Minimum Paid Internship/Cooperative Work Experience Hours

75

Maximum Paid Internship/Cooperative Work Experience Hours

300

Unpaid

Minimum Unpaid Internship/Cooperative Work Experience Hours

60

Maximum Unpaid Internship/Cooperative Work Experience Hours

240

**Total Outside-of-Class**

Total Outside-of-Class

**Total Student Learning**

Total Student Learning

Total Minimum Student Learning Hours

60

Total Maximum Student Learning Hours

300

Minimum Units (CB07)

1

Maximum Units (CB06)

4

**Prerequisites**

Completion of or concurrent enrollment in one course in the discipline and instructor approval

**Requisite Justification****Requisite Type**

Prerequisite

**Requisite**

Completion of or concurrent enrollment in one course in the discipline and instructor approval

**Requisite Description**

Credit program requisite (credit only)

**Level of Scrutiny/Justification**

Other (specify)

**Specify Other Level of Scrutiny/Justification**

Student should have some level of understanding of the subject to better comprehend and appreciate the learning objectives of the internship

**Student Learning Outcomes (CSLOs)**

**Upon satisfactory completion of the course, students will be able to:**

- |   |   |
|---|---|
| 1 | use the applied skills and tools to complete a task or reach an understanding related to geography. |
|---|---|

**Course Objectives**

**Upon satisfactory completion of the course, students will be able to:**

- |   |  |
|---|--|
| 1 | develop on-the-job learning objectives that demonstrate new and expanded learning at the work site that directly relate to their educational goal (major).   |
| 2 | demonstrate successful workplace human dynamics, which may include working as part of a team, following implicit and explicit instructions including company policies and procedures, and practicing work ethics.                      |
| 3 | demonstrate appropriate work skills such as communication, problem solving, decision-making, teamwork, self-management, initiative, and/or technical skills that are gained as a result of new and expanded learning at the work site. |
| 4 | organize and maintain occupational work experience records, including time sheets, a consultation record, and learning objective proposals, evaluation, and documentation.   |
| 5 | appraise and evaluate the occupational work experience situation as it applies to their educational goal (major) in written or verbal format which will take the form of a paper, project, or presentation.                            |

**Course Content****Lecture/Course Content**

N/A

**Laboratory or Activity Content**

- (5%) - Formulate learning objectives
- (20%) - Construct a demonstration of new and expanded learning experiences that occurred at the work site
- (60%) - Engage in occupational work experience
- (5%) - Maintain and update work experience records
- (10%) - Manage work experience project through collaboration with faculty adviser and job-site supervisor

**Methods of Evaluation**

**Which of these methods will students use to demonstrate proficiency in the subject matter of this course? (Check all that apply):**

Written expression  
Skills demonstrations

**Methods of Evaluation may include, but are not limited to, the following typical classroom assessment techniques/required assignments (check as many as are deemed appropriate):**

Skills demonstrations  
Projects  
Participation  
Reports/Papers/Journals

**Instructional Methodology**

**Specify the methods of instruction that may be employed in this course**

Field experience/internship

## Representative Course Assignments

### Writing Assignments

- Write a resume and cover letter
- Write succinct learning objectives that include four key components
- Write any analytical or evaluative assignment required as part of the particular work experience position
- Develop and write a statement of personal philosophy on a given topic
- Complete journal assignments that describe thoughts about occupational work experience
- Write a term paper

### Critical Thinking Assignments

- Establish priorities related to time management
- Participate in problem solving and analysis of results in a job-related environment

### Reading Assignments

- Research information regarding internship host
- Conduct a literature review on the geography of the work region

### Skills Demonstrations

- Appropriate skill demonstration depending on the work experience position

## Outside Assignments

### Representative Outside Assignments

Appropriate outside assignments may vary depending on the work experience position.

## District General Education

### A. Natural Sciences

### B. Social and Behavioral Sciences

### C. Humanities

### D. Language and Rationality

### E. Health and Physical Education/Kinesiology

### F. Ethnic Studies/Gender Studies

#### Course is CSU transferable

Yes

#### CSU Baccalaureate List effective term:

F1998

## **CSU GE-Breadth**

**Area A: English Language Communication and Critical Thinking**

**Area B: Scientific Inquiry and Quantitative Reasoning**

**Area C: Arts and Humanities**

**Area D: Social Sciences**

**Area E: Lifelong Learning and Self-Development**

**Area F: Ethnic Studies**

**CSU Graduation Requirement in U.S. History, Constitution and American Ideals:**

## **IGETC**

**Area 1: English Communication**

**Area 2A: Mathematical Concepts & Quantitative Reasoning**

**Area 3: Arts and Humanities**

**Area 4: Social and Behavioral Sciences**

**Area 5: Physical and Biological Sciences**

**Area 6: Languages Other than English (LOTE)**

## **Textbooks and Lab Manuals**

### **Resource Type**

Other Resource Type

### **Description**

Written or online materials relevant to the organization and operation of the workplace or work assignment.

## **Library Resources**

### **Assignments requiring library resources**

Research on appropriate topics related to the area of work using the Library's print and online resources.

### **Sufficient Library Resources exist**

Yes

### **Example of Assignments Requiring Library Resources**

Research work site company's practices and history.  
Conduct a literature review on regional cultural or physical geography.

### **Primary Minimum Qualification**

GEOGRAPHY

## **Review and Approval Dates**

### **Department Chair**

11/09/2021

### **Dean**

11/11/2021

**Technical Review**

11/18/2021

**Curriculum Committee**

12/07/2021

**DTRW-I**

12/09/2021

**Curriculum Committee**

MM/DD/YYYY

**Board**

01/18/2022

**CCCCO**

MM/DD/YYYY

**DOE/accreditation approval date**

MM/DD/YYYY