

# Moorpark College Academic Senate Council Minutes v.3

Tuesday May 3, 2022 2:34pm-4:00pm in CCCR and via [Zoom](#)

**Moorpark College Mission Statement:** *Grounded in equity, social justice, and a students first philosophy, Moorpark College values diverse communities. We empower learners from local, national, and global backgrounds to complete their degree, certificate, transfer, and career education goals. Through the integration of innovative instruction and customized student support, our programs are designed to achieve equitable outcomes.*

**The Academic Senate is an organization that primarily makes recommendations with respect to “academic and professional matters” defined as (Title 5 [§53200](#)):**

- (1) Curriculum, including establishing prerequisites and placing courses within disciplines
- (2) Degree and certificate requirements
- (3) Grading policies
- (4) Educational program development
- (5) Standards or policies regarding student preparation and success
- (6) District and college governance structures, as related to faculty
- (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports
- (8) Policies for faculty professional development activities
- (9) Processes for program review
- (10) Processes for institutional planning and budget development
- (11) Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate

All 2021-2022 handouts are available on the [Academic Senate handout website](#)

## I) Public Comments

(3-minute limit; please be in attendance before 2:30pm)

- Nathan – Student One Acts and Concerts are this week and next at the Performing Arts Center.
- Allison – If you are experiencing symptoms of COVID, we ask that you not come to campus. State that you are sick and we will call you and follow up with you. We have had ten or so new cases per week. We just have to take care of each other in this last bit of the school year.
- Nenagh – I would like to remind everyone about Mary’s retirement celebration May the 13<sup>th</sup> until 7:30pm. Look for an email from Linda Resendiz. We do have several people who have donated extra tickets who are not comfortable making the donation. Secondly, there is a little bit of a difficult with the foundation website. If you have any difficulties please ask me. If anyone would like to make a donation for

the chair contact Tiffany. Nathan will be playing with his student jazz band during the event.

- Jenna – The very last TWMOCA (Teaching Women Men Of Color Advocates) spring meeting will be this Thursday. We updated the [link](#) on Moorpark’s website for anyone experiencing discrimination.

## II) Consent Agenda

Consent agenda items will be approved in a single motion unless a senator requests separate action on a specific item or items.

### A. Minutes from Apr 19, 2022

### B. Academic Senate Council and Standing Committee Representation Updates

Academic Senate Council ratifies the new faculty representatives on Council and all Standing Committees. This is also a good time to remind everyone to have elections for representatives for Senate Council ([Senate By-Laws Article VI Section C 3 on page 4](#)) and all Standing Committees ([Moorpark College Participatory Governance Handbook page 15](#)) ideally before May 1 to be ratified at the final Senate Council of the semester on May 3. These updates will be effective August 1.

- Chuck – Move to approve the minutes and committee representations
- Felix – Seconds the motion
- Erik – Any discussion? (no response)
- Roll Call Vote – The motion passes with an abstention from Cynthia

## III) Student Report

Priscilla – Students are preparing for finals. There was a fun therapy dog session in the quad. We needed that for sure. One of the things I hear a lot about from students is to work with board members to update the cafeteria, starting with food and catering. We are working with one place. Hopefully the vending machines are gone and will be replaced with fresher food. It has been a privilege attending Academic Senate and learning what happens behind the scenes.

- Question – How are you going about this?
- Priscilla - Director of Student Services made a whole powerpoint about it. It is a catering company that works with schools to provide fresh food with certain dietary restrictions. I will get the information and send it to Erik.

## IV) Unfinished Business

### A. DAC Position Requests Update

At the district vote, all faculty colleges and unions voted against the 7.5%-8% increase in funding for district staff positions, but it still passed an increase to 7.3%. They have to come back and ask for any additional increases. That is a recommendation from DCAS (District Council on Administrative Services). It will go to the Board for final approval.

## B. Digital Tools Recommendations

A number of software packages were adopted with the rapid switch to online learning due to COVID-19. An analysis of these digital tools informed the recommendations made by the DE Committee at its March 23 meeting to continue campus support and funding for Cranium Café and to discontinue campus support and funding for both Proctorio and Labster.

- Comment – I would like to chat about using Labster this summer prior to the fall.
- Comment – I am one of 38 faculty members and 3304 students who use Proctorio and I do appreciate using it.
- Tiffany – I wonder if we can get less expensive individual licenses as opposed to campus bulk licenses for those who want to continue using them.
- Matthew – I move to approve the DE recommendation with the additional recommendation that alternatives for Proctorio and Labster are pursued.
- Tiffany – I second that.
- Roll Call Vote – We do not have quorum for a formal vote, running beyond our normal time.

## V) New Business

### A. Academic Senate Summer Business

- Sydney - I move to confer council's authority upon President Erik Reese to continue the work over the summer
- Chuck – I second the motion
- Nathan – I third it.
- Any discussion? (no discussion)
- Roll call vote – Motion passes unanimously

### B. Academic Senate Annual Awards—Ratification of Recipients

We had many nominations. We had 18 votes cast for this year's award winners.

The awards go to Matt Spinneberg as Classified Employee of the Year, Mary Rees as Manager of the Year, Esther Kim as Adjunct Faculty of the Year, and Beth Gillis-Smith as Full-Time Faculty of the Year.

- Sydney – I move to ratify these winners
- Chuck – I second the motion
- Roll Call Vote – Motion passes unanimously

### C. Call for Nominations for Professional Development (PD) Committee Faculty Co-chair for the Fall 2022 Semester Only (Third wed of the month 2:30-4pm)

- Sydney – I'd like to nominate Tracy Tennenhouse
- Erik – Great. Thanks. Any other nominations? We will send out the call for nominations to the whole campus and we will come back to this at the beginning of the semester.

#### D. Professional Development (PD) Committee Charter Update

The PD Committee is requesting an update to their charter to align with their diversity, equity, and inclusion work, that is already a goal of the college.

- Tiffany – I motion to support the update to the Professional Development committee charter in the Moorpark College Participatory governance handbook.
- Chuck – I second it.
- Roll Call Vote – Motion passes unanimously

#### E. Proposed Integrated Planning Committee

At its Mar 22 meeting, the joint EdCAP/Fiscal Committee voted to recommend a new Integrated Planning Committee (IPC) that would dissolve both of the current committees and create this new committee. The IPC draft charge and membership were approved at its Apr 28 meeting and comes to Council as a recommendation. Adoption of changes to the Participatory Governance Handbook require approval of the Associated Students, Classified Senate, Academic Senate, and the college president.

- Nicole – Can we change it to “one faculty Member or coordinator from each department” so it's not always the department chair by default.
  - Tiffany - I see Nicole's point that it would be much more welcoming and inclusive of new voices if it wasn't worded one faculty department chair coordinator or designee.
  - Nathan - I do like the language that would basically say one faculty member from each department or service area, and it would be consistent with the bylaws. The designee concept is really what we're trying to, I think, make a departure from.
  - Erik – Okay, so the suggestion is either leave it as is or change it to one faculty from each academic department or faculty service area.
  - Nathan – I move to amend the line to one faculty from each academic department or faculty service area and then adopt this document as amended.
  - Cynthia – I second that as amended
  - Erik – Is there further discussion on this? If we don't want this edit then we have to vote this down and then come back. Okay then we are voting on adopting this document as amended.
  - Roll Call Vote – Motion passes with one no vote from Dani and one abstention from Marcos
- Erik – Thank you for that. I will be reaching out to Classified Senate and Associated Students to get their feedback before forwarding to the College President.

#### F. Academic Senate Goals and Accomplishments

- Erik reviewed the several goals and accomplishments we had for this year.
- Chuck – Move to approve the goals and accomplishments
- Tiffany – Second the motion
- Erik – Any discussion?
- Question – Regarding the goal to increase collaboration with students. Is there a way we can make sure all of our standing committees have a standing report from the student rep?
- Erik – That sounds like a goal for next year. We can make that suggestion to the standing committees.

Multiple comments agreed with that suggestion. Are we ready to vote on the adoption of goals and accomplishments of this academic year?

- Roll Call Vote – The motion passes. The goals and accomplishments from 2021-2022 are adopted.

#### G. Faculty Prioritization Workgroup

Update from the faculty prioritization workgroup for Council to review, discuss, and provide input and guidance on the progress thus far.

Thank you to the workgroup including Jamee, Jamie, Nathan, Roger, and Oleg. We went through the existing criteria for faculty prioritization and made a rough rubric giving points to each of the criteria. It turned out to be a bit overwhelming and some are almost impossible to quantify. So we started from scratch, and created a streamlined quantifiable rubric including both objective deciding factors and subjective deciding factors. It is not ready for approval. We are just hoping to get some feedback from you to see if we are moving in the right direction or not.

- Comment - #3 on the simpler rubric needs to be reworded to make the replacement language more clear.
- Comment – Failed searches are really at the discretion of the College President.
- Comment – Yes, we are just a recommending body for the College President.
- Comment – Not sure we want to give points automatically for retirements.
- Comment – I agree, I am not sure I would give extra points for retirees. I also think we should take out the point system and just use high, medium, and low need.
- Comment – I am really happy about IE providing some data to increase that objectivity from a third party.
- Comment – One of the advantages of using points is to increase objectivity.
- Question – Would this take the place of having an entire meeting?
- Nicole – The idea is that a short presentation would still be a part of it, but we would vote on that
- Jamie – This is also a guide for those presentations to help inform those pitching about what we are looking for when making our ranking decisions.

Erik – It sounds like people are incredibly interested in this and the streamlined version is preferred. Maybe it becomes a partial draft rubric for this round and then we refine it to work out as we go. It might take one or two rounds to work out the kinks.

#### H. Constitution & By-Laws Workgroup

Tiffany - We will be presenting our updated draft in the future that will include minor edits and language updates and also changes that will make participating in Academic Senate more inclusive.

- We were talking about adding a DEI Coordinator as a non-voting member
- We were talking about term limits for senators.  
Comment – As counselors, it might be a problem for our contract. I think I am going to have a particular problem because our program is so small with service hour limits.

- Comment – I appreciate the idea of term limits but I do have concerns about smaller departments who don't have enough full-time members. Maybe if the department votes in these cases to override the term limits that could be an exception for these smaller departments.
  - o Comment - I agree. Our department's instructional time is usually in the afternoon so it is hard to get faculty during the meeting time.
- Question – If we put term limits in, when would they start?
  - o It would apply to future terms.

I. Academic Senate for California Community Colleges (ASCCC) 2022 Spring Plenary Summary

- Ruth - Good learning experience. Discussed I.D.E.A.A. and academic integrity. It was also great to meet Academic Senate representatives from other colleges.
- Nicole – Great professional development opportunities like learning about I.D.E.A.A. (Inclusion, Diversity, Equity, Anti-Racism, and Accessibility) in addition to state-wide elections in ASCCC and resolution debates and voting. Also recommend the Leadership Academy for learning about Robert's Rules and the Brown Act.

J. Participatory Governance Committee Evaluations

As part of our effort for continuous improvement Senate and its standing committees perform committee evaluations. We take a few minutes to complete the evaluation. See [evaluation link](#)

K. Honorary Resolution

Council takes a few moments to recognize the work of Nenagh Brown for her advocacy of academic and professional matters.

- Erik presented a framed resolution written to thank her for all her work as Academic Senate President.

**VI) Adjournment 4:10pm**

Senate will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials, consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5. To request an accommodation, please contact the Senate Treasurer [rbennington@vccd.edu](mailto:rbennington@vccd.edu) by 5pm the Sunday before the meeting of interest.

ACADEMIC SENATE COUNCIL REPRESENTATIVES 2021 – 2022

| POSITION  | NAME  | Present | POSITION                         | NAME  | Present     |
|---|---|---------|----------------------------------|---|-------------|
| ASC President   | Erik Reese                                  | ER      | Library                          | Danielle Kaprelian  | DK          |
| ASC Vice President  | Tiffany Pawluk                              | TP      | Life Sciences                    | Jazmir Hernandez<br>Audrey Chen   | -           |
| ASC Secretary   | Nicole Block                                | NB      | Mathematics                      | Marcos Enriquez<br>Rena Petrello  | ME          |
| ASC Treasurer   | Ruth Bennington                             | RB      | Media Arts /<br>Comm Studies     | Jenna Horn<br>Jamie Whittington<br>Studer   | JH /<br>JWS |
| ACCESS  | Jolie Herzig<br>Silva Arzunyan              | JH      | Performing Arts                  | Nathan Bowen  | NB          |
| Athletics   | Matt Crater<br>Mike Stuart                  |         | Physics / AST /<br>ENGR / CS     | Scarlet Relle   | -           |
| Behavioral Sciences   | Dani Vieira<br>Kari Meyers                  | DV      | Social Sciences                  | Matthew Morgan<br>Susan Kinkella<br>Rex Edwards   | MM          |
| Business Administration                                       | Reet Sumal                                  | RS      | Student Health Center            | Allison Case Barton<br>Silva Arzunyan   | ACB         |
| Chemistry /<br>Earth Sciences                                 | Roger Putnam<br>Rob Keil                    | -       | Visual Arts                      | Cynthia Minet<br>Erika Lizée  | CM          |
| Child Development   | Cindy Sheaks-<br>McGowan<br>Shannon Coulter | CSM     | World Languages                  | Perry Bennett<br>Alejandra Valenzuela   | PB          |
| Counseling  | Chuck Brinkman<br>Jodi Dickey               | CB      | Part-time Faculty Representative | Felix Masci<br>Dan Darby  | FM          |
| EATM  | Gary Wilson<br>Brenda Woodhouse             | -       | AFT Representative (non-voting)  | Hugo Hernandez  | HH          |
| English / ESL /<br>Humanities                                 | Sydney Sims<br>Jerry Mansfield              | SS      | CTE Liaison (non-voting)         | Trevor Hess   | -           |
| EOPS  | Marnie Melendez<br>Angie A. Rodriguez       | MM      | Co-GP Liaisons (non-voting)      | Nenagh Brown<br>Kellie Porto-Garcia   | NB /<br>KPG |
| Health Education /<br>Kinesiology                             | Adam Black                                  | AB      | Student Liaison (non-voting)     | Priscilla Saerang   | PS          |
| Health Sciences   | Jamee Maxey<br>Michelle Dieterich           | JM      | Committee Co-Chairs (non-voting) | Christy Douglass<br>Beth Gillis-Smith<br>Letrisha Mai<br>Norm Marten<br>Jennie Whitlock | CD /<br>BGS |
| Guests 5/3/22 Kenneth Plummer, Kelsey Stuart, Trulie Thompson |   |         |                                  |   |             |