

# Moorpark College - Academic Senate Council Minutes

Tuesday January 18, 2022 2:30pm - 4:00pm on [Zoom](#)

**Moorpark College Mission Statement:** *Grounded in equity, social justice, and a students first philosophy, Moorpark College values diverse communities. We empower learners from local, national, and global backgrounds to complete their degree, certificate, transfer, and career education goals. Through the integration of innovative instruction and customized student support, our programs are designed to achieve equitable outcomes.*

All handouts are available on the Academic Senate handout website:

<https://www.moorparkcollege.edu/academic-senate-2021-2022-handouts>

## I. Public Comments

- A. Jolie - Thank you to the math department. They updated all the CRN's with all the notes with accurate descriptions and it has been really helpful to counseling.
- B. Allison – Let everyone know that there is going to be a Safezone training on Friday the 28<sup>th</sup> from 9-1pm. I will also send out a school-wide email about that. <https://bit.ly/ocsafezonetraining>
- C. Hugo – AFT will be in the process of negotiating the new contract starting in March. As we go through the negotiations feel free to reach out and forward any suggested ideas for contracts. Heads up emergency MOU expires January 31, 2022. That MOU goes through January 30, 2022 otherwise reverts back to October on-ground mandates unless another MOU is passed.
- D. Kellie – Traci Allen has left Moorpark and is in Texas now. Nenagh and I are working together to co-chair Guided Pathways this semester. We are excited to work with all of you.
- E. Tiffany – For those few who are returning to on-ground classes, students are still confused about vaccination exemption processes and might need your guidance.
- F. Marcos – Currently we have 12 electric vehicle charging stations. Most are in the multi-level parking structure. Why is it that we are charging money for our students to charge their cars when these panels were paid for using tax payer money and considering the state wants to turn everything solar power? I am concerned about charging students and faculty for the use of electric car charging.

## II. Consent Agenda

- A. Brown Act Teleconference Suspensions During a State of Emergency and Committee Representation Membership Updates
  - 1. [Chuck - Motion to approve the consent agenda](#)
  - 2. [Tiffany – Seconds the motion](#)
  - 3. [No discussion. Roll call vote.](#)
  - 4. [Consent agenda unanimously approved with one abstention by Jazmir Hernandez](#)

### III. Student Report

A. Priscilla – We appointed a new director of student events and student organizations. We are excited about their ideas. We are holding our meetings online until further notice, and so are student clubs. We are all looking forward to what spring semester has in store for us.

### IV. Timely Business

#### A. National Slavery and Human Trafficking Prevention Month

1. Danita Redd– We are in National Human Trafficking Prevention month. During this month, “we reaffirm our commitment to protect and empower survivors of all forms of human trafficking, to prosecute traffickers, and to bring an end to human trafficking in the United states and around the world.” – President Joe Biden
2. Over my 28.5 years at Moorpark College, I have had students who were survivors of trafficking. Human trafficking persists as an industry because of the amount of money that can be earned. It is so pervasive in our society and widespread and not always easy to detect. I have lobbied our local congresswoman and she has been supportive and recently voted for the VOCA (Victims of Crime Act) of 2021 to sustain the fund. I hope you share the [handouts](#) with other colleagues and your students. Everyone in this room can make a difference by becoming educated on the issue and learn how to identify a victim. The National Human Trafficking Hotline is 888-373-7888. Please walk any students who are survivors to the health center and call Allison. The white house has just updated the [National Action Plan to Combat Human Trafficking](#).
3. Allison – If you have a student telling you about sexual abuse please note that you are a mandated reporter. The Student Health Center mental health providers are not mandated reporters. Ask for a mental health provider appointment. Thank you so much for reporting on this important topic.
4. Priscilla – Can you present this to ASMC? It would be really helpful for them to learn.
  - a) *Danita – Yes, absolutely. I was just listening to a story of a peer who saved his friend. Peer to peer recognition is important.*
5. Erik – How does that warm handoff to mental health work in an online environment?
  - a) *Allison –Call or email the student health center. Just say hey they want to make an appointment. I will call the student and follow up.*
6. Danita – William Willberforce “You may choose to look the other way but you can never say again that you did not know”. If you tell your students at least they know.

### V. Unfinished Business

#### A. Official Unveiling of the Moorpark College Academic Senate Logo

1. Nicole – The logo has been updated to include the gold stars and it is now ready for use on our website, documents, and email signatures. Special thanks to you for all your input and to Dina for making the many changes and updates. If you know of a place where we can order small quantities of SWAG please let me know and I am happy to coordinate that effort if you would like to purchase some merch with the logo for yourself.

## B. Faculty on Full-Time Faculty Hiring Committee

1. Senate recommends that hiring committees are comprised of tenured full-time faculty
  - a) *However, it recognizes that flexibility can be required for special circumstances, such as with limited discipline faculty*
  - b) *In those cases when tenured full-time faculty are unavailable, it suggests the following, in order of preference:*
    - (1) Tenure-track full-time faculty that have completed at least 2 years of service
    - (2) Non tenure-track full-time faculty that have completed at least 2 years of service
    - (3) Part-time faculty that have completed at least 2 years of service
      - (a) Note: AP 7120-D requires HR approval for part-time faculty to serve on hiring committees
2. Nathan – Can we add one more preference at the end to include tenure-track faculty who are in their first or second year of service?
  - a) *Comment – I think that we still have the option to do that since the language says “recommends” and “suggests”.*
  - b) *Comment – I agree.*
3. [Chuck makes a motion to approve the local policy on Full-Time Hiring Committees](#)
4. [Sydney seconds the motion](#)
5. [Roll Call Vote – Motion passes unanimously](#)

## VI. Officer Reports

- A. Ruth – Scholarship application period opened January 10<sup>th</sup> and closes March 4<sup>th</sup>. We are offering three scholarships \$500 each. We approved the application in the fall. Encourage you to please recommend an outstanding student.
- B. Nicole – Faculty prioritization rubric workgroup is getting started. If anyone else is interested you can reach out to me.
- C. Tiffany
  1. We will continue working on updating the constitution and by-laws.
  2. Board of Trustees will be approving the sabbaticals tonight. Congratulations to Brandon Elliot, Jamee Maxey, Ashley Vaughan, Beth Gillis Smith, and Marnie Melendez is an alternate.
- D. Erik
  1. Chancellor search is going on. They have hired a firm to handle the search. The Moorpark College forum is on Thursday January 20 4-5pm for your input to inform the chancellor’s job description.
  2. There is a lot of hiring going on. Mary Rees is retiring and that position is going through the process. There is a dean, assistant dean, ethnic studies faculty, counseling faculty, EOPS counselor, and nursing faculty that we are hiring at our college.
    - a) *Question - Is there going to be a forum for the VP AA hiring like we had for the President?*
    - b) *Erik – I did hear discussion about having a forum, which is unusual. I will get that information.*

3. There is talk about offering baccalaureate degrees. There is a new bill that made it possible as long as they do not overlap with any local CSU degrees. We are submitting for bio-manufacturing and cybersecurity degrees.
4. Regarding the compressed, 16-week, calendar, the district is going to move forward. Fastest time frame would be Fall 2024, set by the work required by IT. There are also special programs that will have to work out details. There will be an implementation team and details are being worked out.
5. Participatory governance surveys will be happening this year and can be useful tools for the standing committees. We have shifted some priorities due to COVID and this will help us with continued improvement.
6. Credit for prior learning has a component for credit by exam. It is going to be assumed that your department is okay with this unless you fill out a form. If you do not think your department should be giving credit for classes with an internal exam, then you must opt-out by the end of January.
  - a) Question – *Is there a portfolio option?*
  - b) Erik – *Yes, there many options, one of which is the internal exam.*
7. Roughly 70% of courses have submitted Student Learning outcome evaluations, but our goal is 100%. This will be a focal point for the visiting accreditation team.

## VII. New Business

- A. There have been a lot of Recently Board Approved Board Policies and Newly Active Administrative Procedures
  1. BP 7120 Recruitment and Hiring and AP 7120-D Recruitment and Hiring: Full-Time Faculty
    - a) *Diversity equity and inclusion language has been included in the BP. A lot of that hard work that came to senate is finally included such as reducing barriers with online interviews. There will be new clean versions in the next few weeks on [Board Docs](#).*
  2. BP 7220 Academic Employees: Honorific Academic Titles and AP 7220 Academic Employees: Honorific Academic Titles
    - a) *Adjunct Professor – temporary faculty completing 7 semesters*
    - b) *Assistant Professor – full time non-tenured faculty*
    - c) *Associate Professor – full time tenured faculty*
    - d) *Professor – Tenured full-time faculty with 7 years of full-time faculty experience*
  3. Question – What about Emeritus?
    - a) *It is a special title for those who have done amazing things and is granted by the Board.*
- B. Class Scheduling: 8+8
  1. Dean Oleg Bepalov discussed features and opportunities of adopting an 8-week class model that allows additional flexibility for students. Some background information may be found in [this article](#).
  2. Dean Oleg – PACE has been growing and surging. We represent about 4% of the college populations and we represent a more diverse group of students. They take two courses every 8 weeks and when they do that they are more likely to take two 8-week classes at a time and therefore 4 classes each semester. So 8-week courses encourage them to enroll full time and therefore they are more likely to graduate. And, the college’s enrollment shoots up.
  3. PACE students ranked what was most appealing to them.
    - a) *Most important thing was online classes.*

b) *The second thing they liked was 8 week courses. Other colleges are going this route. One is famously Odessa College and that is a lot of what they have done. 8 + 8 model. Their enrollments are surging.*

4. The 8 + 8 model is something we can do and have success. A third of our classes are already short-term. My pitch to my colleagues would be to offer short term courses and put them in the first eight weeks or last eight weeks. I can market the heck out of that to our incoming students.

5. Question – Our chemistry classes would have to have a large block of time in person.

a) *Oleg – So we recommend hybrid courses.*

6. Comment – The state of California found that the optimum time for learning retention by students is in a course that is 6-9 weeks. There was no discipline where students did worse in this time frame. It was either the same or better. Students do better in 8-week courses.

7. Comment – Part-timers would have to spread the three classes.

8. Question – I have taught online courses in 4 weeks. You are really delayed until late students register. How would you propose that we add students?

a) *The add codes are given to instructors earlier in short-term classes.*

9. Comment – I teach four 8-week courses and the enrollment has been large. I have three extra-large classes because the students demand those courses. I also open up the modules early to give them an optional head-start.

## VIII. Adjourned 4:00pm

Senate will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials, consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5. To request an accommodation, please contact the Senate Treasurer [rbennington@vcccd.edu](mailto:rbennington@vcccd.edu) by 5pm the Sunday before the meeting of interest.

ACADEMIC SENATE COUNCIL REPRESENTATIVES 2021 – 2022

POSITION	NAME	Present	POSITION	NAME	Present
ASC President	Erik Reese	ER	Library	Danielle Kaprelian	DK
ASC Vice President	Tiffany Pawluk	TP	Life Sciences	Jazmir Hernandez Audrey Chen	JH
ASC Secretary	Nicole Block	NB	Mathematics	Marcos Enriquez Rena Petrello	ME
ASC Treasurer	Ruth Bennington	RB	Media Arts / Comm Studies	Jenna Patronete Jamie Whittington Studer	JP / JWS
ACCESS	Jolie Herzig Silva Arzunyan	JH	Performing Arts	Nathan Bowen	NB
Athletics	Matt Crater Mike Stuart	MC	Physics / AST / ENGR / CS	Chrystin Green Scarlet Relle	CG
Behavioral Sciences	Dani Vieira Kari Meyers	DV	Social Sciences	Matthew Morgan Susan Kinkella Rex Edwards	MM
Business Administration	Reet Sumal	RS	Student Health Center	Allison Case Barton Silva Arzunyan	ACB
Chemistry / Earth Sciences	Roger Putnam Rob Keil	RP	Visual Arts	Erika Lizée Cynthia Minet	CM
Child Development	Cindy Sheaks- McGowan Shannon Coulter	CSM	World Languages	Perry Bennett Alejandra Valenzuela	-
Counseling	Chuck Brinkman Jodi Dickey	CB / JD	Part-time Faculty Representative	Felix Masci Dan Darby	FM
EATM	Gary Wilson Cindy Wilson	-	AFT Representative (non-voting)	Hugo Hernandez	HH
English / ESL / Humanities	Sydney Sims Jerry Mansfield	SS	CTE Liaison (non-voting)	TBD	
EOPS	Marnie Melendez Angie A. Rodriguez	MM	Co-GP Liaisons (non-voting)	Nenagh Brown Kellie Porto-Garcia	NB / KPG
Health Education / Kinesiology	Adam Black	AB	Student Liaison (non-voting)	Priscilla Saerang	PS
Health Sciences	Jamee Maxey Michelle Dieterich	JM	Committee Co-Chairs (non-voting)	Christy Douglass Beth Gillis-Smith Letrisha Mai Norm Marten Jennie Whitlock	

Guests 1/18/22 – Rebecca Gresh, Karith Meyers, Danita Redd