

Moorpark College Academic Senate Council (Tuesday, August 30, 2022)

Draft Generated by Nicole Block on Tuesday, August 30, 2022

1. Call to Order

- 1.01 Call to Order 2:33pm
- 1.02 Academic Senate Purview

2. Public Comments

- 2.01 Public Comments (3 minute limit)
 - Marnie - EOPS is still accepting applications. Canvas announcement is available and ready for publishing in your Canvas shells. Contact me and I will forward it to you.
 - Sydney - There is a new person at Raider Central with updated rules. It would be great to invite her to Senate so we could get that new information.
 - Reet - I have been speaking to Brian Boogaard who works at NASA in the Technology Transfer University (T2U). They provide business and STEM students the opportunity to participate in research & commercialization projects based on NASA-patented technologies. T2U offers a unique experience and is designed to support students' entrepreneurial aspirations. Most of the groups they work with are either in mechanical or electrical engineering. While it's mostly STEM oriented, Brian stressed that it's a flexible program. The program can be implemented for business students as an example. They also have internships available. You can reach Brian at Brian.m.boogaard@nasa.gov
 - Tammy - We have been working with small groups of folks for Heritage Months. This year the college has committed funding for those heritage months separate from Multi Cultural Day. I encourage those working on program plans to think about what cocurricular kinds of activities would benefit your program plan. It is kind of a wish list and the folks on the committee will see how it meets the division's needs. For example, you can identify in your program plans if there are authors or writers that would be related to AAPI month or LGBTQ month, for example.
 - Allison - We have a bunch of free COVID tests for free and available in the Student Health Office. Please come by and take what you need.

3. Student Report

- 3.01 Student Report
 - Alette - I am the ASMC Director of Student Services and the student rep for Guided Pathways and SEA Committee. Our first three events include National Coloring Day on September 14th with coloring books, Club Rush on September 19th and 20th on Raiders Walk, and a Financial Literacy event on September 21st 3-4:30pm Room T-108.

4. Timely Business

- 4.01 BoardDocs Orientation
 - Erik - We switched systems to store our agendas, minutes, and handouts on BoardDocs. You can find them by searching for vcccd board docs online to find the link. Once there, you choose the MC Academic Senate option from the drop-down menu to see our Council's agendas and meetings. This is a list of our past meetings and our current meetings. You can view the agenda, minutes, and attachments. Erik explained how exactly to access the agenda and the different agenda items and attachments. We can also see the VCCCD Board Policies and Administrative Procedures and other committees' agendas and handouts, too. It all is housed under the same umbrella.
 - Trevor - I was trying to access the agenda but it asked for a username and password.
 - Nicole - That link was my fault. We will fix that in the future. Thank you.
 - Sydney - Who owns the BoardDocs website?
 - <https://www.diligent.com/>
 - Tiffany - BoardDocs is much easier to use behind-the-scenes for document collaboration.

5. Guests

- 5.01 None

6. Consent Agenda

- 6.01 Consent Agenda Information
 - Erik - The consent agenda includes the standing committee membership updates and the minutes from August 11th and August 16th. Does anyone want to pull any items off the consent agenda to discuss separately? (no response)
 - Dani - Move to approve all items on the consent agenda.
 - Question - If there are two representatives is one the main member and the other the alternate?
 - Erik - Yes, that is correct
 - Roll Call Vote - Unanimous vote passes the consent agenda
- 6.02 Academic Senate Council and Standing Committee Representation Updates
- 6.03 Senate General Meeting Minutes for Aug 11, 2022

- 6.04 Senate Council Minutes for Aug 16, 2022

7. New Business

- 7.01 Final 2021-2022 AS Budget
 - Ruth - Last year's budget and actuals were a little down on donations and we still are playing a little bit of catch up on foundation money. Everything else we are pretty okay on. We expected to have a negative income last year because of COVID, and the budget includes what cash we had left at the end of the fiscal year.
- 7.02 Projected 2022-2023 AS Budget
 - Ruth - For the projected budget for this year, I am predicting a positive net income of about \$1000.00. Each month we adjust it.
 - Erik - Are there any questions or discussions about the budget?
 - Sydney - Move to approve both budgets as presented including last year's and this year's.
 - Chuck - Seconds the motion.
 - Erik - Any further discussion?
 - Roll Call Vote - Unanimous vote approves both budgets.
- 7.03 Sabbatical Process Document--First Read
 - Tiffany - No changes to the documents since there are no dates on the documents. It has the contract language and the rubric that was developed a couple of years ago. It includes a committee selection process and best practices. Please spread the word about the sabbatical opportunity and also let them know about the rubric.
 - Question - I have somebody in my department who was hired in spring. Will they be eligible that spring or the following fall?
 - Tiffany - Six consecutive years shall be eligible.
 - Comment - They use the date they take the sabbatical to determine eligibility, not the date they apply for the sabbatical.
 - Comment - It is typically the folks who have already taken a sabbatical who are given the opportunity to serve on the committee. It was also difficult finding people to serve. It would be great to also invite those who have not taken a sabbatical so they can learn about the process.
 - Tiffany - The contract requires fewer than six faculty members and at least four to have been previous sabbatical recipients, whenever possible. But yes, I can make the announcement during Senate Council when we are looking for committee members and senators can also ask their departments.
 - Erik - There is a Senate preference for tenured faculty to serve on the committee.
 - Question - How many sabbaticals are being awarded this year?
 - Erik - There is a formula in the contract but we do not get that number until December. Typically it is about 12-14 split between the three colleges.
 - Dani - I move to approve the sabbatical documents.
 - Marnie - I second the motion to approve the sabbatical documents.
 - Roll Call Vote - Unanimous approval of the sabbatical documents.
- 7.04 2022-2023 Annual Work Plan--First Read
 - Erik - We have an Educational Master Plan which guides the college for ten years. The Annual Work Plan is the operationalization of the Educational Master Plan for the upcoming year. Oleg hid some of the columns which allow us to zero in on the most pertinent information. This coming to Academic Senate and the committees reflects our collaborative environment at the college. It comes to the senate for review and support, even though it does not require it.
 - Tiffany - It was unanimously approved by the Integrated Planning Committee. Ideally, we get the document approved so we can use this information in our program plans.
 - Question - Is this a draft or a final version?
 - Erik - This is a living document that will be updated throughout the semester as work gets done.
 - Chuck - I move we approve the annual work plan document now.
 - Allison - I second the motion.
 - Roll Call Vote - Unanimous approval of the Annual Work Plan.
 - Erik - I will communicate to the administration our approval.

8. Accreditation

- 8.01 ISER--First Read
 - Erik - The Institutional Self-Evaluation Report (ISER) for accreditation is an amazing document that is extensive and reflects all of your hard work and that of our colleagues. We did approve our support at the end of last year of the initial draft, with the exception of Standard IV.C. Standard IV.C was rewritten over the summer and the entire ISER was unanimously supported by the Integrated Planning Committee. Thank everyone again for your involvement in the ISER. It was so amazing to see everyone putting their perspective in from their disciplines and areas. It is an awesome document that demonstrates our students' first philosophy. We went back to make sure the standards are being evaluated and not the board itself. There were two standards that the board does not meet. The first one is about following their own bylaws, policies, and ground rules. There were a number of infractions on that one. The other one was the delegation of authority to the chancellor, with significant interference from the board.
 - Question - Will this acknowledgment of this weakness affect our accreditation?
 - Erik - If the team comes and sees these problems and we did not acknowledge them, then that is worse. The Board is working on this now and there has been an effort to improve. We think this is a fair assessment. The new chancellor may be open to new venues for training and there is also an opportunity for new relationships.
 - Question - I am looking at IV.C.7 above analysis and evaluation. What I read above is that one in italics. It seems like the example doesn't match up with the evidence requested.
 - Erik - One was discussing an AP. They are only allowed to discuss BPs. A trustee kept making a request that delayed the adoption of the BP. Once the BP was approved by the full board, it then came to a board

- committee meeting, revisiting an item on which the board had already voted.
- Question- As a matter of interest, when that was happening. It is the chair of the board of trustees to say it is not in the purview?
 - Erik - The last few meetings have been better. I am hopeful that we can report something different by the time the accreditation team comes to visit.
- Erik - We incorporated feedback from Academic Senate, so thank you.
- Erik - If you have little changes to the ISER, I can send them on to the team. If you can send me an electronic version that would be great.
- Ruth - I have an addition to evidence for IV.A.1.
 - Erik - Please email me those additions.
- Ruth - Do we need to change the new name of the Integrated Planning Committee?
 - Erik - All the minutes and evidence will reflect the Fiscal and EdCap committee names. If the accreditation committee has questions they can ask us, too.
- Tiffany - As a reminder, there is a reading assignment so everyone can check out a portion of the document.
- Marnie - I read about full-time, part-time/adjunct. In II.A.14, the South Central Consortium it would be better if there was a sentence with a little explanation of why it goes into SCC.

9. Academic Senate Council Goals

- 9.01 Senate and Standing Committee Assessments
 - Erik - Please take a look at the committee assessment results from the surveys. They are informative and we are always trying to be better. One common theme was training for new senators and committee members on the role of the committee, introduction to vocabulary/jargon, and the impact committee work has on the college and district.
- 9.02 Academic Senate Council Goals for 2022-2023
 - What else do we really want to focus on? We have a lot of items such as faculty prioritization and sabbatical that we already have on our agendas. If we just focus on a few goals, it will give us a better chance of being successful.
 - Comment - I do think that the president coming for faculty prioritization is helpful.
 - Comment - Supporting the ASMC's goals
 - Comment - Getting your department to help and encourage faculty to participate in participatory governance.

110. Adjournment

- 13.01 Adjourned at 4:01pm

11. Resources

- 14.01 Academic Senate Council Representatives

Academic Senate Representatives for 2022-2023

POSITION	NAME	ATTEND	POSITION	NAME	ATTEND
AS President	Erik Reese	ER	Library	Danielle Kaprelian	DK
AS Vice President	Tiffany Pawluk	TP	Life Sciences	Rachel Messinger Audrey Chen	RM
AS Secretary	Nicole Block	NB	Mathematics	Marcos Enriquez Rena Petrello	ME
AS Treasurer	Ruth Bennington	RB	Media Arts / Comm Studies	Jenna Horn Jamie Whittington-Studer	JH
ACCESS	Jolie Herzig Silva Arzunyan		Performing Arts	Suzanne Fagan Nathan Bowen	SF
Athletics	Matt Crater Mike Stuart	MC	Physics / Ast / Engr / CS	Scarlet Relle	
Behavioral Sciences	Dani Vieira Kari Meyers	DV	Social Sciences	Matthew Morgan Susan Kinkella	MM
Business Administration	Reet Sumal	ES	Student Health Center	Allison Case Barton Silva Arzunyan	ACB
Chemistry / Earth Sciences	Robert Keil		Visual Arts	Erika Lizee	EL
Child Development	Cindy Sheaks-	CSM	World Languages	Perry Bennett	PB

	McGowan Shannon Coulter			Alejandra Valenzuela	
Counseling	Chuck Brinkman Jodi Dickey	CB / JD	Part-time Faculty Representative	Felix Masci Dan Darby	FM / DD
EATM	Brenda Woodhouse	BW	AFT Representative (non-voting)	Susan Kinkella	
English / ESL / HUM	Beth Gillis- Smith Sydney Sims	SS	CTE Liaison (non-voting)	TBD	
EOPS	Marnie Melendez Angie Rodriguez	MM	GP Liaison (non-voting)	Nenagh Brown Kellie Porto- Garcia	KPG
Health Education / Kinesiology	Adam Black	AB	Student Liaison (non-voting)	Alette Laughton	AL
Health Sciences	Christina Lee	CL	Standing Committee Co-Chairs (non-voting)	Letrisha Mai	LM

Guests 8/30/22: Tamarra Coleman, Rex Edwards, Trevor Hess